

**PERSONNEL COMMITTEE**

**NOVEMBER 23, 2015**

The meeting was called to order at 7:23 p.m. by Ald. Hohmann with the following Roll Call:

Members Present: Ald. Hohmann, Ald. Longo, Ald. Boelk

Members Absent:

Others Present: Mayor Redeker, Darlene Smith, Lois Krueger, Ald. Schmidt, Ald. Toellner, Lisa Schmitt, Dave Pieper, Karen Moyle, Mike Kurutz

Item #2 Approve the Minutes of October 26, 2015 meeting

Motion by Ald. Longo, second by Ald. Boelk to approve the minutes of the October 26 2015 meeting.

Motion carried 3-0.

Item # 3 Citizens Comments.

None.

Item # 4 Clerk's Report.

A. Election Report.

The first day to circulate Nomination Papers is December 1, 2015. Prior to circulating Nomination Papers all candidates/incumbents should file a Campaign Registration Statement or Amended Statement. The Declaration of Candidacy and Nomination Papers have a deadline of January 5, 2016, by 5:00 p.m. Incumbents, if you are not running again for the office that you currently hold, you will need to file the Notification of Non-Candidacy with the clerk prior to December 23, 2015. The Spring Election will be on April 5, 2016; and if needed a Spring Primary will be held on February 16, 2016. An Ordinance will be introduced at the next common council meeting to have split shifts for the election workers. The Mayville High School has been contacted regarding high school students helping on Election Day.

Item #5 Reconsider increasing TAG Center clerk's 2016 hours from 30-40 hours per week.

Motion by Ald. Boelk, second by Ald. Longo to reconsider increasing the TAG Center clerk's 2016 hours from 30-40 hours per week. Motion carried 3-0.

Motion by Ald. Boelk, second by Ald. Longo to approve the part-time position to full-time position, allowing the department head to make decision on person filling the position. Motion carried 3-0.

Item #6 Adjournment

Motion by Ald. Boelk, second by Ald. Longo to adjourn at 7:29 p.m. Motion carried unanimously.

Darlene Smith, City Clerk