

The meeting was called to Order by Ald. Smith at 6:00 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Frings

Members Absent: Ald. Olson

Others Present: Mayor Boelk, Ald. Toellner, Ald. Forster, Ald. Henkel, Jack Hurst, Mike Kurutz, Chief Vossekuil, Mike Thoreson, Frank-Martin Securities, Lois Krueger, Sara Decker

Pledge of Allegiance.

Item #3 Approve the minutes of the October 23, 2017 meeting.

Motion by Ald. Frings, second by Ald. Smith to approve the minutes of the October 23, 2017 meeting.

Motion carried unanimously.

Item #4- Citizens Comments.

None.

Item #5 TAG Center Report.

A. Monthly Report. Mike gave report.

The sidewalk was repaired on the main walkway. They have been working on the fitness equipment and day-to-day maintenance of the pool and building. The camera system was placed on battery backup to avoid voltage spikes. In the next month he will be working with the staff for the next 2 years' capital improvements. They want to ensure they spend the Bachhuber money in a responsible manner. Mike put together some reports with membership numbers, daily visits and 24 hour access. They discussed the numbers. Mike noted that the weather has been nice and hasn't forced people to come in yet. They have a lot of activity going on. The golf simulator is slowly picking up, but people are still golfing outside. They are going to be having a fall league and will have a winter league. The pool has been hit and miss. Busyness coincides with weather and packer games. They have private parties booked in January already. The high school used the facility. They are gearing up for the winter months. They will be having a lifeguard training class in December. They are in much better shape with lifeguards right now.

Item #6 Golf Club Report.

A. Financial Report. No report.

Ald. Frings noted there is nothing new to report. They discussed the termination agreement at the last meeting. The part-time staff will be done 11/17 and Paul will be 12/1. They are going to clean up around the shop and do the drainage holes this week. They are working with Jack and Gene Herman. The clubhouse will be rekeyed.

Item #6 Treasurer's Report.

A. Monthly Financial Report.

Lois reported on October in which the year is 83.3 % complete. Expenses at 81%. We are in good shape and still within the budget. Revenues are at 76%. Ambulance collections continue to be through the roof 101% at end of October. She discussed that attorney fees are high. Public safety is at 89% as the fire department has cleanup costs that is offset in revenue. The Police Department had a \$6,000 cost to update patrol car and \$6,000 in overtime due to payout on comp bank. Public works 79%. They took their first load of salt. At 100% of salt budget. Everything else is normal. The Mayor questioned the fire dept. offset. Revenues are higher and costs are higher. Lois explained. We are a little over budget on vehicle repairs, but overall doing fine. There was a cash flow reduction of \$46,000. The TAG had some small construction costs. A lot of revenues are reported in December. Ald. Smith questioned the money for the golf course. It was noted that that is being put into capital improvements. The Mayor noted he did schedule a mediation session for the TAG flooring.

Item #8 Discuss/Approve 2018 Police Department K-9 Fundraiser Youth Dance schedule.

Dances scheduled 1/19, 2/16, 3/16, 4/13, 11/9, 12/7. Teenagers appreciate these dances and the money goes to the K-9 fund.

Motion by Ald. Frings, second by Ald. Smith to approve the fundraiser schedule. Motion carried unanimously.

Item #9 Discuss/Approve Police Department security camera replacement.

Chief Vossekuil has been addressing various maintenance items. The camera system is for the exterior of City Hall. Currently if they have records requests for videos they are unable to burn video. The last update was done in 2011 and technology has advanced. They have replaced several cameras to HD, but our system is not HD compatible. This system would make us HD compatible. Frank from Martin Securities explained. Ald. Smith noted this was discussed during capital improvements, but there is money left over from last year so there is room for things like this. Frank explained the benefits and how the system works. The cost to upgrade the police and City Hall is \$6,700 which will include 2 cameras to be upgraded as well. They didn't get bids because they are already doing the security work.

Motion by Ald. Smith, second by Ald. Frings to approve the expenditure. Motion carried 2-0.

There was discussion that it should go to council. Ald. Smith amended to recommend to council.

Item #10 Discussion/Recommend request for proposal for City Assessor.

Ald. Smith explained the contract with the assessor. The last contract was 4 years. Lois put it out for RFP and our current assessor came in the lowest. She included the comparison with a request for a complete re-evaluation. It is not in the cards yet, but could be in the next 4 years. If assessments are out by 10% or 10 years there is a possibility. The last re-evaluation was done in 2014. Associated Appraisal had the low bid. There was discussion on what the contract entailed. It was noted that we are satisfied with their services and they will supply additional services including an online view of their information. Ald. Smith noted that he calls Associated Appraisal frequently and they are good with customer service.

Motion by Ald. Frings, second by Ald. Smith to recommend the RFP for Assessor for Associated Appraisal. Motion carried 2-0.

Item #11 Adjournment.

Motion by Ald. Frings, second by Ald. Smith to adjourn at 6:36 p.m. Motion carried unanimously.

Sara Decker, City Clerk