

**PERSONNEL COMMITTEE**

**OCTOBER 24, 2016**

The meeting was called to order at 6:00 p.m. by Ald. Frings with the following Roll Call:

Members Present: Ald. Frings, Ald. Schmidt, Ald. Olson

Members Absent:

Others Present: Mayor Boelk, Ald. Smith, Ald. Bartelt, Alixe Bielot, Lisa Schmitt, Dave Pieper, Mike Kurutz, Chief MacNeil, Captain Vossekuil, Jon Borst, Sheriff Schmidt, Lois Krueger, Sara Decker

**Item #2 Approve the Minutes of October 10, 2016 meeting.**

Motion by Ald. Schmidt, second by Ald. Olson to approve the minutes of the October 10, 2016 meeting.

Motion carried unanimously.

**Item # 3 Citizens Comments.**

None.

**Item # 4 Discuss status of replacement for TAG Center Building Maintenance position.**

There has been one internal applicant with relevant qualifications. Will schedule closed session interview Tuesday, November 1, 2016 at 4:00 PM.

Motion by Ald. Frings, second by Ald. Schmidt to interview internal candidate. Motion carried unanimously.

**Item #5 Discuss/Recommend revisions to employee handbook.**

Ald. Frings noted that he and Mayor have been reviewing the employee handbook and there are a number of changes and additions. He recommends that everyone reads through it so that it can be discussed.

Motion by Ald. Frings, second by Ald. Schmidt to table the topic. Motion carried unanimously.

**Item #6 Adjournment**

Motion by Ald. Frings, second by Ald. Schmidt to adjourn at 6:07 p.m. Motion carried unanimously.

Sara Decker, City Clerk