

The meeting was called to Order by Ald. Smith at 6:43 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Frings, Ald. Olson, Ald. Toellner, Ald. Forster, Ald. Henkel

Members Absent:

Others Present: Mayor Boelk, Christine Churchill, Mike Kurutz, Nathan Kempke, Chip Detunq, Dave Pasbrig, Tom Jacquot, Gene Herman & Mrs. Herman, Captain Ryan Vossekuil, Greg Justman, Mary Rake, Lee Mahnke, Lois Krueger, Sara Decker

Item #2 Approve the minutes of the September 25, 2017, October 2, 2017 and October 9, 2017 meetings.

Motion by Ald. Frings, second by Ald. Toellner to approve the minutes of the September 25, 2017, October 2, 2017 and October 9, 2017 meetings. Motion carried unanimously.

Item #3- Citizens Comments.

Richard Gene Herman: He is on the Golf Course board. He would like to keep things the way they are now. They lost a lot of revenue due to flooding. He has looked into the problem areas and has spoken with the DNR about digging out the ditches. They have not been dug out for 25 years. He discussed his plan on the digging and trenching.

Item #4 TAG Center Report.

A. Monthly Report. Mike reported that Scott installed new LED lights in back parking lot. Most of property now has LED. The cleaned the UV filters on the pool system and had the boilers tune up for winter. The State was in to inspect the elevator. They have been doing routine maintenance on building. They also started fixing some of tagged equipment. Silver sneakers had their 25th anniversary with a presentation. They currently have 440 silver sneaker members and 60 Silver and Fit members. Optum is a new senior member. There was a presentation on Medicare 10/24 12:30-2:30pm for changes in 2018. On 10/27 there was a Jazzercise free fun night. They welcomed Jodi to the massage room. The Blue Zone Project is also having a free purpose workshop. Mike noted that swimming lessons are ½ over and there are 143 kids participating. They are going to have another lifeguard certification class in December. The State was in and inspected pool. There were only minor corrections. They noted that it is well maintained and records are kept well. There will be a number of open swims in November around Thanksgiving. The TAG Center participated in donation for food for swim which is going on at 3 pools around area. They had 100+ people participate. The Golf simulators fall golf league starts next week. There are 7-8 teams. Mike will be doing free demos all week. Make provided the Committee with packets of #s regarding memberships. Daily visits are trending up quite a bit. Year to date there are approximately 1870 members. They had 4 new members on Friday. They discussed the normal flow of use. Mike will provide monthly reports.

B. TAG Expansion.

The Mayor noted that the roofer came back and redid some of it. The architect is setting up dates for mediation to resolve the flooring issue. Scott was looking at stone issues and trying to do caulking and sealing. He tried it on 2 of the windows with no leaks over the weekend. They put new stripes on the tennis court.

Item #5 Golf Club Report.

Monthly Report. Chip Detunq and Dave Pasbrig reported.

A. Financial Report.

They had a meeting the other night with the Mayor and had concerns from the board with where they are going to go from here. They are on the downslope for the year and revenues are done. Profits are down considerably from last year. There will be negative numbers in November & December. October was a good month. Chip gave numbers from the last 2 years. If the drainage is fixed it will make it better for the City. Chip noted they have a shortfall of \$50,000-60,000 in payables, but have enough for payroll and they are up to date on sales tax. They will need help down the road, but it will depend on what the city decides. Chip's contract goes until the end of February and he will be able to

finish up year-end reports. There are no events scheduled through the end of the year at this point. They can't run any without staff. Ald. Toellner noted that he keeps hearing different reports. They keep attributing it to the rain, but there were also a lot more spent in wages. It was noted this was due to a new course superintendent and a payout for the previous as well as increase in maintenance expenses. They will still have payroll for the grounds keeper, depending on what the city wants to do. Dave noted that we've never had years like the past 2 with the weather. Ald. Toellner said he wants a plan on what they are going to do to turn it around. The Mayor noted that he requested the plan going forward. Chip discussed a variable budget. It was noted there are a variety of things that need replacement and maintenance. Ald. Olson questioned why the board was unaware of things that were being neglected. There was discussion on previous management and contract. There was discussion on the plan to fix the drainage and the City Engineer's involvement. They also talked about potential management contracts going forward.

Item #6 Treasurer's Report.

- A. Monthly Financial Report. Lois reported that we are at 75% for the month of September with revenues at 73% and expenses at 74%. We are on budget for revenues/expenses over all. There was no unusual activity. Discussed a couple of the larger payments made.
- B. Training Update. Lois trained with the Municipal Treasurers at a 3 day seminar. This is good to go to on an annual basis. Fortunately, the changes in Act 59 don't affect Mayville, besides the referendum requirements.
- C. State ETF/WRS reporting updates. There have been many negatives expressed by municipalities. She received notice that they are not going forward at this time with the updates. It is not a good product and there are too many changes to incorporate.

Lois also noted that she hasn't gotten the final spending restraints.

Item #7 Discuss Budget items with Department Heads.

Tomorrow we will be reporting the info to the newspaper. The Public Hearing will be November 13th.

- A. Finalize Capital Improvements.
There have been some changes. Lois has made changes to the street resurfacing and landfill. Some things were moved to the general fund like the crosswalk at Breckenridge Street and Alley Street. The Hwy 28/67 project total estimate of \$164,000 to be the city's responsibility. The \$54,000 for the Riverwalk remains in capital improvement. They discussed the path by Piggly Wiggly, Theiler park fencing, Park truck and the foot bridge. There is \$335,000 for SCBA for the fire department, but she will borrow exactly for what it is. There is money to fix the Library leak and the police department roof leak. Lois has talked with Phil Cossen about borrowing on a bond and will seek quotes from banks. There may be additional money needed for the golf course.
Motion by Ald. Toellner, second by Ald. Frings to approve \$821,300 for borrowing in capital improvements.
The Mayor noted that \$125,000 is in fund 47 for the donation. They want to pencil in an additional \$125,000.
Motion by Ald. Tollner, second by Ald. Frings to amend the motion to \$946,300. Motion carries 6-0.
- B. Debt Fund.
Lois explained that debt fund. She may modify the borrowing depending on the interest rate.
Motion by Ald. Henkel, second by Ald. Olson to approve the debt fund. Motion carried 6-0.
- C. Insurance; property, liability, workers comp.
Lois noted that she received the final quote from the insurance carrier. Almost all buildings the replacement cost went up considerably, however the worker's compensation went down. The City has a .86 experience rating which is excellent. Lois gave numbers.
Motion by Ald. Smith, second by Ald. Toellner to approve the insurance budget. Motion carried 6-0.
- D. State Aids.
Shared revenues: \$774,000
Spending restraint: \$87,240

Exempt computer aid: 1.147% of 2017-went down to \$7,000

Streets and roads: up \$37,800

Overall we are ahead. We are spending approx. ½ million on streets and roads.

Motion by Ald. Frings, second by Ald. Henkel to approve the state aids in total of \$1,187,835.

Motion carried 6-0.

E. Utilities.

The 2 utility budgets were approved by the utility commission and the only modifications were made to insurance.

Motion by Ald. Smith, second by Ald. Henkel to approve the utilities estimates of the numbers.

Motion carried 6-0.

The Projected mil rate is \$8.90. Last year it was \$9.17.

Item #8 Discuss with possible action proposal for IT Services.

The Mayor discussed IT services with the computer company in town and got a bid on their service contracts. Lois noted she would prefer an RFP so that everyone is quoting on the same thing. Wiseguy is on an hourly basis now and there is no contract. We currently pay less than was quoted and Wiseguy doesn't have an upcharge. The business downtown upcharges. It was noted that the quote doesn't indicate various software companies they deal with and Wiseguy is very good with our general ledger system, police department and utility software. It is difficult to choose an IT company just based on where they live. RFPs would be to all companies. It was noted that City Hall Staff is totally satisfied with our current company. Motion by Ald. Toellner, second by Ald. Olson to take no action and keep Wiseguy. Motion carried 6-0. The Mayor noted that a rejection letter should be sent to the other company.

Item #9 Discuss/Recommend 2018 Stray Animal Contract.

It was discussed that Dodge County Humane Society will be the best route. It is more convenient for citizens. The kennels in the City would need updating if they went the other route. They agree the contract for 20 animals. There was some discussion that pet owners should be liable for a portion of the \$200. Captain Vossekul indicated that the fees are recouped in licensing and citations.

Motion by Ald. Toellner, second by Ald. Forster to recommend the 2018 stray animal contract with Dodge County Humane Society for 20 animals for \$2,900. Motion carried 6-0.

Item #10 Discussion/Recommend approval process of Bachhuber donation for golf course drainage.

Ald. Frings put this on as he wants to clear this up a little bit. The City received \$124,000 that was given by Bachhuber Foundation. There was discussion on what all needs to be done and the proposal that was received. They would like to get started on some of the digging and trenching as well as tree removal. There was discussion on rental equipment and who would be able to do the work.

Motion by Ald. Toellner to table the topic until we find out what really needs to be done. No second.

Ald. Frings would like to send a positive signal to the membership and begin improvements. There was discussion on trees. Jack doesn't have the equipment for the trees, so may need to get a separate bid for trees. They believe \$40,000 will get them started on ditches being cleared out. They will have to wait for frost so that they don't crush the irrigation.

Motion by Ald. Frings, second by Ald. Smith to being work on the digging, trenching and tree removal with \$40,000 from the donation. Motion carried 6-0.

Item # 11 Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Ald. Toellner, second by Ald. Olson to convene into closed session at 8:39 pm. Motion carried 6-0.

A. Discuss 2017 Employee bonuses/compensations.

B. Reconvene into open session with possible action.

Motion by Ald. Henkel, second by Ald. Forster to reconvene into open session at 8:52pm. Motion carried unanimously.

Item #12 Adjournment.

Motion by Ald. Frings, second by Ald. Henkel to adjourn at 8:52p.m. Motion carried unanimously.

Sara Decker, City Clerk