

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
SEPTEMBER 12, 2017
WWTP
MINUTES

The meeting was called to order by President Burt Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Detuncq, Steinbach, Smith, Toellner, Guse
ABSENT: Pasbrig
TARDY: None
ALSO PRESENT: Nathan Kempke (Utilities Director), Trakel, Mark Mansueto

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS
None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Guse, seconded by Toellner, to approve the following Consent Agenda.

- A. Minutes of August 1, 2017 Meeting
- B. Water Utility bills - \$12,078.93
- C. Wastewater Utility bills - \$29,080.20

Motion carried unanimously.

IV. 230 N GERMAN ST SEWER LATERAL/DISCUSSION/POSSIBLE ACTION

- A. Mark Mansueto appealed the replacement of his sewer lateral to the Commission. Mansueto interpreted the ordinance to read sewer lateral replacements were being done only with street projects. The Commission replied that in order to achieve the goal of 100 laterals/year as stated in the ordinance, laterals that were not replaced during past street reconstruction projects now need to be replaced to match into the PVC main under the street. Mansueto presented 3 estimates, ranging from \$7000-\$10,000 he thought the estimates were exceeding the cost of other sewer lateral replacements and would cause financial hardship. Commission asked why the cost is so high, he explained his lateral is under his driveway he would have to replace a block plus approach, (Nathan explained the approach and sidewalk would be the Utilities' portion) and for pipe bursting he would have to remove a 35-year-old window because contractor could not get the machine in his basement due to door way being under sized with a 90 degree in basement. Mansueto added that lining the sewer was 3 times the cost. Nathan showed the video of his sewer lateral televising and the video did determine he had roots in more than one joint. Motion by Smith, seconded by Detuncq, to have the City Attorney determine if Mansueto's interpretation of the Sewer Lateral Replacement Ordinance is correct, (the sewer lateral replacements are to be done only in conjunction with street projects), and if the financial hardship the language in the Ordinance applies to this situation due to the extreme cost of sewer lateral replacement. Motion carried unanimously.

V. CONSTRUCTION PROJECTS

- A. Kekoskee/Leroy Project Report/Discussion

1. A reminder letter was sent to Kekoskee/Leroy regarding fats, oils and grease in the system to customers. Both communities will be sending letters out to property owners stating, they should not dump the grease in sewer. The restaurants were inspected and have grease traps, but Leroy restaurants need to be cleaned more often. Leroy is revising their ordinance to mandate grease trap cleaning. Leroy will do follow up with restaurants. Leroy is having a grease issue at their east liftstation as well.
2. Last week found one of the manholes full of water, contractor is going to repair and will inspect the other manholes.

VI. WATER REPORTS

A. Well & System Report/Discussion

1. Valve exercising is complete.
2. Mary & Maple water main was covered under TIF 3.
3. At well #3 issues with the HMO system Nathan stated that we tried to fix our selves had an Engineer Co look at it and a local plumber but still having issues. Commission confirmed with Nathan to call Tonka from Minnesota, even with the expected high service charge.

B. Lead Water Service Lateral Ordinance/Discussion/Possible Action

1. Sampling will begin September 19th, hope to have samples for October 10th Commission Meeting. Commission agreed to delay the next meeting to October 10th to make sure we have sample results back to discuss.
2. Nathan had a conference call with DNR regarding the Safe Drinking Water Loan and lead services, they will not fund a block of the project where a lead service has not been replaced. We can have language in an ordinance making replacement of lead services mandatory if funding is at risk. Some examples of other communities' language will be shared with us. The draft ordinance with revisions will be at the October meeting.

C. Disconnection Policy Revisions/Discussion/Possible Action

1. Nathan presented to the Commission a written policy for Disconnection, as of now we do not have a written policy. Commission discussed the policy, motion by Guse, seconded by Smith, to deny the Disconnection Policy revisions as written and to bring back by making it more friendly. Motion carried unanimously.

VII. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. Inflow has been below 0.70 MGD.
2. Sewer jetting almost done few areas remain should be complete by October.
3. On August 11th the entire blower system failed due to a failed circuit board. 2 of the 4 blowers also in need of costly repairs (which are included in the budget). Nathan is to get the cost of the repair and cost of new blowers.
4. Application process for our new discharge permit has started, requires extensive sampling of effluent water.
5. Plant generator transfer switch does not work has to be turned on manually. Needs to be repaired soon.

B. Sanitary Sewer Lateral Replacement Update/Discussion

1. 22 of 29 laterals have been replaced, reminder letters were sent.
2. Sidewalk repairs scheduled in the next two weeks.
3. Nathan talked to Great Lakes for televising trying to televise this month instead of October as stated in our contract.
4. Nathan presented the Commission with a summary of lateral replacement cost

data based on surveys.

VIII. 2018 OPERATING BUDGETS

- A. 5-Year Capital Improvement Plan/Discussion/Recommendation/Possible Action
 - 1. Motion by Smith, seconded by Toellner, to recommend to Council the 5-Year Capital Improvement Plan also checking with replacement fund on items. Motion carried unanimously.
- B. Water Operating/Discussion/Possible Action
 - 1. After discussion motion by Smith, seconded by Guse, to recommend to Finance Committee of the Whole the Water Budget pending final insurance premium costs. Motion carried unanimously.
- C. Wastewater Operating/Discussion/Possible Action
 - 1. After Discussion Motion by Smith, seconded by Toellner, to recommend to Financial Committee of the whole Wastewater Budget pending final insurance premium costs. Motion carried unanimously.
- D. 5-Year Financial Forecast/Discussion/Possible Action
 - 1. Water Utility is in good financial status, Wastewater Utility revenue is falling behind so the Commission discussed percentages for an increase. The Commission asked for more numbers with increase showing percentages and what it would mean in dollars for the average residential customer. No Action Taken

IX. ADJOURNMENT

With no further business motion by Toellner, seconded by Guse, to adjourn at 7:58 p.m. Motion carried unanimously.

Nancy Trakel
Administrative Assistant