

The meeting was called to Order by Ald. Smith at 6:00 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Frings, Ald. Olson (6:02)

Members Absent:

Others Present: Mayor Boelk, Ald. Toellner, Ald. Forster, Julie Staffin, Christine Churchill, Mike Kurutz, Scott Kollmansberger, Derek Hug, Lisa Schmitt, Karen Moyle, Chip Detunq, Jon Jacobs, Mike Erwin, Captain Ryan Vossekul, Dr. Beth Collister, Mike Thoreson, Jon Borst, Nathan Kempke, Greg Justman, Mary Rake, Lois Krueger, Sara Decker

Item #2 Approve the minutes of the June 26, 2017 meeting.

Motion by Ald. Frings, second by Ald. Olson to approve the minutes of the June 26, 2017 meeting. Motion carried unanimously.

Item #3- Citizens Comments.

None.

Item #4 TAG Center Report.

A. Monthly Report. Derek, Scott, Lisa gave report:

They changed over 24-hour access within the last week and are now using Martin Security. It is working fantastic with no issues. The old system was not reliable. They changed lights in gym to LED and added a light switch on the wall so anyone in the gym can turn lights on/off to save energy. The heating and cooling systems for the old part of building were serviced and fire alarms were tested. Annual checks are complete. A-Z fencing is working on a fence for the daycare. They are still working on the grass and roof leaks.

1. Discussion of new access fobs for after-hours door, to include possible deposit and related policies with possible action. Ald. Smith explained that Scott talked to him and they developed a plan for the new fobs. The new fobs are \$5.58/fob. The plan is to only give them to those that sign up for 24/7 access. They decided on a \$10 deposit so fobs can be used for the next user. The old fobs wouldn't work on the door after replacement. Lisa ordered 500 new fobs for now and 125 people have taken one so far. If they choose to discontinue the 24 hour access, they bring back the fob and get the \$10 back. Then the TAG Center can re-use the fob. The Mayor noted that he thought they should just give them the key fob and adjust memberships if need be. Lisa stated that they don't want to adjust the membership fee as they don't want to charge people that don't want to use the 24 hour access. Ald. Smith noted that if you lose the card fobs it is a \$5 replacement fee. Ald. Smith showed different types of cards/fobs. Ald. Toellner noted that he likes the idea of the deposit. Lisa explained that the card fob with the tree will integrate with the RecTrac system but the new fobs do not, so they manually enter those uses. Rec Trac is the computer software that does all of the record keeping. They currently have 200-400 visitors per day during normally hours. There are approximately 10 entries after hours. It's important to track all entrances for funding for Silver and fit and Silver Sneakers. Deposits would be handed in as soon as the fob is returned. Lois doesn't see an issue with the cash.

Motion by Ald. Frings, second by Ald. Olson to recommend going with the new key fobs with a \$10 deposit. Motion carried 3-0.

B. TAG Expansion. All updates covered by prior item.

Item #5 Discuss with possible action 24/7 fitness policies regarding access to minors accompanied by adult family members.

There has been interest from membership to have minors able to access the TAG Center after hours. Derek and Lisa explained that children under 8 can't be in the facility without an adult during the day. They must be 15 to access the fitness room if they have a daily membership. If they have a regular membership with an orientation than the cut off is 12 years old. There was discussion of parents signing a waiver and setting a curfew. The fobs and their capabilities were discussed. There are logistical problems as far as how the minors would access. Different options were discussed. There are concerns about minors being

unsupervised. Lisa noted that she thinks it's good to look at new options but worries that everyone should do homework before making a fast decision and talk to other 24 hour places. They sometimes have a hard time controlling kids when staff are present. She'd worry about equipment and injuries if parent is not with them. All committee members noted that they are open to this idea, but need to get the logistics worked out. They will check with Martin Security regarding restrictions that can be placed on the fob. Motion by Ald. Smith, second by Ald. Frings to table the topic and send it back to the TAG Advisory Committee to solve the logistical problems to allow minors if logistically possible. Motion carried unanimously.

Item #6 Golf Club Report.

A. Monthly Report. Mike Erwin, Chip Detunq and Jon Jacobs reported.

Jon indicated that there have been some big changes at the golf course. They are working hard to make things better there. There had been an exodus of members with early bird memberships because dissatisfaction with the product. Chip recently took over the accounting. They recently met with the City and discussed borrowing money. There was discussion on the golf cart lease that ends this year. They also discussed maintenance on equipment that needs to be done. They haven't been able to market the course yet because of the poor condition. The back 9 is not fully open because of the rain. They have had a good month and project that next month will be good as well. Ald. Smith discussed the infrastructure issues with drainage and irrigation that are interfering. There was discussion on the golf course contract. Mike Erwin noted that the irrigation issue is estimated to cost \$90,000 to repair. They are currently working on the drainage issues. It was noted that there are a lot of willow trees on the course which cause problems with infrastructure. The Mayor noted that the City owns the course, so whether there is a contract or not, the City is going to need to address the issues. The Golf Club will continue to work with the City on addressing the problems and getting quotes and a plan to fix the issues.

Item #7 Treasurer's Report.

A. Monthly Financial Report. Lois reported. She indicated that revenues for June are coming in as expected. Expenses are at 52% overall. Cash flow is normal for the general fund. She noted the capital projects and acquisitions for 28/67. The water fund negative net revenue and the sewer fund had a good month. TAG had a loss due to construction. The park trust noted that \$5,000 was received from MEC for the Easy Street Park. At the end of June there was a positive balance in the Fireworks fund. The Mayor thanked MEC, Metalcraft and Beaver Dam Hospital for the donations to the new park.

Item #8 Discuss/Recommend Amendment to KL Engineering Contract for STH 28/67 Traffic Signal and Lighting Design.

It was noted that the contract hasn't been received yet as they are making amendments to the design phase and waiting for final costs.

Motion by Ald. Smith, second by Ald. Frings to table the topic. Motion carried unanimously.

Item #9 Discuss with possible action balanced budget Resolution for funding of deficits.

Ald. Smith explained the idea to ensure a balanced budget. He discussed the 9 year plan and that there were deficits that developed over a long period of time that were never addressed. He explained that it would be difficult to execute that in the future due to budget and spending restraints the State has passed since then. The City is currently in terrific financial shape and in attempt to keep it that way he would like to introduce a resolution indicated that should the general fund or enterprise fund fall short, it must be funded within 24 months of it being recognized. All budgets in the City will share proportionately with the dissolution of the deficit. The auditor recommended doing something with this. Lois thinks 24 months is prudent. This goes along with a balanced budget in that what you tax and what you budget has to be the same. There is no mechanism for a shortfall. There was discussion on the TAG Center. There was discussion of money in the reserve fund. There was discussion on future Councils.

Motion by Ald. Smith, second by Ald. Olson to recommend that any shortfall or deficit that develops in a fund or funds must be addressed within 24 months of the recognition of said shortfall and shall be funded no later than 24 months after and becomes part of the budget process. Motion carried 3-0.

Item #10 Discuss/Approve 2018 Capital Improvement Projects.

Lois noted that department heads submitted projects for 2018-2022. The Fire Department has a project they want to address in 2017 as it is urgent. Jon noted that they have lights that are shorting out and falling. It is estimated to cost \$9,000 to fix. They replaced old bulbs with new LED bulbs but the fixtures aren't compatible. Lois recommended that the \$9,000 come from unspent funds.

Motion by Ald. Olson, second by Ald. Frings to approve replacement of the fire department light fixtures at a cost of \$9,000 to be adjusted if needed, from the 2017 capital budget.

Ald. Frings questioned the golf course drainage ditch. Originally he thought it had been on the capital improvement plan for \$23,000 and would like that back on the budget. This was separate from the drainage project. This is off of the new 9 and goes to the river. The project has been approved by the DNR already and just needs the funding. Lois will look into it.

Motion by Ald. Frings, second by Ald. Smith to table the capital improvement project topic to August.

Motion carried unanimously.

Item #11 Discuss with possible action History of Mayville Book.

Ald. Frings brought the idea up to the Mayville Limestone school museum. Sara noted that she spoke to the company and they are willing to develop a proposal and present it.

Motion by Ald. Frings, second by Ald. Smith to invite them to come to the next Finance meeting and present the proposal. Motion carried unanimously.

Item #12 Adjournment.

Motion by Ald. Frings, second by Ald. Smith to adjourn at 7:56 p.m. Motion carried unanimously.

Sara Decker, City Clerk