

PERSONNEL COMMITTEE

APRIL 23, 2012

The meeting was called to order at 5:27 p.m. by Ald. Pasbrig with the following Roll Call:

Members Present: Ald. Pasbrig, Ald. Toellner, Ald. Redeker

Members Absent:

Others Present: Ald. Sertich, Ald. Schaefer, Ald. Schmidt, Deanna Boldrey, Kathie Wild, Mike Kurutz, Ben Brown, Kara Johnson

Item #2 Approve the Minutes of March 19, 2012, meetings.

Motion by Ald. Toellner, second by Ald. Redeker to approve minutes of the March 19, 2012, meeting.

Motion carried unanimously.

Item # 3 Citizens Comments.

None.

Item # 4 Clerk's Report.

A. Update on 2012 Elections.

The Clerk reported that the Recall Primary Election is on May 8, 2012. Polls will be open from 7 am – 8 pm. The ballot includes Governor, Lieutenant Governor (democratic), and State Senator District 13 (democratic). Absentee Voting for this election is April 23 – May 4. Also, voters may register to vote in the Clerk's Office up until the Friday before the election and at the polls on election day. Voters will be required to sign the poll book. The next election will be June 5, 2012.

B. Update on Liquor Licensing.

The Clerk reported that the Liquor License Letters were mailed on April 9, 2012, to liquor license holders. They are to turn in their Renewal Forms to the Clerk's Office by April 30, 2012. The applications will be on the May 21, Public Safety Committee Meeting for recommendation.

C. Update on Renewal Operators Licenses.

Renewal Operators License letters and forms will go out by the end of the week.

D. Open Book – April 26th, from 1 – 3 p.m.

The Clerk reported that Open Book is this Thursday. Council does not have to attend but should be aware of it.

E. Board of Review - May 22, 2012, from 6-8 p.m.

This is a mandatory meeting.

F. Deputy Clerk Position Update.

The Clerk reported that applications are due to City Hall by April 27, 2012, this Friday. Seventeen applications have been received to date. This item will go to Personnel and then to Common Council.

Item # 5 Adjournment.

Motion by Ald. Toellner, second by Ald. Redeker to adjourn at 5:30 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk