

FINANCE COMMITTEE

May 20, 2013

The meeting was called to order by Ald. Sertich at 5:59 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Pasbrig, Ald. Schmidt

Members Absent:

Others Present: Mayor Moede, Ald. Toellner, Ald. Boelk, Deanna Boldrey, Kathie Wild, Joe Cheesebro, David Pieper, Lisa Schmitt, Christine Churchill, Katie Leb, Bill Stanke, Jon Borst

Item #2 – Approve the Minutes of the April 22, 2013, May 6, 2013, and May 13, 2013, meetings.

Motion by Ald. Pasbrig, second by Ald. Schmidt to approve the minutes of the April 22, 2013, May 6, 2013, and May 13, 2013, meetings. Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer's Report.

A. Monthly Financial Report.

Kathie Wild reviewed the financial reports ending April 30, 2013. She reviewed the Summary of Cash Position by Fund Report. She pointed out that the Capital Projects changed by \$74,028. Overall, cash decreased by \$110,885.

The General Fund Revenues and Expenditures compared to budget report was then reviewed which showed that we should be at 33% for the year. The Total Fund Revenue was reported at 48.6%. Kathie pointed the Mayor is at 43.8% due to the fireworks; there is revenue to offset the item. The City Clerk Elections are at 64.1%, elections are mostly done for the year. City Hall is at 37.1% mostly due to prepay items. The Comptroller is at 39.3% mostly due to audit fees. The Assessor is at 41.3%.

The EMS is at 38.4%. Emergency government is at 41.7% mostly due to maintenance on sirens. Public Works is at 36.3%, snow and ice is at 113%. Library is at 39.5%, there are prepaid items, data processing upfront costs. Senior Citizens Center is at 65%, mostly due to carpeting. There was a donation for part of the carpeting to offset.

The Police Department was then noted. The Police Department overtime budget with comp time is at 64%. Kathie Wild included additional paperwork in regards to the Police Department overtime and comp time through the May 17, 2013, payroll. Comp time is at \$4,761 and overtime is at \$11,361. The overtime budget is set at \$25,000. Last year the police department overtime budget was \$1,900 over.

Ald. Sertich noted that some are going in the wrong direction very quickly and will keep all informed on all areas. Total Fund Expenditures are at 37%.

The TAG Revenues and Expenditures Compared to Budget Report was then reviewed. The Total Fund Revenue was at 29%; Public Charges for Services at 46%; and Expenditures are at 24.7%.

Motion by Ald. Sertich, second by Ald. Pasbrig to take items out of order and bring items 11, 12, and 13 up in the agenda. Motion carried unanimously.

Item #11 – Discuss/Approve EMS TEMS Second Chance Prom Fundraising Dance on September 28, 2013, at the Mayville Golf Course. Motion by Ald. Schmidt, second by Ald. Pasbrig to Approve EMS TEMS Second Chance Prom Fundraising Dance on September 28, 2013, at the Mayville Golf Course. Motion carried unanimously.

Item #12 – EMS Update on Results of Mother's Day Breakfast.

Christine Churchill reported on the 3rd annual Mother's Day Breakfast as they made a \$1,500 profit.

Item #13 – Discuss/Review of Recent Necessary EMS Building Repairs that have impacted the EMS Budget.

- A. Replacement of All Light Fixtures in Ambulance Garage, Office, and Storage Area.
Christine reported that the replacement of the light fixtures was not budgeted for. She met with the DPW department and opted to go with the type that the DPW could install. The light fixtures were \$1,200 and are energy efficient.
- B. Replacement of Garage Furnace.
Christine noted that the lowest quote of \$6,000 was not acceptable. She continued that she worked with Alliant and purchased a Furnace for \$1,600 and the City Garage DPW will handle the duct work. She will make concessions in her budget for the item.

Item #5 - Golf Course Update.

- A. Financials Update.
Joe Cheesebro noted the financials are in the packets.
- B. Membership Update.
No new memberships.
- C. Banquet & Outings Update.
Joe reported that there is one additional banquet so far.
- D. Building and Course Update.
Joe reported that the golf course is wet. The new dishwasher is working well. The new chairs are in. They did send some back because they were dirty and broken.
- E. Staff Update.
There is a new person in the pro shop. They have new bartenders.
- F. Long Term Maintenance Report.
No Report.
- G. Discuss/Recommend Expenditure from the Bachhuber Donation Funds for Mayville Golf Course - Greensmower.
The item is in limbo.

Item #6 – TAG Center Report.

- Ald. Sertich commented that she wanted to make sure that Lisa Schmitt and Dave Pieper view the information from the audit so that they are aware of the recommendations from the auditors.
- A. Membership/Activities Updates.
Lisa Schmitt commented that there were 1,316 visits for Silver Sneakers and a payment of \$3,066. Discount tickets are available again this year for cash only. There are six new lifeguards. One will start in the fall. Scuba Diving lessons are being offered. Summer hours start after Memorial Day.
 - B. Maintenance – Updates.
Dave Pieper reported that Aldag – Honold Mechanical have completed the heat exchanger. The VAV was completely clogged with grit and slug. Dave is waiting on the box control. It is still on order.
He purchased a new large clock for the pool area and it is hung on the west wall. This was paid for by Bachhuber Foundation Grant Money.

Item #7 – Fire Department Equipment Update – New Used Fire Truck.

Bill Stanke reported that the truck is here. The paperwork is cleared up. The old truck went to Jackson WI, then to New Orleans and will eventually go to the Dominican Republic. The name will come off. There will be training on the new truck.

Item #8 – Fire Department Update on Fundraiser Letter.

Donations have been coming in, received from 120 different people. Last week received a donation of \$1,000 was received.

Item #9 – Fire Department Update on Fundraiser Letter.

Rayovac is not honoring a smoke detector program for Mayville. The Fire Department is looking for other opportunities.

Item #10 – Discuss/Approve Fire Department Golf Event Fundraiser on July 6, 2013.

Motion by Ald. Pasbrig, second by Ald. Schmidt to approve the Fire Department Golf Event Fundraiser on July 6, 2013. The four man best ball event will begin at 1 p.m. for 18 holes. There will be raffles on the course. The event is open to the public. Motion carried unanimously.

Items 11, 12 and 13 were reported on pages 1 and 2.

Item #14 – Discussion with Possible Recommendation of Building Incentives in TID #3.

Motion by Ald. Pasbrig, second by Ald. Sertich to recommend building incentives in TID #3. Motion carried unanimously.

Item #15 – Adjournment

Motion by Ald. Schmidt, second by Ald. Pasbrig to adjourn at 6:51 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk