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**MEETING: JOINT PERSONNEL AND FINANCE COMMITTEE**  
**PLACE:** Mayville City Hall, 15 S. School Street  
**DATE:** November 27, 2017  
**TIME:** Immediately following Public Works Meeting

**AGENDA**  
**(A Quorum of Council Members May be Present)**

1. Call to Order and Roll Call.
2. Approve the minutes from the October 23, 2017 and November 13, 2017 meetings.
3. Citizens Comments.
4. Discuss/Recommend employee handbook revisions.
5. Discuss/Recommend Job Description for Director of Parks position.
6. Discuss/Approve salary ranges for Director of Parks and Director of Recreation and Aquatics positions.
7. Discuss/Approve hiring process for Director of Parks and Director of Recreation and Aquatics positions.
8. Discuss/Recommend updated Job description for EMS Deputy Director.
9. Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - a. Discuss/Recommend performance and compensation for Director of Public Works.
  - b. Discuss/Recommend compensation for Full-Time EMS Deputy Director.
  - c. Reconvene into Open Session with possible action.
10. Adjournment.

Kim Olson  
Chairperson

NOTE: Persons with disabilities requiring special accommodations for attendance at the meeting should contact City Hall at least one (1) business day prior to the meeting.