

The meeting was called to order by Ald. Sertich at 5:00 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Pasbrig, Ald. Schmidt

Members Absent:

Others Present: Mayor Moede, Ald. Toellner, Ald. Boelk, (Ald. Redeker 5:11 p.m.) Deanna Boldrey, Kathie Wild, David Pieper, Lisa Schmitt, Katie Leb, Megan Sheridan, Ben Brown, Mike Kurutz, Chris MacNeill, Sue Wery, Pat Antony, John Westphal

Item #2 – Approve the Minutes of the May 20, 2013, meeting.

Motion by Ald. Pasbrig, second by Ald. Schmidt to approve the minutes of the May 20, 2013, meeting.

Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer’s Report.

A. Monthly Financial Report.

Kathie Wild reviewed the financial reports ending May 31, 2013. She reviewed the Summary of Cash Position by Fund Report. She pointed out that the General Fund Cash decreased by \$225,508. The Recycling Grant increased by \$26,146, due to receiving the recycling grant from the state in the approximate amount of \$31,000. Capital Improvements decreased by \$240,578 due to garage doors, fire truck, and one ton truck. Overall the cash decreased by \$723,618.

The General Fund Revenues and Expenditures compared to budget report was then reviewed which showed that we should be at 41% for the year. The Total Fund Revenue was reported at 50.2%. Kathie pointed the Mayor is at 48.7% due to the fireworks expenses; there is revenue to offset the item. The City Clerk Elections are at 64.1%. City Hall is at 44.6% mostly due to prepay items. The Comptroller is at 49.6% due to audit fees. Risk and Property Management is at 100.5%. The Assessor is at 47.8%.

The Police Department was then noted at 45.3%. She did print out detail of that budget and highlighted a few items of concern. One is the overtime and that is now at \$13,585, and that does not include accrued comp time which brings the overtime budget to 77% of overtime budget. With the June 14th, payroll the police department is at 82% of the overtime budget with the comp time and expense. The overtime budget is set at \$25,000.

Crossing Guards are at 48.4% and we do not have to pay for the crossing guards during the summer so that should even out.

The EMS is at 41.9% and it is evening out. Emergency government is at 48.1% mostly due to maintenance on sirens. Public Works is at 42.1%, and we know we are over dramatically on snow and ice which is at 113.8%. Library is at 46.6%, there are prepaid items, data processing upfront costs. Parks and Recreation is at 44.4%, need to allocate some of Mike’s wages. Senior Citizens Center is over due to the carpeting. There was a donation for part of the carpeting to offset.

The TAG Revenues and Expenditures Compared to Budget Report was then reviewed. The Total Fund Revenue was at 33.1%; Public Charges for Services at 52.5%; and Total Expenditures are at 29.4%.

Item #5 – Discuss/Recommend Mayville School District’s Proposal of Fiber Optics.

An introduction of the item was given by Sue Wery. Sue distributed a copy of graphics of their proposal. The School District of Mayville proposes to install six strands of fiber to the City of Mayville as part of the districts infrastructure upgrade at the School Districts cost. The fiber will be installed into the main closet at City Hall and terminated at the patch panel. Two strands of

fiber will be used for the communication with the camera system and the other four strands will be for possible future expansion and will not be used at this time. The sole use of the fiber will be for the access to the school district camera feeds by the Mayville Police Department and no internet access or other use is being proposed at this time. The tentative date for the install is July / August. After district connections are up and running they will come over and get the Mayville Police Department up and running. The school district will purchase all equipment necessary for the display of the cameras. We are proposing that we will take on the costs to get the fiber into this building for the purpose of the camera feeds to the police department. This does include the monitors. The system is completely independent of the City's network system. They will bring in a PC. It will not require the City tech to come in. The monitor will be in the police department. If there are problems with the feed the school district will take care of it. It will have a 10 gig back bone; putting a 1 gig switch in and each camera takes 5 megs; and there are 30 cameras.

(Ald. Redeker Arrives 5:11 p.m.)

The only thing coming across is the camera feeds. There will not be any internet connection to it. It is a separate VLAN. Ald. Sertich opened the discussion to the entire Council. Ald. Sertich thanked the School Board. Ald. Boelk questioned when the City will tap into the Broadband connection. Sue noted the next year's COPS Grants Open up to get this reimbursed through a grant. The Mayor commented that this is a win win for both and thanked them. Motion by Ald. Schmidt, second by Ald. Pasbrig to Recommend Mayville School District's Proposal of Fiber Optics to Council. Motion carried unanimously.

#### Item #6 - Golf Course Update.

There was no Golf Course Update Report as they did not have their meeting on June 12, 2013.

- A. Financials Update.  
Financials are in the packet.
- B. Membership Update.
- C. Banquet & Outings Update.
- D. Building and Course Update.
- E. Staff Update.
- F. Long Term Maintenance Report.
- G. Discuss/Recommend Expenditure from the Bachhuber Donation Funds for Mayville Golf Course - Greensmower.

#### Item #7 – TAG Center Report.

- A. Membership/Activities Updates.  
Lisa Schmitt reported that the swim lessons start July 22. This will be condensed for a two week time period. Open swim started June 18 and runs through August 16 from 1 – 3:30 p.m. She reminded all members that they get two punches to the Horicon Aquatic Center; come in and get cards at front desk. Lisa Schmitt commented that there were 1,275 visits for Silver Sneakers and a payment of \$3,108. Seniors can participate even if not a silver sneaker member with a punch card in the stretching class or yoga class. Scuba diving classes will be on June 29<sup>th</sup>. \$40 per class and is paid at time of registration. Equipment is provided. Summer hours have started.
- B. Maintenance – Updates.  
Dave Pieper reported that NAMI, North America Mechanical Incorporated, finally replaced the defective VAV box control for the heat exchanger. Saturday, June 1<sup>st</sup>, US Fire Protection came and did the annual inspection test on the emergency and exit lights. They did not charge extra for Saturday and easier to test without people in the building. Some lights were found to be defective and were replaced. The ones in the pool hall had to be ordered. Replaced quite a few batteries.

Friday, June 7, US Fire Protection came in to do the annual test of smoke detectors, pull stations, and back up batteries of the alarm system.

Item #8 – Discuss/Recommend Disallowance of Core Technology Invoice.

Motion by Ald. Ald. Pasbrig, second by Ald. Schmidt to Recommend the Disallowance of the Core Technology Invoice for Material Breach of Contract. Motion carried unanimously.

Item #9– Discuss/Recommend TAG Center Capital Improvement and Expenditure Plan as Recommended by the 2012 Audit.

Ald. Sertich questioned Dave and Lisa if they did watch the DVD (from the meeting in regards to the Audit). Dave and Lisa commented that they did watch / listen to the DVD of the meeting.

Dave noted that he needs an outline to follow. He questioned what he could do in emergencies. He questioned how to handle items under \$5,000, such as the clock. Ald. Sertich noted that the situation is unique. She continued that some items are existing and are getting up in age and these could be streamlined. If it is an emergency a simple notification to City Hall to get sent out to the Council members. New items will be handled a little differently. You are going to get bids and for the Council.

Kathie Wild commented on her recommendation for the capital improvement items. She noted that last year was the first year we had put the capital improvement plan together. Her recommendation is to have this part of the budget process. She noted to do the capital improvement every year. Kathie Wild stated that once the capital improvement plan is approved, than it is approved. You will not have to come back in for additional approval. Ald. Sertich commented that if it is not on the list, than it will have to come forward. New items have to come forward. The bids will be presented with the capital improvements and once approved they do not have to come back.

Dave commented that it makes good sense.

It was questioned when to start, like with the replastering. The replastering of the pool is in August and the pool will be closed for six weeks. This item has not been approved by Common Council. Discussion of the previous capital improvement list ensued. The water toys will not be done this year.

Kathie Wild questioned how to handle 2013 items. 2014 items will be reviewed during the budget.

Ald. Pasbrig commented that it makes sense and to get started.

New Items get approved upfront unless they are on the capital improvement plan. Maintenance items over \$5,000 will come forward before the Common Council for approval except for emergency existing maintenance items.

Motion by Ald. Schmidt, second by Ald. Pasbrig to Recommend TAG Center Capital Improvement and Expenditure Plan as Recommended by the 2012 Audit. Motion carried unanimously.

Item #10 – Adjournment

Motion by Ald. Pasbrig, second by Ald. Schmidt to adjourn at 5:46 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk