

## SPECIAL PERSONNEL COMMITTEE

**FEBRUARY 17, 2011**

The meeting was called to order at 5 p.m. by Ald. Pasbrig with the following Roll Call:

Members Present: Ald. Pasbrig, Ald. Redeker, Ald. Voss

Members Absent:

Others Present: Deanna Boldrey, Kathie Wild, Chris MacNeill, Judy Bauer, Marjean Sertich, Dave Pieper, Lisa Schmitt, Ashley Schabel, Nancy Trakel

### Item # 2 Citizens Comments.

None.

### Item # 3 Discussion on Non-Union Employee Manual Updates with possible recommendations.

Ald. Pasbrig introduced the item. He noted that the discussion of the handbook would continue where it left off.

Ald. Voss noted that he would like to see sick leave for hourly personnel only. Motion by Ald. Voss, second by Ald. Redeker to make Section 6.2 Sick Leave for Hourly Personnel Only. Discussion ensued of the sick leave. Ald. Redeker questioned if people are abusing the item. Ald. Pasbrig noted that we are dealing with professionals. Motion failed. Ald. Redeker and Ald. Pasbrig voted no. Ald. Voss voted yes.

Section 6.10 Health and Dental: Kathie Wild noted that currently the handbook states that the 5% will be taken out with the first paycheck of the month. It needs to read first two payperiods of the month. Motion by Ald. Pasbrig, second by Ald. Redeker to change section 6.10 Health and Dental to read 5% will come out with the first two payperiods of the month. Motion carried unanimously.

Section 12 Pay Plan: Ald. Pasbrig distributed a pay plan that he created that shows the ranges. He noted that this is a better management tool. Motion by Ald. Pasbrig, second by Ald. Redeker to include the pay plan in the handbook. Motion carried unanimously.

Ald. Redeker noted that he would like to go back to section 6.18 TAG Center Membership:

Ald. Redeker noted that the TAG Center is City owned and is not utilized as much as it should be. This would provide a happier and healthier workforce. Ald. Pasbrig noted that at budget time the TAG Center subsidy was reduced and the rates were increased. Ald. Sertich commented that this is a benefit and it is considered a taxable item. Discussion of the item ensued of the revenue lost and if it would include part-time employees. Motion by Ald. Redeker to adopt section 6.18 TAG Center Membership into the handbook. There was no second and the motion failed.

### Item # 4 Adjournment.

Motion by Ald. Pasbrig, second by Ald. Redeker to adjourn at 5:55 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk