

FINANCE COMMITTEE

OCTOBER 4, 2010

The meeting was called to order by Ald. Sertich at 6:00 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Pasbrig, Ald. Mastalish

Members Absent:

Others Present: Mayor Moede, Deanna Boldrey, Kathie Wild, Ald. Voss, Ald. Gering, Ald. Redeker, Bill Linzenmeyer, Roger Williams, Sara Mireski, Kate Liebenow, Dave Pieper, Lisa Schmitt, Linda Turk, Carla Hagen, Karen Moyle, Ben Brown, Mike Kurutz, Bob Smith, Sally Kahlhamer, Tom Herman

Item #2 – Convene into Committee of the Whole to Discuss Items on the Finance Agenda.

Motion by Ald. Pasbrig, second by Ald. Mastalish to Convene into Committee of the Whole. Motion carried unanimously. The Mayor noted that Ald. Sertich would keep the gavel and chair the meeting. There were no objections.

Item #3 – Budget Remarks by the Mayor.

Mayor Moede noted that the Budget has been worked on and doing the best we can to stick to the nine year plan. He thanked everyone for getting their information in on time. He noted that the finances of the City are getting better.

Item #4 – Clerk to Present & Read Resolution 4341-2009 Approve Financial Recovery Plan of 9 Years that will Rebuild the Undesignated Fund balance with 25% Reserve at an Estimated Annual Amount of \$365,000.

The City Clerk read the resolution.

Item #5 – Clerk to Present & Read Resolution 4272-2008 Review of Vehicle Registration Fee Ordinance Annually with Possible Recommendation of Amendments to Ordinance 1013-2008 Vehicle Registration Fee.

The City Clerk read the resolution.

Item #6 – 2011 Budget Request Presentations.

A. Chamber of Commerce:

Sara Mireski, President of the Mayville Chamber of Commerce, presented the budget for the Mayville Chamber of Commerce. She discussed the previous distributed report. She noted that the requested amount is \$7,500. Their focus for 2011 is through communication. They need updated software and a new computer. \$1500 of the amount requested would be used for this. The remaining monies will offset their operating budget. They have been very diligent in making money in other avenues. They have several new members and volunteers.

B. Main Street Mayville:

Kate Liebenow, Mindy, Mary Winter, and Jean Natrop were invited to the podium to speak on behalf of Main Street Mayville. Kate noted that the request is for \$6,000. She noted that they have had several fundraisers and concerts in the park. They will be updating their website in 2011. Heritage Fest will be more of a Holiday Parade and dance. This has been scaled back. The Informational Kiosk is being used and was built with grant monies.

C. Mayville Golf Club Inc.:

Tom Herman was invited to the podium. He noted that they do not have a list of items but that the other furnaces are getting old and may need replaced in the near future. He discussed the restraining of the deck and tree cutting and planting. He noted that they are also paying their bond payment on time.

D. Graceland Cemetery Association:

Carla Hagen was invited to the podium. She noted that they are asking for more than in the past. Revenues are down but expenses are not down. People do not buy grave sites in advance anymore. Four sites were sold last year and four were sold this year. Carla noted that their hands

are tied. They will be doing a short term borrowing this year. Carla noted that because of the state statute they cannot take money out of perpetual care except for the interest.

Item #7 – Discuss/Recommend 2011 Schedule of Fees.

The City Clerk introduced the 2011 Schedule of Fees. Deanna noted that the proposed changes are in bold and in a column to the right of the current fee. She noted that the proposal is to increase the liquor licensing fee by \$25. The fee is currently \$375, proposing \$400. By state statute the fee cannot be more than \$500. This line item was raised \$50 in 2010, from \$325 to \$375. There were approximately \$682.00 in attorney's fees to date for liquor license related items. She noted that the proposed budget for Liquor/Fermented Malt Beverage is \$10,000 in revenues. She also noted that the proposal is to increase both the one year and two year licenses Operators Licenses. This would increase the fees from \$20 for a one year license to \$30 and from \$30 for a two year license to \$40. The Operator's licenses were last increased in 2006 by \$5.

She also noted that there are additions from the Police Department and those are in bold.

There were also changes in the parks area and weed cutting. Discussion of the weed cutting ensued. Ald. Pasbrig noted he would like to see this be a graduated scale starting at \$100. Kathie Wild noted that we would have to look at the ordinance. This item will come back for further discussion.

Item #8 – Discuss/Recommend Stray Animal Contract.

Ald. Sertich introduced the item. She noted that there is no change from last year's contract. Motion by Ald. Gering, second by Ald. Pasbrig to Recommend 2011 Stray Animal Contract. Ald. Sertich commented that this would be for dogs only. Motion carried 6-0.

Item #9 – Discuss/Review/Recommend 1st Drift of the 2011 City Budget.

Police Department

The Police Department Budget was discussed page by page. Ald. Redeker questioned the 40% decrease in parking permits. Police Chief, Bill Linzenmeyer, noted that this is based on this year's actuals to date and that this is conservative. Kathie Wild noted that the health insurance is real numbers. The non-union currently contributes 5%. Ald. Sertich noted that the City captured significant savings for the City by changing to the State Plan. It was noted that the Chief is recommending the Captains continuing education. This item will be discussed at a future meeting. Ald. Sertich noted that the air cards are listed, but there is no longer TIME System charges which brings a savings. Kathie Wild noted that she will not know the actuals for the dental insurance increase until later next year since this renews in May. She is calculating a 6% increase for May – December. It was noted to decrease the Police Department Supplies Vehicle line item from \$6,700 to \$2,500. The Uniform and Clothing was discussed. It was noted that there are eight officers for the uniform allowance at \$450 each. Ald. Sertich noted that line item Police Department Equipment Other was to decrease from \$3,600 to \$1,500. Bill noted that this is not for a specific item but for replacement costs if something breaks that is not under warranty. Ald. Sertich noted that line item Police Department Equip – Auto should be decreased from \$9,949 to \$8,229.77.

The Crossing Guards budget was discussed. Ald. Voss noted that years ago it was with the School rather than with the City. This item will be followed up on and brought back. It was also discussed if older children could be the crossing guards.

The AODA budget was discussed. Bill noted that he would talk to Sharon about the expenses.

The K-9 Fund budget was discussed. Bill noted that there will be youth dances next year. Judy Bauer and Carla Hagen both volunteer for this event.

Bill concluded by stating that the Council should seriously consider wage increases for Chris, Marjean, and Judy. The increases are a way to keep up with the cost of living plus reward the employee. He noted that these are wage increases that the employees deserve. They are good, strong, loyal, hardworking employees.

Fire Department

Fire Chief, Roger Williams, discussed the Fire Department Budget. The budget was discussed page by page. The Fireworks Fundraising line item was noted. Roger noted that they are glad to do this. It does bring people in from the surrounding communities. Roger discussed needed training such as the confined space training. He noted that the firefighters need training before going out on a call. Ald. Voss questioned the meal line item noting the increase of 433%. Roger noted that the firefighters receive meals at their meetings and when out on calls. This line item is also for retired firefighter's dinner.

The Fire Inspection budget was discussed.

The Emergency Government budget was discussed. Roger noted that there is a line item for updating the emergency government manual. He is budgeting 20 hours for a person to update the manual.

TAG Center

Lisa Schmitt, Dave Pieper, and Mary Beth discussed the TAG Center budget. The proposed fees were then discussed. The budget was discussed page by page. Dave's travel expense was discussed. He noted that it is needed for emergency. Ald. Mastalish noted the utilities. Dave commented that the water is 76,000 gallons per month. He calculates the utilities, electric, gas, and water, to be \$14.95 per hour. Kathie commented that the shortage is \$122,909 and seen as \$125,000. The depreciation expense is \$250,000. The rates will come back for further discussion.

DPW

Mike Kurutz discussed the DPW budget. The Streets and Roads budget was discussed page by page. Ald. Redeker began the discussion of the Wheel Tax. Kathie Wild noted the latest figures are from the Department of Transportation. Ald. Redeker stated that he would like the wheel tax to come back for further discussion. It was noted that Mike's salary is allocated in four different places. Mike noted he is trying to allocate his time fairly. All are in the general fund. It was noted that they need a new street painter. There is \$90,000 in paving. It was noted that the salt went down. It was also noted that there are nine street lights that need replaced. They are about \$1,000 a piece. This may need to go to the capital budget.

Parks

Schedule of fees was discussed. Mike noted that he has not had an outside group at the Theiler Park or Malthouse for several years. Ald. Mastalish questioned who collects the rental fees. It was noted that these fees are collected at the TAG Center. It was questioned if the TAG Center should get a portion of the fees for collecting them. This will come back for further discussion.

Outdoor Swimming Pool

Ald. Sertich noted that the paperwork showing outdoor pool comparisons with other communities was attached to the agenda for interested citizens. Mike noted that if the outdoor pool had been open this year it would have been closed 5-7 days for the flooding.

Motion by Ald. Gering, second by Ald. Redeker to take a short recess at 9:26 p.m. Motion carried 6-0.

Meeting reconvened at 9:26 p.m.

EMS

It was noted that they are looking at long range transport. The maintenance amount was questioned along with the revenue amounts. This will come back to the next meeting for further discussion.

City Hall and General Admin.

Deanna Boldrey did discuss the election budget and City Hall budget.

Kathie Wild noted that there could be a penalty for Shared Revenue. This will be based on the 2009 Public Safety Budgets less the capital improvements. The Landfill Settlement account and attorney fees were noted. She also noted the request from the Sr. Center for new flooring. Kathie also discussed insurance.

Item #10 – Reconvene into Finance Committee.

Motion by Ald. Mastalish, second by Ald. Pasbrig to reconvene into the Finance Committee. Motion carried 6-0.

Item #11 – Receive, Consider, and Approve Committee of the Whole Report.

The City Clerk read the Committee of the Whole Report of motions from the Committee of the Whole.

Motion by Ald. Sertich, second by Ald. Pasbrig to approve the Committee of the Whole Report as noted below. Motion carried unanimously.

Motion by Ald. Gering, second by Ald. Pasbrig to Recommend 2011 Stray Animal Contract. Motion carried 6-0.

Item #12 – Adjournment

Motion by Ald. Mastalish, second by Ald. Pasbrig to adjourn at 10:20 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk