

The meeting was called to order by Ald. Longo at 7:04 p.m. with the following Roll Call:

Members Present: Ald. Toellner, Ald. Hohmann, Ald. Longo, Ald. Boelk, Ald. Schmidt

Members Absent:

Others Present: Mayor Redeker, Darlene Smith, Lois Krueger, Mike Kurutz, Lisa Schmitt, Dave Pieper, Chief MacNeill

Item #2 – Approve the minutes of the September 28, 2015, October 5, 2015, and October 12, 2015 meetings

Motion by Ald. Toellner, second by Ald. Schmidt to approve the minutes for the September 28, 2015, October 5, 2015, and October 12, 2015 minutes. Motion carried unanimously.

Item #3- Citizens Comments.

Sally Kahlhamer, 90 Riverview Hgts., Mayville commented on the TAG Center regarding what an impact it has on our economy. There are so many people who use the facility for health reasons and not just old people. When the addition is discussed consider it and hopefully it will bring more people to the TAG Center.

Bob Smith, 5 Cottonwood Ln., Mayville commented on the council members micro managing. There are rules of decorum; you cannot discuss the worth or lack of worth of specific people or their wages in public. You cannot use this as a forum to harass the city's employees. You have to show more restraint in the way you talk about or deal with your employees and their benefits. The stress should be over, you are acting like you are still broke and under the gun here. You do not have to abuse your employees in public. This is a nice, honest, well-meaning town and you people better start treating your employees better. Designing a plan to eliminate a department heads position; there had to have been a better way to do that. God bless you for having good intentions, but damn you (and I am not the first one to swear tonight) for the way you are going about it.

Motion by Ald. Longo, second by Ald. Toellner to move Item 8 B.1. before Item #4. Motion carried unanimously.

1. Presentation by ADHI Architectural Firm on TAG Center Addition.

The project is basically assuming three different expansions to the building. The first addition is happening right in front of the existing pool building. It includes new party rooms, restrooms and storage space. The second addition is intended for the golf simulator idea with and outside entrance and addition number three includes activities space, 24 hour fitness, specialty classes, restrooms and a separate entry to that area. The total square footage would be 13,600. The project also includes some minor improvements to the site; repair, resurface the parking lot, adding sidewalks and pedestrian walkways, add some curb and gutter, adding a parking lot area in the front of the area with a nice drop-off spot. The total is just under \$3 million with a \$140,000 in contingency.

B. Discuss/Recommend Remodel to TAG Center.

Motion by Ald. Longo, second by Ald. Schmidt to recommend the expansion to the TAG Center to Common Council. Motion carried 4-1. Ald. Hohmann voted no.

Item #4 – Discuss/Recommend EMS Billing Contract.

EMS Medical Billing Associates, LLC out of Milwaukee is the recommendation from the EMS. This replaces the current contract with Lifequest. Article IV in the contract states it automatically renews. They do make a call to confirm if we do want to renew. It was discussed to have this changed in the contract to not renew automatically and then have the attorney review the contract. The cost is 8.5% with this company and currently the cost is 16%. The new billing company has recommended some increases in the EMS rates. If the contract is approved these new rates would be uploaded into the new system. The mileage is the biggest one they recommend due to our rural area we cover. Motion by Ald. Schmidt, second by Ald. Toellner to recommend EMS Medical Billing Associates, LLC billing contract pending attorney review, modification to Article IV, and review proposed recommended rate increases to Council. Motion carried unanimously.

Item #5 – Discuss/Recommend Municipal Court Budget.

Motion by Ald. Schmidt, second by Ald. Hohmann to table until the November meeting. Motion carried unanimously.

Item #6 – Discuss/Recommend Establishing an Agency Fund for the Municipal Court.

Motion by Ald. Schmidt, second by Ald. Hohmann to table until November meeting. Motion carried unanimously.

Item #7 – Discussion with possible action on Special Assessments for 2016 Street & Utility Improvements Project.

As for our last municipal project back in 2011 the city did special assess for curb and gutter, sidewalk, and driveway aprons. This is something the city has to do per our ordinance, a resolution needs to be passed as to what needs to be assessed, then the preliminary assessments are adopted or developed and then mailed out to homeowners and then once the project is complete the final assessments are generated and mailed out.

No action was taken.

Item #8 – TAG Center Report.

A. Discuss/Recommend Fee Structure for TAG Center.

There has not been a rate increase since 2011, so it is being proposed for next year a 5% increase for all memberships, daily fees for aquatics will increase from \$4 to \$5 and daily fees for fitness will increase from \$7 to \$8, the punch cards will change accordingly aquatics will be \$40 resident, \$45 non-resident and the fitness will be \$70 resident and \$75 non resident.

Motion by Ald. Hohmann, second by Ald. Boelk to recommend the new fee structure for the TAG Center. Motion carried unanimously.

Item #9 Golf Club Report.

Year to date revenue is \$490,000 which is up \$20,000 compared to last year through the end of September. Total cost of sales is about the same with gross profit up \$20,000 at \$380,000 compared to \$360,000. Expenses are up \$274,000 compared to \$265,000 which is an increase of \$9,000. Net income is \$106,000 compared to last year at \$95,000.

A. Review Mayville Golf Course Management Contract.

Motion by Ald. Longo, second by Ald. Schmidt to table the review of the Mayville Golf Course Management Contract to January 2016 meeting. Motion carried unanimously.

Item #10 Treasurer's Report.

A. Monthly Financial Report.

All cash accounts are reconciled to September bank statements. Revenues overall are at 75% of a 9 month budget. The total revenues for the month are \$212,177. Expenses overall are at 73% of a 9 month budget. The total expenses for the month are \$190,870. Total cash position is \$6,717,470. Total cash changes in cash position by fund is (145,557).

Item #11 Review/Recommend FSA – TASC Contract.

TASC is the company chosen to administer the flexible spending account. The cost is \$900 for set up fees, annual \$100 renewal fees, and \$6 a month per employee account administration fees or a \$50 minimum per month. There is an extra \$10 fee for us to send the money to them instead of the company going directly into our account. If all 32 employees participated the cost would be \$3,200 a year. Review by attorney.

Motion by Ald. Toellner, second by Ald. Boelk to recommend TASC for the FSA Contract to Council per approval from the city attorney. Motion carried unanimously.

Item #12 Review/Recommend Budgets.

Ambulance - Weekend Pay & Steward Pay

Department requested an increase in weekend pay from \$40 to \$50 and increase in steward pay from \$12.07 to \$13.50 per hour. Last increase was in 2007. Proposed budget includes this increase.

Motion by Ald. Hohmann, second by Ald. Schmidt to recommend the increase in the ambulance weekend and steward pay. Motion carried unanimously.

Police Department - Data Processing

County is billing an additional \$845 software support fees to municipalities. Proposed budget transfers this cost to Cable TV fund.

Motion by Ald. Toellner, second by Ald. Hohmann to recommend the police department data processing additional \$845. Motion carried unanimously.

Fire Department - Fire Inspection Fees

There is a fire inspection fee increase from city contractor from \$38 to \$40 for semi-annual inspections and \$25 to \$26.25 for annual inspections. This expense is a pass through cost to property owners. Fire Chief Marx recommends remaining with the contractor. Proposed budget includes this increase. Next year review Fire Department contract in September.

Motion by Ald. Schmidt, second by Ald. Longo to recommend Fire Inspection Fees. Motion carried unanimously.

Fireworks vs. Chamber of Commerce Donation

The mayor's budget proposes to fully fund the fireworks at a cost of \$8,000 instead of making a contribution of \$6,000 to the Chamber of Commerce. The Chamber indicated they prefer to have the donation and contribute their profit share to the cost of the fireworks. Fireworks committee will need to fundraise to pay the cost of the fireworks. Proposed budget increases the contribution to \$6,000 and moves the fireworks cost to the recreation league fund which is a savings of \$2,000 to the general fund.

Motion by Ald. Schmidt, second by Ald. Hohmann to recommend the \$6,000 Chamber of Commerce donation.

Motion carried unanimously.

Parks Department - Pavilion Rental Fees

Parks department proposed an increase in Pavilion rental fees in the Schedule of Fees. There will be no increase in the 2016 budget since most bookings have already been contracted. No change in the proposed budget.

Police Department - Additional Leased Vehicle

Police department has requested a new vehicle be included in the 2016 budget at a leased cost of \$9,451 with equipment costs of \$7,000. Proposed budget includes the cost of \$16,500 in the general fund which is offset by a decrease in property insurance cost.

Motion by Ald. Schmidt, second by Ald. Hohmann to recommend the police department additional leased vehicle for a three year lease for a cost of \$16,500. Motion carried 4-1. Ald. Boelk voted no.

Wastewater Utility – Sewer Rate Increase

Wastewater Utility budgeted for an 8% increase in rates. The 2016 budget includes a one-time impact fee of \$280,000 from LeRoy/Kekoskee hookups. The proposed profit without this one-time fee is \$32,800. Losses were recorded in 2013 (\$58,620) and 2014 (\$11,176). No change in the proposed budget.

TAG Center – Free Passes to Property Owners for 2016

TAG Center offered four free passes to property taxpayers in 2015. No change in the proposed budget. Lisa was asked to come back with a proposal at the next meeting suggesting what you would like to see as an incentive to draw more customers to the TAG Center.

TAG Center – Fee Increases

Proposed budget revenues include the fee increases for daily passes and membership rates. This is a separate finance agenda item on October 26. No change in the proposed budget.

TAG Center – Increase Clerks Hours from 30/week to 40/week

Department requested increasing part-time clerk hours to 40 hours per week to reduce the TAG Director's weekend hours. Mayor's proposed budget includes the additional cost to 40 hours with no wage increase. Personnel has this on the October 26 agenda. The actual cost is approximately \$2,000 to \$2,400 and if that is your recommendation from this committee as well it will decrease the cost in the TAG Center by \$2,000 or .98 cents per household.

Motion by Ald. Longo, second by Ald. Toellner to recommend increasing the clerks' hours from 30 per week to 40 per week. Motion carried 4-1. Ald. Hohmann voted no.

All Departments – FSA Administration Fees

Personnel recommended approval of the FSA benefit at a cost of \$3,200. General fund cost is \$2,613. Proposed budget includes the cost of \$3,200 by department. No action required.

Capital Improvements - Police Department Vehicle

2016 cost of leased vehicle was included in the general fund which was offset by the decrease in projected property insurance. This item was address previously.

Capital Improvements – Fire Department Vehicle Maintenance

Department requested estimated \$20,000 in required vehicle maintenance over the above normal annual maintenance costs. Proposed budget includes additional cost of \$20,000 for long term borrowing. Lois recommended \$10,000 of the costs be absorbed in the 2015 budget and to increase \$10,000 in the general fund for fire department vehicle maintenance in 2016 to cover those costs. That would bring the cost to \$17.43 per household.

Motion by Ald. Toellner, second by Ald. Longo to recommend \$10,000 of the costs be absorbed in 2015 budget and \$10,000 of the costs in the general fund for fire department vehicle maintenance in 2016 to cover these costs. Motion carried unanimously.

Capital Improvements – 2016 Clark Street Construction Costs.

Consider moving Clark Street/Lincoln Lane/Center Street construction to 2017. Proposed budget includes cost in long term borrowing. Moving cost to 2017 has no effect on 2016 budget, but moves the cost out to future years.

Item #13 - Adjournment.

Motion by Ald. Schmidt, second by Ald. Longo to adjourn at 8:52 p.m. Motion carried unanimously.

Darlene Smith, City Clerk