

The meeting was called to order by Mayor Moede at 7:17 p.m. with the following Roll Call:

Members Present: Ald. Toellner, Ald. Sertich, Ald. Schmidt, Ald. Pasbrig, Ald. Redeker

Members Absent: Ald. Schaefer

Others Present: Mayor Moede, Deanna Boldrey, Kathie Wild, Mike Kurutz, Alixe Bielot, Chris MacNeill, Lisa Schmitt, David Pieper, Ben Brown, Katie Leb

Item #2 – Budget Remarks by the Mayor.

Mayor Moede commented hours upon hours have been spent on the budget. He noted that the budget looks good for the people of Mayville.

Item #3 – Discuss/Recommend the 2012 Stray Animal Contract.

Deanna introduced the item. There was an increase of \$3.75 per dog. Raised to \$78.75 per dog for 2012, from \$75.00 per dog. It is in the Animal Control Budget. This is for dogs only. Ald. Redeker noted that the box check showing that it has been approved. It was noted that the Police Department is normally the contact from the City before going to the Dodge County Humane Society. Motion by Ald. Sertich, second by Ald. Pasbrig to recommend the 2012 Stray Animal Contract. Motion carried 5-0.

Item #4 – Discuss/Recommend the Capital Improvement Priority List.

With no objections from the Council, Mayor Moede temporarily turned the gavel over to Ald. Sertich, Finance Chair.

Kathie Wild described the reports and noted the history to borrowing of notes. Looking at how much left over in the projects and in 2012 capital project. She reviewed the distributed report that noted the 2012 Capital Projects. She noted that there is \$136,807 available.

Lawn Mower

Mike Kurutz reported on the lawn mower. He noted that they have one in the operational budget and may wait until April to see if they will be testing a mower before buying a mower. He is hoping that there will be a mower to test, but there are no guarantees. Kathie Wild noted to keep the item on the radar.

Mike noted that he does not want to be caught short handed.

DPW Garage Ventilation

Mike reported that the garage has issues with ventilation in the winter when the shop is closed up. The building was just insulated and the ceiling is now sealed up tight. Ventilation is needed because of the diesel trucks and welding. Employees have brought the item to his attention. He contacted a couple local contractors, one had been contacted in 2008. They do have a unit that has a cold air return and was found to be blocked. Current employees did not block them. When the heating units kick in that is where you get the exchange but right now blocked. Would not completely solve the problem. Currently there is no circulation. The second proposal would be to put a unit that is a roof top unit that cycles the air. He wants to look further into the item and look at what they have and see if it can be modified. He will investigate that.

DPW Radios to Narrow Band

Mike noted the radio frequencies. He noted that they will be good with all but five radios. Ald. Sertich noted she would like to see this as a budget item rather than a capital improvement item.

Guard Rail on Kekoskee Street

The guardrail on Kekoskee Street was noted and it will be an operational budget item rather than a capital improvement item. Discussion of 2011 budget or 2012 budget ensued. It was agreed to put the guardrail in 2011 operational budget and the radios in the 2012 operational budget. The ventilation was noted as pending at this point.

Carpeting for Police Department and City Hall

Carpeting was then discussed. Ald. Sertich noted that Deanna did some work on this very quickly. Ald. Sertich noted that she has almost fallen at the Police Department and City Hall because of the rips and tears in the carpeting. It was really brought to light with other safety issues. Some customers in the Police Department have to come in. The City cannot afford the liability with the rips and waves that cannot be fastened down. This request has been tabled a number of times. Deanna described the quotes for City Hall and the Police Department. The heavy wear and staining were noted. Mayville Floor Covering and Professional Floor Covering had measured and quoted the areas. She reviewed the spreadsheet. The density and gauge were noted. Chris noted the density of the carpeting needed for their heavy traffic. The City would have to move the furniture. Mike noted that the DPW can assist as much as they can, depending on the weather. Ald. Sertich noted that everything is outlined. Ald. Sertich suggested that Council members do their homework and come back for discussion. Kathie Wild noted the bottom line number is with the Mayville Floor Covering. Ald. Pasbrig noted to do the homework and review. The item is noted to be pending for review.

Sirens and Narrow Band

Chris MacNeill reported on the sirens and narrow band. Kathie Wild and Ald. Sertich noted the number of quotes that had been received on the sirens. Ald. Sertich questioned how fast does this need to be in place. Chris noted he would order as soon as approved. Placement of the sirens ensued. These would be stationary sirens, not rotating. Ald. Redeker noted to go with both, the City cannot skip on public safety. Motion by Ald. Schmidt, second by Ald. Redeker to change six sirens to narrow band and to add two new sirens on Tower and South Clark Street or where required. Motion carried 5-0.

Item #5 – Discuss/Review/Recommend the 2012 City Budget.

Library

Motion by Ald. Pasbrig, second by Ald. Toellner to increase the 2012 Library Budget by \$2,012. Motion carried 5-0.

Emergency Government

Discussion of adding the EMS to be involved with the Emergency Government ensued. They are involved heavily with emergency government and have contact with the Police Department. The bottom line dollar amount is not changing but being reallocated. The Police Department will be the main contact and the two assisting areas would be the EMS and Fire Department. This had been at the police department in the past. The prior chief wanted out of the area, and there was interest at that time but not relayed to the proper people. All three would work really well together. It was noted that there are extra responsibilities. Deanna noted that this is by Mayoral Appointment and there will need a resolution.

Police Department Dispatcher Standby Pay

Standby pay was then discussed for the two dispatchers. This is for Saturday, Sunday and holiday standby. There have been over 6,000 police department reports processed and a 19% increase of criminal complaints. The dispatchers have increased responsibility, and there are other employees paid for standby. This should have been looked at a long time ago. They do get time and a half for coming in. If they do not come in they have to stay local. They do have to process a report. In some cases the reports have to be prepared right away. If there is a tornado warning or critical incident they have to come in. They do have to go along if there is a lady being transported. If the DA does not have the paperwork, the prisoner could be released. Ald. Sertich questioned the revenue involved. Ald. Schmidt noted that the stand by pay is fair and they should be compensated. Motion by Ald. Schmidt, Second by Ald. Pasbrig to leave the standby pay in the budget. Motion carried 3-2. Ald. Schmidt, Ald. Pasbrig, Ald. Sertich voted yes. Ald. Redeker and Ald. Toellner voted no.

Police Department Education

Education request for Chris MacNeill was then discussed. Ald. Redeker noted he would love to say yes but cannot right now. Chris MacNeill noted that he understood the request that he is making. Chris continued that regardless of his position in the Mayville Police Department, he is to ensure that the goals are met and that they conform to the community. When creating a policy he looks at legal requirements. Officers go to technical schools every year. As a manager the tech schools do not have that type of manager training. He is asking the City to invest in a manager and give him the tools needed to do his job. He continued that he will continue to use the knowledge for years to come. Chris noted that he signs a form stating that he would pay the City back if the employment is terminated. Ald. Sertich noted that this form is not in place in all elements yet. Ald. Pasbrig noted that they did have something similar to retain the right to collect the education money back at MEC. Motion by Ald. Pasbrig, second by Ald. Schmidt to modify the education request from \$7,200 to \$3,600. Motion carried 3-2. Ald. Schmidt, Ald. Pasbrig, Ald. Sertich voted yes. Ald. Redeker and Ald. Toellner voted no.

TAG Center Transfer

Transfer for the TAG Center from the general fund was then discussed. Lisa noted that sign on fees have been discussed before. She questioned how this would work with their fee structure, because they have a six month fee. Ald. Redeker noted that the sign on fee would be a one time fee. Discussion of the sign on fees ensued. Ald. Sertich questioned if a comparison of how the TAG Center fees are structured versus some of the other areas (facilities) has that been looked at. The ten visit punch cards were noted and that a lot of places do not have the punch cards. Ald. Sertich questioned other elements. Lisa noted that they have continuous. She noted that Silver Sneakers has been very good in bringing in a lot of people. She believes their fee structure works very well. Most out of towners pay the daily fee. Mayor Moede questioned if they had looked at getting a company in town to buy memberships for their employees with a package deal. Ald. Schmidt questioned how many memberships would they lose. Ald. Sertich noted that we need to stay focused on how to bring more revenues in. Ald. Schmidt noted to look at the cost of the classes and adjust fees accordingly. Ald. Sertich noted that maybe there needs to be additional instructors, specifically the lessons with focus on the aquatics. Ald. Sertich questioned if there was a suggestion box out for feedback. Lisa noted that they have a suggestion box and usually it is someone wanting a rock climbing wall. Ald. Schmidt questioned if there were additional requests for lessons that could not be fulfilled. Lisa noted that they could survey the people currently in the swim lessons. Ald. Redeker asked to think about going back to a month or three month rate. There may be those that want to work out in December and January. Motion by Ald. Pasbrig, second by Ald. Sertich to transfer \$120,000 for both areas. Ald. Redeker noted he would like to see the transfer lowered to \$115,000. Motion carried 4-1. Ald. Redeker voted no.

Motion by Ald. Sertich, second by Ald. Toellner to recess at 8:56 p.m. Reconvened at 9:14 p.m.

Kathie Wild noted that the levy encompasses the general fund, recycling, landfill settlement, and debt service fund. The numbers are an estimate. Estimated on the conservative side. Do not know the ratio yet. Looking at a levy rate of \$8.05 which is a 1.7% increase; last year the levy was \$7.92 which was a 2.7% increase. In 2010 there was an increase of 8.5%. It was noted that overall expenses decreased \$49,453. There were \$3,091,512 in expenses in 2011; \$3,042,059 for expenses in 2012. The 2012 Budget does include the \$365,000. Ald. Sertich asked for any concerns or questions. Ald. Schmidt, Ald. Toellner, and Ald. Pasbrig noted that they are good with the 2012 Budget. Ald. Redeker noted he had problems with some of the budget. He will reflect that at the hearing; otherwise, he said it is a very good budget.

It was noted that there would not be a meeting on October 24, 2011.

Item #6 – Adjournment.

Motion by Ald. Sertich, second by Ald. Schmidt to adjourn at 9:20 p.m. Motion carried 5-0.

Deanna Boldrey, City Clerk