

## FINANCE COMMITTEE

May 21, 2012

The meeting was called to order by Ald. Sertich at 6:12 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Schaefer, Ald. Schmidt

Members Absent:

Others Present: Mayor Moede, Ald. Pasbrig, Ald. Redeker, Deanna Boldrey, Kathie Wild, Mike Kurutz, Katie Leb, Ben Brown

Motion by Ald. Schmidt, second by Ald. Schaefer to recess at 6:13 p.m. Motion carried unanimously. Meeting reconvened at 6:27 p.m.

### Item #2 – Approve the Minutes of the April 23, 2012, meeting.

Motion by Ald. Schmidt, second by Ald. Schaefer to approve the minutes of the April 23, 2012, meeting. Motion carried unanimously.

### Item #3 – Citizen Comments.

None.

### Item #4 – Treasurer's Report.

#### A. Monthly Financial Report.

Kathie Wild reviewed the reports. The Summary of Cash Position by Fund was reviewed. The Debt Service has changed due to refinancing. Cash increased by \$769,987. The General Fund Revenues and Expenditures Compared to Budget report was reviewed. Expenditures are at 33.8%. The TAG Revenues Expenditures Compared to Budget Report was then reviewed. Public Charges for Services is at 46%. Expenditures are at 26.6%.

### Item #5 - Golf Course Update.

#### A. Financials Update.

Report noted as attached to the packet.

#### B. Membership Update.

No Report.

#### C. Banquet & Outings Update.

No Report.

#### D. Building and Course Update.

No Report.

#### E. Staff Update.

No Report.

#### F. Long Term Maintenance Report.

No Report.

### Item #6 – TAG Center Report.

#### A. Membership - No Report.

#### B. Maintenance – No Report.

### Item #7 – Discuss/Approve Swim Team Youth Dance Fundraiser on June 8, 2012.

Motion by Ald. Schmidt, second by Ald. Schaefer to approve Swim Team Youth Dance Fundraiser on June 8, 2012. Motion carried unanimously.

### Item #8– Discussion with possible Recommendation of Attorney Phil Eckert Contract.

Motion by Ald. Schmidt, second by Ald. Schaefer to recommend the Attorney Phil Eckert Contract. Ald. Sertich noted that there may be small tweaks on the language from Phil Eckert. Motion carried unanimously.

### Item #9– Discussion with Possible Recommendation of State Hwy 28/67 Intergovernmental Agreement.

Don Neitzel introduced the item. Don noted the agreement is only for the design of the project. Don reviewed the agreement pointing out that there is an estimate summary and two project numbers. One is for portions of Hwy 28 and the other is for portions of Hwy 67. The State will fund 75% of the design.

By entering into the agreement the City is agreeing to pay the City's portion. Expect to see scoping engineers by the end of this year, beginning of next year. From 2013-2017, the \$100,000 and \$30,500 are the amounts the City will expect to see. Construction is scheduled to take place in 2018. The State is responsible for the traffic lanes. The City is responsible for the parking lanes, sanitary sewer, and water. The new standard lighting is 50/50; there could be enhancement grants. Motion by Ald. Schmidt, second by Ald. Schaefer to recommend State Hwy 28/67 Intergovernmental Agreement. Motion carried unanimously.

Item #10– Discussion with Possible Recommendation of 2013-2017 Capital Improvement Projects.

The Capital Improvement Projects was then discussed.

Public Works

Street Resurfacing Paser Program Projections was then discussed. This item was on the prior improvement plan as recommended by the previous Public Works Director. The recommendation was for \$100,000 for 2012 and \$100,000 for 2013 due to not budgeting to repair the roads in the operating budget for a few years. Ald. Redeker questioned if \$200,000 total per year is needed. Ald. Redeker questioned if it could be decreased by \$50,000. Don noted he does estimate on the heavy side. Ald. Redeker noted to be as realistic as possible. It was noted that if fuels takes off asphalt could go up.

The Mill Place Parking Lot by Upper Dam was then noted and Don Neitzel suggested for this item to be combined with other projects to get better pricing.

The North Clark Street item for 2016, Horicon to Breckenridge, was then discussed. It was noted that there are failing utilities. The cost shown is for street improvements alone, curb and gutter, driveway approaches and landscaping. It does not include water and sewer.

North High Street Storm Sewer Improvements in 2016 was then discussed. This will be combined with larger projects. There are design issues/flaws there, because of a lack of storm sewer; there is not enough catch basin. It was noted that at North High, right before the bend should have a basin to catch the water. Estimate includes six more inlets and drain tile. Ald. Sertich noted that the water comes down and across and spiders in the roads and can freeze over. Ald. Sertich noted that this should be at no cost to the homeowners. Don noted to tie the High Street item with 2016 projects on Clark Street.

The Dump Truck Box and Plow was then discussed. Mike Kurutz reported that he has a spreadsheet on all equipment showing the cost and replacement life. He noted that the truck to be replaced is a 1999 and to use the unit this winter yet and order late in the year. Every year the price goes up. Mike noted he would like to have for the winter of 2013-2014. The increase in price has to do with emissions. He did get a price for a trade in at \$14,000. Mike noted that an on-line auction will bring \$5,000-\$6,000 more. It was noted that the truck price needs clarification.

The Skid Steer and Snow Blower was then discussed. Ald. Sertich noted that there has been a lot of conversation on this item. She noted that she was surprised to see the Skid Steer requested. She noted that parks are requesting to purchase a John Deere product under Parks. She noted to buy from the same dealer to get better prices. Ald. Sertich questioned why not looking at a demo with low miles and why it always has to be new. She noted to get smarter on buying.

Mike noted that the main use for the Skid Steer and Snow Blower is snow removal on sidewalks. Right now they have a 5 foot snow blower and the sidewalks are 4 foot. The snow blower sets on top of the grass. It does an adequate job. Mike noted that if there is not frost on the ground; it is a problem. Mike reported that a 48" blower is needed. He noted that is why a Deere is not quoted here. Ald. Schmidt noted he could see the reason for Mike's request because he walks a lot. There is a lot of ice/snow left on the sidewalk. Ald. Redeker questioned if they could use a tractor with a snowblower attachment? Ald. Sertich questioned what happened to the Skid Steer. Mike noted that it was in good shape at one time, but currently there are documented problems with it. Mike noted that they have held off on repairs on it. It is too wide for the

usage. It was questioned if the broom could come off of the price. Mike noted that maybe they could use the current broom. The price is good through June 30, 2012.

The One Ton Truck was then discussed. It was noted that it would replace the 2000 unit. This truck is used for plowing alleys and brush pick up. The plowing part is really taking a toll on unit. Mike noted he would like to keep in fleet and replace the 1990 truck with a F350 with dump truck. Then it could be used year round.

Garage Doors at City Garage were then discussed. Ald. Sertich noted that she would like this combined with the Police Department quote. Mike noted that there are five doors at the City Garage, and they would like to eliminate two doors and have three doors on one end.

### Parks

The John Deere Gator was then discussed. Mike commented that it could be used as a vehicle in the summer months. It is much more efficient from March – October. It was noted to look for something with low mileage. Mike noted he checked and the dealers did not have anything at this time.

The scoreboards were then discussed. They were put up in 1990 at Ziegler Park and Malthouse Grounds. Mike reported that he is looking to replace with newer models; much more efficient. LED light is more efficient. Ald. Redeker noted concern about how much they are being used. It was noted that if the items are under \$5,000, they would have to go into the operating budget.

### EMS

Replacement of the 2003 Ambulance was then noted. The Ambulance amount is reduced from contracts that are in place.

### City Hall and Police Department

The HVAC units for City Hall and the Police Department were then discussed. Ald. Sertich noted that the HVAC unit repairs on the Police Department side have cost the City \$15,717.14 from 8/6/2010 to present. There was a compressor taken off last year with a crane and \$4,200 was paid for that compressor. Ald. Sertich noted that a lot of money was wasted. Air Care was here in March and put absolutely put no labor in the bill. The Police Department side is now pulling from the City Hall side. This needs to be addressed. The deal from Air Care is very reasonable and there is a discount if addressing both sides at the same time. Kathie Wild noted that she talked at length with John Koll in regards to the compressors. On the Police Department side there are two compressors and two circuits. Both compressors have been replaced and one circuit replaced. There is a leak in the coil in multiple places. Air Care comes in and adds refrigerant when needed. It is \$6,000 to replace the coil. Sure Fire had previously repaired the City Hall side. There are no recent issues on the City Hall side. There were invoices on City Hall side such as \$2,014 in July of 2011, because the Police Department side was pulling. Chris MacNeill reported that they took photos of the units, and it is a complete mess.

### Fire Department

The Fire Department Turnout Gear was then discussed. Roger Williams commented that when turnout gear gets contaminated or torn it needs to be replaced. He is hoping to get a grant for 32 sets. Roger noted 10 sets for one year, and then ten sets the next. Roger noted the average life is 10 years for the turnout gear. Ald. Sertich noted that there is a grant out there and after applying could hear back in 72 hours. Mayor noted that they could do fundraisers.

Roger reported that the ladder truck is 23 years old. The brake drums, hydraulic lines, and springs were just replaced. Next month he will get the transmission and leaking rear – end looked at. The quote supplied is for a demo unit. One of the quotes is a 2006 model and it is \$200,000 less. Ald. Sertich questioned why going to Florida to get a truck. Roger reported that the EI is the one that came in the cheapest. This has a pump on it. Roger noted that this is the close as he could get. Ald. Sertich noted the previously distributed statistics show the 53 instances, only twice the ladder truck went out. Ald. Sertich noted that it is hard to

justify and may need to look at alternatives. She noted the ISO rating has changed since some of the fire houses have closed and combined. One of the biggest insurance companies is going to a different rating system. She questioned if the ladder truck was out of line up and explained the impact on the City of Mayville versus going to mutual aid. Need to look at other options and be open on it. She noted to be interested in what the ISO has on the City of Mayville. Roger noted it does not matter how many times the ladder truck is raised to save a life. Ald. Sertich noted that State Farm is a sub state zone. Discussion of leasing with option to purchase ensued.

The Fire Department Exhaust System was then discussed. Roger noted that he has put in for grants on the Fire Dept exhaust system. The grants are only for full time departments. The units in the fire house are diesel. Ald. Sertich noted the quote from Air Care that is a lot less. Roger noted that he is looking for the type that hooks up to the exhaust. Ald. Sertich noted to work with Air Care on it. Ald. Redeker noted that it is two different situations with the City Garage and Fire Department. The City Garage has welding and work there. Discussion ensued of the diesel equipment and exhaust and the air brakes of the trucks.

#### Police Department

The Police Department laptops was then discussed. It was noted that these were purchased in 2005/2006. Chris reported that he did submit to the Bachhuber foundation but it was denied and said to be a budget item. Chris noted that Baycom has the state contract on the laptops for the best price.

The Police Department radios were then discussed. Chris noted that the amount is now \$5,788.14. He took off the bells and whistles for the Chief,s radio. The Mayor noted that the Police Department needs the proper equipment to work with.

#### Item #11 – Adjournment

Motion by Ald. Schmidt, second by Ald. Schaefer to adjourn at 8:02 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk