

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
OCTOBER 10, 2017
WWTP
MINUTES

The meeting was called to order by President Burt Bushke and roll call was taken at 6:05 p.m.

PRESENT: Bushke, Detuncq, Pasbrig, Engel, Smith, Toellner, Guse
ABSENT: None
TARDY: None
ALSO PRESENT: Nathan Kempke (Utilities Director), Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS
None

III. CONSENT AGENDA/DISCUSSION/APPROVAL
Motion by Guse, seconded by Smith, to approve the following Consent Agenda.

- A. Minutes of September 12, 2017 Meeting
- B. Water Utility bills - \$22,911.39
- C. Wastewater Utility bills - \$40,647.07

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Kekoskee/Leroy Project Report/Discussion

- 1. Update on wet well grease issue, Rural Development met with Lloyd Lechner and Dale Klueger and told them they had money left over from their grant so they would like to use that for the wet well issue. We met with Lloyd and 2 different contractors, we have 2 options, to either buy a mixer for the bottom of the well or replace a pump with a chamber at the bottom of the pump that would stir the water every time it went on. The second option was recommended to Lloyd and if approved will be installed yet this fall so they can close out the loan.

V. WATER REPORTS

A. Well & System Report/Discussion

- 1. A Tech from Tonka was at Well #3 because of the issues with the HMO system, he recommended a pressure relief valve and replace the valve that distributes the HMO into the system. The regulating valve has been replaced, product valve is on order.
- 2. Well #3 is next for rehab and will start later this month.
- 3. At well #4 had issue with air compressor, a part had to be order so well#4 was off line until fixed.
- 4. Fall hydrant flushing will take place this week.

B. Lead Water Service Lateral Ordinance/Discussion/Possible Action

- 1. Nathan had a conference call with the DNR and no funding will be provided for a street block if the lead service line has not been replaced on that block, with the Safe

Drinking Water loan money. Also, the results for the volunteer lead service lines came back 1 lead service out of the 13 taken was over the limit. There also was one at the limit. The Commission requested investigative sample taken of lead lines with construction disturbances. The lead volunteers will receive test results plus recommendations. Motion by Pasbrig, seconded by Guse, to recommend to Council the Lead Water Service Lateral Ordinance to remain as written with the approval of the DNR. Motion carried unanimously.

2. Also, brought up is to have the two high level of lead volunteers to have their meter changes to new meter without lead. After 2014, the lead rule in meters were to eliminate lead in the manufacturing of the meters. We would then retest to see if it makes a difference.

C. Disconnection Policy Revisions/Discussion/Possible Action

1. Nathan presented to the Commission 3 options for the disconnection policy.
 - 1) Current practices (disconnection letter monthly, orange tags, tax role)
 - 2) disconnect letters only, tax role and
 - 3) no disconnection letter tax role only.Motion by Toellner, seconded by Smith, to table until next month with more information from PSC rules regarding fines and late fees. Motion carried unanimously.

VI. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. Inflow has been 600,000 gals per day.
2. Our discharge permit ends June 30th. The DNR is having us send samples for this procedure, to analyze as to what testing will be needed on our new permit July 1st.
3. It was brought to Nathan's attention that the German St storm sewer has a very strong odor of sewage. Nathan and Jack from the Street Dept. did some investigating looking for a possible cross connection in the storm sewer. Great Lakes will televise the main and storm sewer on High St this month to investigate the issue.

B. Sanitary Sewer Lateral Replacement Update/Discussion

1. 23 of 29 laterals have been replaced. A \$50.00 should be charged to remaining 6.
2. Sidewalk repairs on German St are done.
3. Nathan talked to Great Lakes and they will be televising this month.

VII. 2018 OPERATING BUDGETS

A. Industrial Strength Charges/Possible Action

1. Motion by Smith, seconded by Engel, to recommend a 4% increase to the extra strength industrial charges for 2018. Motion carried unanimously.

B. Replacement Fund Discussion

1. Last month the Commission asked Nathan to find out what was covered under the replacement fund. Only wastewater items are covered under the replacement fund. When purchasing items, the items have to be put under the replacement fund to begin with and must have certain qualification to be on the replacement fund.

C. 5-Year Financial Forecast/Discussion/Possible Action

1. Nathan presented to the Commission a spreadsheet with different options with the dollar amount increases with the 5-year financial forecast, after discussion motion by Guse seconded by Pasbrig to recommend to Council Option D with a residential average of \$1.34 per month, average of \$16.08 per year for the first year 2018. Motion carried unanimously.

VIII. PERSONNEL

Convene into closed session Pursuant to Section 19.85 (1) (c) considering employment,

promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A, Water Distribution Operator's 6-Month Probation Review/Discussion

Motion by Pasbrig, seconded by Toellner, to enter into closed session at 7:43. Motion carried unanimously.

B. Reconvene into Open Session for Possible Action

Motion by Smith, seconded by Guse, to enter into open session at 7:51. Motion carried unanimously.

Motion by Guse, seconded by Pasbrig, to Tim Gutjahr Water Distribution Operator for the successful completion of his 6-month probation period and to increase his hourly rate to \$23.50 on the next pay period.

IX. ADJOURMENT

With no further business motion by Guse, seconded by Toellner, to adjourn at 7:53 p.m. Motion carried unanimously.

Nancy Trakel
Administrative Assistant