

SPECIAL FINANCE COMMITTEE OF THE WHOLE

OCTOBER 2, 2017

The meeting was called to Order by Ald. Smith at 6:00 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Frings, Ald. Olson, Ald. Henkel, Ald. Toellner, Ald. Forster (6:23)

Members Absent:

Others Present: Mayor Boelk, Alixe Bielot, Mike Kurutz, Lisa Schmitt, Lois Krueger, Jack Hurst, Sara Decker

Item #2 Approve the minutes of the September 25, 2017 meeting.

Sara did not have them in the packet yet.

Motion by Ald. Toellner, second by Ald. Frings to table the approval until the next meeting. Motion carried unanimously.

Item #3 Citizens Comments.

None.

Item # 4 Discuss Budget items with Department Heads.

Motion by Ald. Toellner, second by Ald. Henkel to move the library first. Motion carried unanimously.

E. Library. Alixe from library noted that the budget is pretty much the same as last year. There is a change due to health insurance. It does include Dodge County and the Library Trust.

Motion by Ald. Frings, second by Ald. Henkel to approve the library budget. Motion carried 5-0.

A. TAG Center. Lisa & Mike reported. Lois explained that they made a few adjustments. There is one expense of \$5,000 that they will not be incurring for Silver Sneakers. There is also an additional \$2,000 to fitness maintenance equipment. Mike indicated there would be some temporary wages in simulator and telephone cost for the reservation cell phone. There are health insurance adjustments and a \$3,000 increase in data processing. Overall they reduced expenses by \$3000. They discussed \$10,000 for advertising which would be a transfer from the cable fund. The Mayor explained that they need to generate revenues by advertising the facility and targeting nearby communities. The bottom line number was \$150,000 for tax payer costs. They had four months with lost revenues of roughly \$40,000, however the Bachhuber Foundation covered the revenue shortfall. During construction they lost rental and fitness revenues and preschool. Next year they are aiming for \$125,000. Mike noted there will be a lot clearer picture next year at this time. You can't do much about costs, but you can generate more revenues. Mike will give an update on membership at the committee meetings. Lois explained depreciation which you always zero that out.

Motion by Ald. Frings, second by Ald. Smith to approve the TAG Center budget. Motion carried 5-0.

B. DPW. Jack presented with Mike. They shuffled personnel so the budget is different than last year. Scott no longer there, Mike moved to the TAG Center and Jack is now the director.

Lois explained the revenues and that transportation aid is still an estimate. The zoning and building permits increased a little bit. Public charges for services are the same.

Lois went through line items. There is \$10,000 budgeted for contracting with Kunkel Engineering planning. They discussed the salt prices and noted that there were 100 tons delivered last week.

Jack feels comfortable ordering the salt now. They will continue fixing pot holes. They noted they used to get paid for picking up oil and now they have to pay.

Motion by Ald. Olson, second by Ald. Henkel to approve the DPW budget. Motion carried 5-0.

C. Parks & Rec. Mike is still overseeing Parks & Rec. For the most part, the day-to-day operations stay the same. The Senior Center will be reviewed next week. They have a club with funds and we budget money in the operations. Utilities went down. They did reduce revenues by \$3,200 as rentals have not been as strong as they have been in the past. The fencing for the baseball field is

in capital improvements. Leagues are still doing well and help fund rec dept. Some of the park & rec lessons are now in the TAG center budget. There is a maintenance reduction because last year they added the tennis courts.

Motion by Ald. Toellner, second by Ald. Frings to approve the Parks & Rec budget. Motion carried 6-0.

- D. Cable TV.** Lois explained that the revenues remain the same. Expenses that are budgeted are the \$10,000 transferred to TAG for advertising. Other equipment that was added was \$4,600 for agendas and minutes software and \$5,000 Council Tablets. Sara explained the tablets and software. There are also expenses for the employee portal of the website. The cable TV fund comes from Spectrum/Charter. On a quarterly basis we get a % of the fees they collect. We will still collect this as long as people use cable services. It has increased over the years. Ald. Smith explained how the fees came to existence. Every city has a local access fee. Some people in the City don't have cable. Lois explained that we have to keep in mind changes with streaming and direct TV. Mike explained that some cities use it to fill potholes. Ald. Toellner questioned if other people that don't have cable should have to pay.

Motion by Ald. Toellner, second by Ald. Smith to approve the Cable TV budget. Motion carried 6-0.

- E. Library** (moved 1st)

- F. General Admin**

This is the budget for the Comptroller and Treasurer. Sara explained the budget is essentially the same except for the elections. There are potentially 4 elections this year and the election workers also received a pay increase. Lois has a typo in publication fees. She will put that on the parking lot. It was noted that some publications are optional, but we will keep doing that in the interest of the paper.

Motion by Ald. Smith, second by Ald. Frings to move publication fees to the parking lot. Motion carried 6-0.

Motion by Ald. Frings, second by Ald. Toellner to approve the general admin budget besides publications. Motion carried 6-0.

Item #5 Discuss/Recommend TAG Center four punch passes to property owners.

This is something the Mayor started 4 years ago. Mike Kurutz noted that 110 have been turned in so far from last year and they still have Oct/Nov/Dec. They Encourage people to use them.

Motion by Ald. Smith, second by Ald. Frings to recommend the 4 punch passes to property owners. Motion carried 6-0.

Item #6 Discuss/Recommend 2017 Dodge County Humane Society Contract.

They Mayor talked to Dale Klueger regarding a less expensive option for stray animals. Dale currently does pick-up for Williamstown and Leroy. Dale will pick up the animal rather than the Police Department picking them up and he takes them to Ripon. He charges approximately \$112/run where the Humane Society Costs \$145/animal depending on the number of animals. Ald. Olson noted that she or someone she knows may be interested in becoming a humane officer, but that may be a conflict of interest. There are a number of questions about the facilities and how long animals are kept.

Motion by Ald. Frings, second by Ald. Forster to table the topic. Motion carried 6-0.

Item #7 Adjournment.

Motion by Ald. Toellner, second by Ald. Frings to adjourn at 6:47 p.m. Motion carried unanimously.

Sara Decker, City Clerk