

The meeting was called to order by Ald. Sertich at 5:33 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Schmidt, Ald. Schaefer

Members Absent:

Others Present: Mayor Moede, Ald. Pasbrig, Ald. Redeker, Deanna Boldrey, Kathie Wild, Mike Kurutz, Ron Wellner, Dave Pieper, Lisa Schmitt, Brad Marx, Jon Borst, Bill Stanke, Katie Leb, Joe Cheesebro, Megan Sheridan

Item #2 – Approve the Minutes of the December 17, 2012, meeting. Motion by Ald. Schmidt, second by Ald. Schaefer to approve the minutes of the December 17, 2012, meeting. Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer's Report.

A. Monthly Financial Report.

Kathie Wild reported that all cash is balanced to the bank statement. The 2012 audit will be March 4 – 6 and the utility audit will be February 21 – 22. There was a prelim audit in December.

Kathie Wild reviewed the financial reports ending December 31, 2012. She reviewed the Summary of Cash Position by Fund report and pointed out the Landfill Settlement, showing a negative \$68,756. Debt service decreased \$177,431 due to paying bond payments in December. Cash changed \$3.8 million mostly due to tax collections.

The General Fund Revenues and Expenditures compared to budget report was then reviewed. There are still invoices coming in for 2012 and some revenues to come in to be recognized in 2012. Kathie reported that the biggest will be the water utility PILOT fee that is approximately \$170,000. Total Fund Revenue is 97.1%. Expenditures that are over were then reported on. The Mayor is over due to the Fireworks expenses, and there is offsetting revenue. The Fireworks Fund ended up just over \$8,000 and will be reserved for the upcoming year. EMS was over by \$1,519. The Rec. Director is over \$465, but overall parks is still under budget \$5,618. Golf Course is over due to the insurance claims, there was offsetting revenues. General Fund to TAG has not been booked yet. Overall Total Fund Expenditures are at 90.4%. The Surplus is at \$559,026. The budgeted surplus amount was \$365,000. Ald. Sertich questioned the transfer from the General Fund for the TAG Center. Kathie Wild noted that we do not have the final numbers yet.

TAG Revenues and Expenditures Compared to Budget was then reviewed. Public Charges for Services is at 100.8% and Total Expenditures are at 90.9%. Some of the entries for the capital items have not been booked yet.

B. 2012 Tax Collection Update.

Kathie Wild reported that tax collections were at 45.4% as of December 31, 2012. They were at 43.1% last year. She reminded residents that the first installment is due by January 31, 2013.

C. Animal Licensing.

Kathie reminded residents that dogs and cats need to be licensed. Licenses are available at City Hall. \$10 for spayed/neutered and \$20 for non-spayed/non-neutered. If licensed after March 31, 2013, there is a \$10 late fee.

Item #5 - Golf Course Update.

A. Financials Update.

Joe Cheesebro gave the Golf Course Update. The financials are included in the packet. He noted that because of the way the auditors want the financials to be recorded, the December 2012 revenue reflects early bird sales for 2013. They have to be shown in the month that they are received. This will inflate the number of the profit at the end of the year. He continued that the revenue is up because of that. He noted that they had a decent year. The auditors were in last

Monday and Tuesday. Ald. Sertich questioned the payroll golf manager area. Joe noted that it has been adjusted. Ald. Sertich also pointed out that the bar is over from what was budgeted. Joe noted next year's budget for the bar is \$43,000. Ald. Sertich noted she would like a copy of the 2013 Budget.

Ald. Schmidt pointed out that the payroll bar budget is \$35,000 and at the end of the year the amount showing is \$49,546. Joe noted that the overlap was Bob and Amy working together and the new personnel. The way it turned out for weddings and fish fry's. It was increased to \$43,000 for 2013. In 2013 they will balance hours better. The payroll course was under budget and offset the overages. Ald. Sertich commented that the golf manager was doing some of the superintendent work and some of the payroll could have been allocated differently.

B. Membership Update.

Early memberships are coming in.

C. Banquet & Outings Update.

There have been two bookings added since the last meeting. The bookings are for September 2013.

D. Building and Course Update.

No Report.

E. Staff Update.

No Report.

F. Long Term Maintenance Report.

No Report.

Joe reported that the next meeting will be February 20, 2013, 7 p.m., at the Golf Course.

Joe Cheesebro leaves.

Item #6 – TAG Center Report.

A. Membership/Activities Updates.

Lisa Schmitt reported on TAG Center Activities. She noted the Lomira and Theresa School District will be coming for an event. This is for approximately 150 kids. The TAG Center is also hosting a Girl Scouts health and wellness event on February 8th for girls from K-12. They will earn their sports patch.

The next Silver Sneakers social is January 24th.

The TAG center is looking for part time certified life guards ages 16 and over. Help wanted ad is in the paper. Ald. Redeker questioned if the TAG Center does any lifeguard training. Roy Smalley does the shallow water lifeguarding classes. Swim lesson registration is this week. Free chair massages from No Knots will be on January 28 and January 31. Sign up at the TAG Center. Lisa reported that the 20% discount from the Bachhuber foundation is still in place.

B. Maintenance – Updates.

Dave Pieper reported that the TAG center security system is almost complete. The gym door sensors need some work. He reported that they have been using more CO2 gas than normal. He found leaks in the CO2 gas control and rebuilt with copper and brass. Dave found that some of the connections were with rubber and PVC. Should not have any further problems. He tested with no leaks. The new autoscrubber is working very well and he can see the difference. Will get softer brushes for use on pool deck.

Item #7 – Discuss/Recommend the Donation of the Model T Fire Truck to the Mayville Historical Society Museum. A. Clarification of Insurance of Model T Fire Truck.

Ald. Sertich requested Deanna to read state statute 62.22, sub 2 on donation of property. Ald. Sertich reported that there might be concern and wanted everyone to be aware of what the Fire Department is requesting. Brad Marx reported that the Fire Department voted to donate the Ford Model T. He continued that it has become too expensive to maintain and hard to find parts. It needs \$800 in repairs. It is a show piece. They do not want to see it leave Mayville. It was acquired with donations and wanted to make sure it stays in the City. Bill Stanke noted that it is on the Historical Society's agenda for next month. He would like the board of directors to allow access to the vehicle for parades. They do have a trailer for it. Bill Stanke continued that the historical society's building is not heated so it will need alternative storage from October – April. The title ownership will need to be clarified. The historical society's meeting is on the first Monday in February. Ald. Sertich noted that we should get clarification from the historical society. Ald. Sertich noted insurance needs to be clarified. Would need to be insured under the museum's insurance. Motion by Ald. Schmidt to postpone until next month after the discussion at the historical society. Ald. Sertich stated she agreed (second). Motion carried unanimously.

Item #8 – Discuss/Approve Fire Department Fundraisers.

A. First Quarter Fund Raising Letters to Public and Businesses.

B. June Smoke Detector Program with Pizza or Smoke Detector Giveaway.

C. Summer Golf Tournament.

D. Fall Bowling Tournament.

E. September Open House with Brat and Hamburger Fry.

F. October Fire Prevention with Donation Letters.

Brad Marx commented that the Fire Department voted to bring back fundraising. They do not have exact dates for some of them. They are looking to send a letter to the public and to the businesses. Brad reported that the public needs to know they are available all year to check smoke detectors. In June, they would like to go to homes and check smoke detectors, and if the smoke detector is working then they get a free pizza. And if they do not have a working smoke detector they would supply them with one. This will be in the first quarter letter. They do not have an exact date for the pizza promotion. If someone calls now they will give them a smoke detector. Checking smoke detectors is a year round item.

Jon Borst reported that the Summer Golf Tournament is tentatively scheduled for July 5. It will be open to the community and area fire departments. The tournament will be for nine holes.

The Fall Bowling Tournament will be Mid-October. They will stay away from the Audubon Days and Fire Prevention Week dates.

The September Open House with Brat and Hamburger Fry is tentatively set for September 20 and 21.

In October they will have fire prevention week. They will contact the schools and send letters.

Motion by Ald. Schmidt, second by Ald. Schaefer to approve item A. First Quarter Fund Raising Letters to Public and Businesses. Motion carried unanimously.

Ald. Sertich stated that she would like Items B, C, D, E, and F to come back one month prior to get back on the agenda for approval.

Item #9 – Discuss/Approve Police Department Youth Dances for January 25, 2013, and February 15, 2013.

Motion by Ald. Schaefer, second by Ald. Schmidt to approve the Police Department Youth Dances for January 25, 2013, and February 15, 2013. Motion carried unanimously.

Item #10 – Adjournment

Motion by Ald. Schmidt, second by Ald. Schaefer to adjourn at 6:15 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk