

PERSONNEL COMMITTEE

NOVEMBER 19, 2012

The meeting was called to order at 5:54 p.m. by Ald. Pasbrig with the following Roll Call:

Members Present: Ald. Pasbrig, Ald. Redeker

Members Absent: Ald. Toellner

Others Present: Mayor Moede, Ald. Sertich, Ald. Schmidt, Deanna Boldrey, Kathie Wild, Katie Leb

Item #2 Approve the Minutes of October 15, 2012, and October 16, 2012, meetings.

Motion by Ald. Redeker, second by Ald. Pasbrig to approve minutes of the October 15, 2012, and October 16, 2012, meetings. Motion carried unanimously.

Item # 3 Citizens Comments.

None.

Item # 4 Clerk's Report.

A. Update on 2013 Elections.

Deanna reported that for the April 2, 2013, Spring Election, the first day to circulate Nomination Papers is December 1, 2012. Prior to Circulating Papers all candidates / incumbents should file a campaign registration statement or amended statement. The Declaration of Candidacy and Nomination Papers have a deadline of January 2, 2013. A minimum of twenty signatures (maximum of forty) are needed to run for alderperson. Notification of Non-Candidacy is due December 21, 2012. Packets with required forms are available at the Clerk's office.

Item #5 Discuss/Recommend the Public Works Laborer Electrician Job Description.

Motion by Ald. Redeker, second by Ald. Pasbrig to Recommend the Public Works Laborer Electrician Job Description. Motion carried unanimously.

Item # 6 Adjournment.

Motion by Ald. Redeker, second by Ald. Pasbrig to adjourn at 5:56 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk