

The meeting was called to Order by Ald. Frings at 6:00 p.m. with the following Roll Call:

Members Present: Ald. Frings, Ald. Forster, Ald. Henkel

Members Absent:

Others Present: Mayor Boelk, Ald. Smith, Ald. Toellner, Ald. Olson, Christine Churchill, Chief Vossekuil, Doug Wickersham, Jon Borst, Mike Thoreson, Brad Marx, Dominic James, Troy Werner, David Koch, Mike Kurutz, Jodi Augustine, Jack Hurst, Lois Krueger, Sara Decker

**Item #3 Approve the minutes of the January 22, 2018 meeting.**

Motion by Ald. Henkel, second by Ald. Forster to approve the minutes of the January 22, 2018 meeting.  
Motion carried unanimously.

**Item #4 Citizens Comments.** None.

**Item #5 Monthly EMS Report.**

Christine & Julie gave report.

- A. Calls for service report: They have been remaining busy and still are covering Horicon.
- B. Staffing Update: They currently have 2 in training. One has moved from an EMT basic to advanced and one that needs to do the exam. They are also interviewing a new EMT next week who is a licensed RN currently.
- C. Training updates: They are having a refresher on Wednesday with med control and rescue task force training with the PD. The county is moving towards this with the school shootings. They are working with PD going into buildings when there is something going on rather than waiting 3 blocks away. It is very different than tactical EMS. The tactical certification won't hurt as it gives a great sense of awareness, but they are moving towards this because it includes everyone.
- D. Annual report: Christine went through the year-end report. She discussed where patients are being transported and by what zip codes. She discussed the report on procedures and how they are counting those. She also discussed billing for last year and collections. She noted that write-offs were significantly lower. They had 100 more calls.

**Item #6 Monthly Fire Department Report.**

Brad, Jon and Mike reported.

- A. Equipment update: They are scheduling yearly maintenance in June. One truck needs a new alternator and will be out of service for 2 hours during replacement. The SCBA compressor is on sight. They will work with the electrician to disconnect the old one and get the new one connected. The company representative will be in to show them how to use it. They hope to have everything by the end of March.
- B. Staffing update: They explained where their firefighters are at with their training. They still have 27 firefighters.
- C. Fire Call update: They had 6 calls in February for a total of 9 for the year. The calls were listed.

**Item #7 Monthly Police Department Report.**

Chief Vossekuil reported.

- A. Training update. Lieutenant Toellner completed the Leadership in Police Organizations course that was offered at the Dodge County Sheriff's office. He also will be attending incident command training through homeland security, which is required for command staff. They have training in place for 2018. Each officer is required to complete vehicle pursuit training biannually. All are scheduled to take the training or have taken it.

- B. Staffing update. Travis Borkenhagen was hired from PT to FT, which left one part-time position open. They had another PT officer resign, so now they will have 2 openings. They will be interviewing for it and received 21 applications. The PFC will do the final interviews. The Lieutenant position is working out well. It is great having another officer on the 2-10 pm shift and having a supervisor during that time period. He has been filling in for chief as well.
- C. Spillman update. They are very pleased with the software. It went live 12/11. They are still working on familiarizing and working on technology issues on our end. Since 1/1 they have gone to 90% paperless. Everything is logged and tracked electronically. They are no longer submitting paper logs so they can look and see what's happening in real time. Their work schedule is online. The Mayor questioned the Spillman software. It was noted that if anyone is pulled over in Dodge County, you'll be able to see that. They are working on making it statewide as 50% of the state has Spillman.
- D. Facility update. The HFVAC system went down in January so they were without heat for 2 days. That has been fixed. The floor drain was completed by Hechimovich. The camera system has been completed. They are doing an audit of the evidence room and cleaning out things that are no longer needed.
- E. PAVE award. Chief Vossekuil reported that the Mayville Police Department was awarded the PAVE business of the year  
It was questioned if the canine and officer are doing training. Chief Vossekuil noted that she is required to do 16 hours/month. They work with Jessefeny kennels as do the other Dodge County canines. They also have an annual recertification program. They discussed the transport cage. It was noted that UW Madison Police Department has one and they are negotiating.

**Item #8 Discuss/Approve Temporary Class "B" license for St. Mary Congregation/School Beef, Bucks & Bags event to be held on March 17, 2018.**

It was noted that this is not a new event.

Motion by Ald. Forster, second by Ald. Henkel to approve the Temporary Class "B" license for the St Mary Congregation/School Beef Bucks & Bags event on March 17, 2018. Motion carried unanimously.

**Item #9 Discuss/Recommend Approval for new "Class B"/Class "B" license Application Jodi's Hideout LLC, Jodi Augustine, Agent, March 12, 2018-June 30, 2018.**

Motion by Ald. Henkel, second by Ald. Forster to approve the new "Class B"/Class "B" license for Jodi's Hideout LLC, Jodi Augustine, agent. Motion carried unanimously.

**Item #10 Discuss/Approve fees for Maui Wowi Food Truck Application.**

Motion by Ald. Forster, second by Ald. Henkel to table the topic until the next meeting. Motion carried unanimously.

**Item #11 Adjournment.**

Motion by Ald. Forster, second by Ald. Henkel to adjourn at 6:24 p.m. Motion carried unanimously.

Sara Decker, City Clerk