

**SPECIAL PERSONNEL COMMITTEE**

**August 15, 2013**

The meeting was called to order at 6:45 a.m. by Ald. Pasbrig with the following Roll Call:

Members Present: Ald. Pasbrig, Ald. Redeker, Ald. Toellner

Members Absent:

Others Present: Deanna Boldrey

**Item #2 Discuss/Approve Placement of Advertisement ad for Comptroller / Treasurer Position.**

The Clerk introduced the item. She noted the documents that were included in the packet. She noted the ordinance and job description that is in place for the position. The ad and ad placement were discussed. It was noted that the due date for application will be September 6, 2013. In addition the ad is to be placed in the Dodge County Pionier, the Daily Citizen, the Fond du Lac Reporter, the Washington County Daily News, and on-line at the Wisconsin Municipal Clerks Association, the Wisconsin Municipal Treasurers Association, and the League of Municipalities. As the applications and resumes come in the Deputy Clerk will stamp them received and copy to each alderperson and the Mayor. A log of the applications will also be kept. Motion by Ald. Pasbrig, second by Ald. Toellner to Approve the Placement of Advertisement ad for Comptroller / Treasurer Position. Motion carried unanimously.

**Item # 3 Adjournment.**

Motion by Ald. Redeker, second by Ald. Toellner to adjourn at 6:55 a.m. Motion carried unanimously.

Deanna Boldrey, City Clerk