

**MEETING: EMS COMMISSION**  
**PLACE: Common Council Conference Room, 15 S. School St.**  
**DATE: November 29, 2010**  
**TIME: 6:00 P.M.**

## MINUTES

### 1. Call to Order and Roll Call:

Meeting called to order at 6:00 p.m.

In Attendance: Oechsner, Leder, Kern, Schmidt, Anderson

Others in Attendance: Christine Churchill

### 2. Old Business:

Accept minutes of the September 27, 2010, meeting.

Motion made by Kern, second by Leder. Motion carried 5-0.

### 3. Citizens Comments:

None.

### 4. New Business:

#### A. Personnel Report.

- **Staffing Levels:** 16 Regular EMT's; 5 Second Unit EMT's.
- **Training:** To date Heather Wenzel has not passed the EMT Basics. Mike Elach, a second unit EMT has passed IV Tech. John Ratzel has received IV Tech Certification. Jake Retzlaff received his EMT Certification effective November 29, 2010. Molly Davies did not pass IV Tech and will retake in approximately ten days.
- **Resignations/Vacancies:** None.

### 5. Convene in Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A. Interview Candidates for EMT Positions.
- B. Reconvene into Open Session.

Motion by Oechsner, second by Leder, to convene into closed session for the purpose of reviewing three applications for second unit EMT's pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The EMS Commission, Christine Churchill, and Candidates were included in closed session. Motion Carried 5-0.

Motion made by Leder, second by Anderson, to reconvene into Open Session. Motion carried 5-0.

### 6. Approve Appointments of New EMTs:

Motion by Oechsner, second by Kern to hire candidate William Weisensel for position of Second Unit Responder.

### 7. Adjournment:

Motion by Kern, second by Anderson to adjourn at 6:40 p.m. Motion carried 5-0.

Minutes by: Kenneth E. Oechsner  
Secretary