

MEETING: EMS COMMISSION
PLACE: Common Council Conference Room, 15 S. School St.
DATE: April 25, 2011
TIME: 6:00 P.M.

MINUTES

1. Call to Order and Roll Call:

Meeting called to order at 6:00 p.m.

In Attendance: Oechsner, Kern, Schmidt, Leder

Absent: Anderson

Others in Attendance: Christine Churchill, Scott Dutzle, and Roger Williams

2. Old Business:

Accept minutes of the March 28, 2011, meeting.

Motion by Leder, second by Kern, to accept the minutes of the March 28, 2011, meeting. Motion carried 4-0.

3. Citizens Comments:

Scott Dutzle shared with the Commission an anonymous complaint lodged against him that on recent fire call for suspected carbon monoxide he (Scott Dutzle) was sitting in the ambulance while Firefighters were working. Scott explained he was performing his duties and responsibilities as an EMT and was engaged in the training of a new EMT about what to be prepared for in this type of emergency situation. The assumption is made that the complaint comes from a fellow Firefighter, who apparently doesn't understand Scott's responsibilities as the EMT training officer. Scott indicated that this is not the first time this has happened, and he sees no other alternative but to resign his position of Firefighter.

4. New Business:

A. Personnel Report.

- **Staffing Levels:** Place an ad for additional EMT's, encouraging Registered Nurses to apply.
- **Training:** Christine Churchill and Scott Dutzle attended a two day Director's Conference in Madison last week.
- **Resignations/Vacancies:** Molly Davies resigned effective April 30, 2011. She is moving out of state.

5. Discuss/Approve Reimbursement of School Expenses to City in regards to Resignation of Molly Davies.

No action by the Commission as Davies completed the required training and courses and was an EMT for one year.

6. Discussion of Groh's Repayment of EMT Training with Possible Action.

A letter will be sent to the Groh's from the Commission.

7. Convene in Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A. Discussion of EMT Heather Wenzel Performance.
- B. Reconvene into Open Session.

Motion by Kern, second by Leder, to Convene in Closed Session at 6:30 p.m. for the purposes of discussing the performance of EMT Heather Wenzel Pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Oechsner, Kern, Schmidt, Leder, and Christine Churchill, were included in closed session. Motion carried 4-0.

Motion made by Kern, second by Leder, to reconvene into Open Session at 6:45 p.m. Motion carried 4-0.

8. Take Possible Action on Performance of EMT Heather Wenzel.

Motion made by Oechsner, second by Leder, to accept Christine Churchill's recommendation to terminate Heather Wenzel for being unreliable by not responding to calls when scheduled. Motion carried 4-0.

9. Possible Action on Reimbursement of School Expenses to City in regards to EMT Heather Wenzel.

A letter will be sent to Heather Wenzel from the Commission requiring the reimbursement of schooling and training cost incurred by the City in the amount of \$502.80.

10. Adjournment:

Motion by Leder, second by Kern to adjourn at 6:49 p.m. Motion carried 4-0.

Minutes by: Kenneth E. Oechsner
 Secretary