

The meeting was called to Order by Ald. Smith at 6:17 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Frings, Ald. Olson

Members Absent:

Others Present: Mayor Boelk, Ald. Toellner, Ald. Forster, Ald. Henkel, Mike Kurutz, Captain Ryan Vossekuil, Mike Thoreson, Chief Brad Marx, Lois Krueger, Sara Decker

Item #2 Approve the minutes of the July 24, 2017 and August 14, 2017 meetings.

Motion by Ald. Olson, second by Ald. Frings to approve the minutes of the July 24, 2017 and August 14, 2017 meetings. Motion carried unanimously.

Item #3- Citizens Comments.

None.

Item #4 TAG Center Report.

A. Monthly Report. Mike gave Lisa's report:

They are having Open House on 9/16 with a variety of activities. They are still looking for volunteers. The pool is closed for cleaning/maintenance and will be reopened next Tuesday.

Swimming lessons registration will begin soon with lessons starting 9/26. They are closed 9/2, 9/3 & 9/4 for Labor Day, but still available 24 hour access. Fall hours start after Labor.

B. TAG Expansion. Sara gave Scott's report that they are installing LED lighting by the mural as well as replacing the cloud lighting. The pool is closed for scheduled maintenance.

The Mayor also noted that he and Scott have worked with a company regarding energy efficiency. The final analysis came back that there is not much room for improvement. Everything is running efficiently.

Mike also noted that Derek Hug resigned and Mike will be handing aquatics until a replacement is found. Mike is moving to the TAG Center starting the Tuesday after Labor Day.

Item #5 Golf Club Report.

Monthly Report. Chip Detunq and Jon Jacobs reported.

A. Financial Report.

B. Discussion on irrigation.

C. Discussion on drainage.

D. Cart lease buyout.

E. 2018 Capital Expenditure Budget.

F. New Mayville Golf Club Contract Language.

July was a record month for them and August is doing well too. Since they opened the back 9 they had really great turnout. They discussed some of the comparison reports. Memberships are down along with green fees and cart rentals due to the wet conditions. They still have 7 weddings yet this year. Revenues will be slowly going down now depending on the weather. They discussed the drainage repairs in the capital improvement budget. They have made a request to the Bachhuber Foundation to help with some of that. They have a quote to repair the irrigation for \$90,000. They discussed completing a list of everything that needs to be done. They discussed the golf cart buyout. They need to let the company know 60 days in advance. The buyout is \$60,000 and if they lease next year it is \$27,500 per year. Ald. Frings questioned the maintenance on the carts. They should look at oil and filters to make sure they have been serviced. Motion by Ald. Smith, second by Ald. Frings to contact the golf cart company and let them know the intent is to purchase the carts in November from capital improvements unspent funds. Motion carried 3-0. They do have unpaid bills. However, as of today liquor and food vendors are up to date and paid. They are working on efficiencies because they are understaffed.

Item #6 Treasurer's Report.

A. Monthly Financial Report. Lois reported. Lois gave report—58% of the year. Revenues and expenses are at 59%. Not much in July. 17% of 876,000 of shared revenues. Exempt computer aid

which go down every year. Collected transportation aid. Put check marks on important issues. Ambulance collections are strong. Cash flow-general fund up \$124,000-due to collection of moneys. Principal and interest in debt services. Pretty much completed with capital improvements for 2017. TAG has construction costs that are just about done.

- B. Training Update. Sept 28 & 29th in Sturgeon Bay fall treasurers conference-meet with DOR and get updates. Big change on WRS-topics are treasurers role in emergencies and foreclosures.
- C. State ETF/WRS reporting update. The State is changing the way reporting is done. Rather than reporting annually it will be required to report every pay period for all full time and part time employees. This is a huge change. Jan 1st is the target start date date. Lois has been completing webinars and has been in touch with the software companies so we are on track. There are 140 employees to update.

Item #7 Discuss/Recommend Amendment to KL Engineering Contract for STH 28/67 Traffic Signal and Lighting Design.

It was noted that there is no update on this contract yet.

Item #8 Discuss/Recommend Single Family Home Construction Incentive.

- A. Application
- B. Incentive Terms
- C. Method of Payment

There was discussion about the changes that were made to the application. Now that it is a percentage and not a flat dollar they discussed the minimum value of \$200,000.

Motion by Ald. Smith, second by Ald. Olson to change the restriction to \$150,000 assessed value. Motion carried unanimously.

There was discussion to strike the 10 incentives and make it limitless. It is indicated that the incentive applies to existing platted lots as of August 1, 2017. The program should be re-evaluated annually. The program is anticipated to expire in 36 months, but will be evaluated annually and may be withdrawn or extended subject to approval annually. Payments will be made after January 15th of the year following the assessment.

Motion by Ald. Frings, second by Ald. Olson to recommend approval of the incentive program as amended. Motion carried 3-0.

Item #9 Discuss/Recommend modifications to Development Agreement, Iron Ridge Properties LLC – Howard Henrich.

Lois noted that he was unable to make the meeting tonight and asked that we table the topic until he can be here in September.

Motion by Ald. Smith, second by Ald. Frings to table the topic until Mr. Henrich can be present in September. Motion carried unanimously.

Item #10 Discuss with possible action History of Mayville Book.

The quotes and proposals from Donning Company are in the packet. Ald. Smith discussed last books that were published. He doesn't see the point in doing a book every 25 years. Most of the work is done by local people and there hasn't been anyone interested yet. Ald. Frings noted that he has spoken to local groups. Motion by Ald. Smith, second by Ald. Frings to end the discussion on the project. Motion carried 3-0.

Item #11 Discuss/Approve seeking quotes for Assessor Contract.

Lois noted that the contract with associated appraisal ends in 2017. It was a 4 year contract that included a full re-evaluation. She doesn't believe that the City will need another full re-evaluation. Lois is looking for direction as to get quotes from other companies or stay with associated. It was noted that it doesn't hurt to get quotes.

Motion by Ald. Frings, second by Ald. Olson to get quotes for a four-year assessor's contract with a possible re-evaluation if necessary. Motion carried 3-0.

Item #12 Discuss/Approve 2018 Capital Improvement Projects.

There was discussion on the proposed 2018 capital improvement projects.

Chief Brad Marx and Mike Thoreson reported that the Fire Department is in need of self-contained breathing apparatus. They had a quote from a couple of years ago and new amount is \$335,000. They have a 15 year life expectancy. They current ones were purchased in 2003, so are up for replacement in 2018. They did not apply for any grants on this, but did in the past, so it may be difficult to get it again. They need 66 bottles, so they have 1 bottle and 1 spare per each fire fighter. The technology has also changed so the new bottles won't work with fill station that they have.

Mike and Nathan discussed Public Works and resurfacing projects. They generally borrow a minimum of \$100,000 and budget another \$100,000 in the regular budget. They also have the quote for the Breckenridge crosswalk by the TAG Center. There was discussion of project on Alley where water is collecting. The Fire Department parking lot also will need reconstruction with the construction on Horicon Street. There was discussion of adding a back exit and removing the railroad tracks. It is proposed to spend \$75,000 on the Mill Place parking lot for 2019 by the upper dam after construction. The riverwalk is also budgeted at \$50,000. Mike discussed the back hoe on his equipment list. They are good with dump trucks until 2024. There was discussion on options and uses of the back hoe. Mike also has asphalt for the walking path behind Piggly Wiggly budgeted. The pick-up truck he is budgeting for is a replacement for 2002. He discussed replacing the safety netting at Theiler Park and is working on the quotes. The golf carts are in the capital improvement schedule. Appraisals and fees were discussed. The City Hall roof will need replacement in a couple of years. The library has drainage issues in which Nathan estimated at \$15,000. The Police Department has budgeted for roof repairs and replacing the drainage grates in the garage. \$924,800 for 2018 capital improvement plan with modifications discussed. This will be discussed at Council with the budget.

Item #13 Discuss/Recommend TAG Center Massage Room rental space fees.

Mike reported that Lisa has a potential client that would like to rent the massage room for a 3 month period for \$250/month. She'll determine if she wants to continue after that. There are no changes or improvements required.

Motion by Ald. Smith, second by Ald. Frings to recommend approval of the temporary rental space for 3 months at \$250/month. Motion carried 3-0.

Item #14 Discuss/Approve TAG Center Preventative Maintenance fees.

Scott had provided a schedule of preventative maintenance from Life Fitness on the machines. There was discussion as to whether the price was for once or twice a year. Dave used to repair machines when they were broke. This would go through every piece of equipment to make sure they are safe and running correctly. There was discussion of the importance of this now that there are people there alone after hours. Mike will find out more details and come back next month.

Item #15 Adjournment.

Motion by Ald. Frings, second by Ald. Olson to adjourn at 7:40 p.m. Motion carried unanimously.

Sara Decker, City Clerk