

The meeting was called to order by Ald. Sertich at 6:10 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Pasbrig, Ald. Schmidt

Members Absent:

Others Present: Mayor Moede, Ald. Toellner, Ald. Boelk, Ald. Redeker, Deanna Boldrey, Kathie Wild, David Pieper, Lisa Schmitt, Katie Leb, Megan Sheridan, Ben Brown, Mike Kurutz, Phil Cosson, Ron Wellner, Bob Parduhn, Joe Cheesebro

Item #2 – Approve the Minutes of the June 17, 2013, meeting.

Motion by Ald. Schmidt, second by Ald. Pasbrig to approve the minutes of the June 17, 2013, meeting.  
Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer's Report.

A. Monthly Financial Report.

Kathie Wild reviewed the financial reports ending June 30, 2013. She reviewed the Summary of Cash Position by Fund Report. She pointed out that the Debt Service Fund decreased by \$409,390 for bond payments. The Overall Cash Decreased by \$637,129.

The General Fund Revenues and Expenditures compared to budget report was then reviewed which showed that we should be at 50% for the year. Total Fund Revenue is at 51.4%. We are waiting to receive the last installment of taxes that will come in August. The final Shared Revenue payment will come in November. The Mayor is at 56% due to the fireworks which we do have the revenue to offset. Elections are at 64%; elections are complete for the year. Comptroller is at 55% due to the audit fees. Assessor is at 53.7% due to the state assessment paid ahead of time.

The Police Department was then noted at 52.4%. Kathie noted a detailed report of their budget. She noted that with comp time, they are at 94% of their overtime budget. Kathie ran through the numbers today and they are now at 97%. They are getting to the point of being over, in over time for the police department budget. The other report shows that with comp time the over time is at \$23,600. She noted that they are at \$21,988 over their budget. Since they have a 900,000 budget, 2.44% does add up to be a significant amount. Will continue to monitor that area.

EMS is at 52%, she noted the print out of their budget and they are \$4,800 over at this time. They did have some unexpected maintenance items but their wages is bringing that over budget.

Emergency government is at 53.3%. There was some maintenance done on the sirens.

Library is at 52.8%, due to the Library Data Processing that is paid up front.

The Parks and Rec is at 56.4%, as Mike's wages have to be reallocated to DPW.

Senior Citizens Center is at 75.6%, due to the carpeting. There was a donation for part of the carpeting to offset.

Total fund expenditures are at 49.5%.

Ald. Sertich commented that when there are activities that come into play some departments go into the fundraiser money to offset and there are other areas that are over extended. She continued that there will need to be some decisions or tighter control. She continued that there was a conversation one on one with the parties involved. She noted that we need to get this under control and will address in August. She talked to a couple department heads and if there is something she could do to help she would do so. National Night Out and Audubon Days are coming up. Need to get a handle on it and it is not in just one area, but on different line items.

Ald. Redeker commented that department heads that are struggling need to develop an action plan. Ald. Sertich noted that some have already been addressed. She noted that it will come back for discussion. It can get to the point, where the Council need to be pre-approve items. We need to take some ownership and figure out what to do to help the areas. She noted that EMS was told to take an item out of their fundraiser money.

The TAG Revenues and Expenditures Compared to Budget Report was then reviewed. The Total Fund Revenue was at 37.5%; Public Charges for Services at 59.4%; and Total Expenditures are at 33.8%.

Item #5 - Golf Course Update.

- A. Financials Update.  
Bob Parduhn gave the Golf Course Report. The financials are in the packet. They are in the prime months of golf season.
- B. Membership Update.  
Bob reported that they did hit right on the number with the early bird memberships.
- C. Banquet & Outings Update.  
Hosting the Jr. PGA this Friday. Typically get 75 kids to participate in multiple events. Also have the Chamber event and several other events and outings.
- D. Building and Course Update.  
Currently no building issues. Course is dried out completely from all of the rain and have been irrigating from the last two weeks. Greens are in excellent condition.
- E. Staff Update.  
Fully Staffed at this time.
- F. Long Term Maintenance Report.  
Nothing new. Looking at cleaning the ditch lines in holes 5 and 6 and tree trimming and clearing.
- G. Discuss/Recommend Expenditure from the Bachhuber Donation Funds for Mayville Golf Course - Greensmower.  
Bob introduced the item. He noted that he has been looking for a demo greens mower. He has not found a good demo mower. Both John Deere and Toro had trade-in units to offer. The Toro was more expensive than the new John Deere. Bob noted that he is recommending the new John Deere with the electric reels. Motion by Ald. Schmidt, second by Ald. Pasbrig to Recommend Expenditure from the Bachhuber Donation Funds for Mayville Golf Course – Greensmower. Motion carried unanimously.

Item #6 – TAG Center Report.

- A. Membership/Activities Updates.  
Lisa Schmitt reported that swimming lessons start on July 22, 2013. There are approximately 100 signed up. She noted customer appreciation this Friday. Last month Silver Sneakers had 1,084 visits with a payment of \$2,667. Scuba diving went well. Kari Smalley added a pre-school class.
- B. Maintenance – Updates.  
Dave Pieper’s report is attached to the minutes.

Item #7 – Discuss/Recommend Expenditure from the Bachhuber Donation Funds for TAG Center Pool Replastering and ADA Compliant Hand Rails.

Dave Pieper introduced the item. Saturday, August 17, will be the end of the last swim session and then Dave will start letting the water out. The pool will be open for swimming on October 7. Dave noted that he got three bids from three reputable companies. He is recommending Badger’s Swim Pools. He noted the ADA Complaint railings rather than a lift. Motion by Ald. Pasbrig, second by Ald. Schmidt to Recommend the Expenditure from the Bachhuber Donation Funds for TAG Center Pool Replastering and ADA Compliant Hand Rails. Motion carried unanimously.

Item #8– Report on State Salt Bid Results.

Mike Kurutz commented that the salt bid results came in at \$61.88 a ton. Last year salt was \$60.16 a ton. In 2012 salt was \$60.61 a ton and in 2010 salt was \$62.00 a ton. The order is for 1,400 ton with 300 in reserve. They can get more if needed. Currently the City has 200 ton in storage.

Item #9 – Adjournment

Motion by Ald. Pasbrig, second by Ald. Schmidt to adjourn at 6:53 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk

# FINANCE COMMITTEE

## MEETING

July 15, 2013

### TAG Center Maintenance Report

- (1)** I replaced two broken floor tiles in the Ladies locker room, when replacing them I discovered that the concrete seam from the east to west wall had shifted causing the floor tiles to buckle and come loose from the floor. I will be contacting contractors to get price quotes. The work will have to be done in off hours because of its location in the ladies locker room. I am estimating the cost for repair to be about \$600 or less. Because this is an unexpected expense and not in my budget, I would like to pay for this with Bachhuber Grant money.
- (2)** In June, U.S. Fire Protection did the annual test and inspection of the electrical portion of the TAG fire system that included, smoke detectors, pull stations, and back up batteries, etc. They found we are not in compliance with the current NFPA, National Fire Protection Code. The TAG Center does not have a smoke detector in the same room as the fire alarm control panel.

U.S. Fire gave me a price quote of \$475.00 with parts, to install a smoke detector in that room.

This also was an unexpected expense and not in my budget, I would like to use Bachhuber Grant money to cover the cost of this installation.
- (3)** The shower heads in the men's & women's showers are 11 years old and are in bad shape, the heads are full of lime and the swivels are wore out, I had one with a broken swivel fall off the wall last week . I would like to replace them with new institutional grade heads. I shopped for best price online and from suppliers. I found the best price for heavy-duty solid brass, chrome plated shower heads at Mayville Ace Hardware. The price per head at Ace would be \$34.99 plus \$4.98 for the brass adaptor. Total cost for 14

shower heads would be \$559.59. This is a non-stock item and would have to be ordered.

(14 x \$34.99=\$489.86 plus 14 x \$4.98 = \$69.72 total \$559.59

I would not need to replace the 2 family changing room shower heads or the 2 handicap shower heads in the men's & women's showers.

These are detachable hose type and have been replaced numerous times already.

This was an unexpected, not budgeted expense, I would like to use Bachhuber Grant money to cover the costs.

Dave Pieper