

**MEETING:** EMS COMMISSION  
**PLACE:** Common Council Conference Room, 15 S. School St.  
**DATE:** March 22, 2010  
**TIME:** 6:00 P.M.

## MINUTES

### 1. Call to Order and Roll Call:

Meeting Called to order at 6:00 p.m.

In Attendance: Oechsner, Leder, Kern, Schmidt, Anderson

Others present: Christine Churchill, Roger Williams, Bob Redeker

### 2. Old Business:

Accept minutes of the February 22, 2010, meeting.

Motion made by Leder, second by Anderson. Motion carried 5-0.

### 3. Citizens Comments:

None

### 4. New Business:

#### A. Personnel Report

- **Staffing Levels:** Christine will contact Jake Retzlaff and offer him the position of EMT based on the agreement between the Fire Department and the Emergency Medical Service. Jake was approved as a Firefighter at the February 2010 Police & Fire Commission Meeting. Jake will serve in both capacities after he completes all his training.
- **Training:** New Hires doing well.
- **Resignations/Vacancies:** Dan Bell has indicated he will be resigning.

### 5. Discuss Number of Firefighters that can be EMT's Policy:

A motion was made by Oechsner, second by Leder to approve the Standard Operating Guidelines made between the Emergency Medical Service and the Fire Department regarding the number of EMT's that can also serve as Firefighters and the method of deployment when both organizations are dispatched. Motion carried 5-0.

### 6. Adjournment:

Motion to adjourn made by Leder, second by Anderson at 6:10 p.m. Motion carried 5-0.

Minutes by: Kenneth E. Oechsner  
Secretary