

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 S. School Street, Mayville, WI
April 25, 2018

1.) Call to Order and Roll Call.

Meeting called to order at 5:00 PM

Members Present: Dolores Neumeyer, Bob Smith, Rob Boelk, Merlin Kahlhamer, and Travis Puls.

Absent: John Gable and D.J. Legas

Others present: Don Neitzel, Kevin Dittmar, and Gene Frings.

2.) Approve Agenda.

Motion by Neumeyer, second by Puls to approve agenda. Motion carried 5-0.

3.) Citizen Comments

None.

4.) Approve the Minutes of the March 28, 2018, meeting.

Motion by Puls, second by Smith to approve minutes of the March 28, 2018 meeting with corrections made. The corrections include adding notes that Theresa State Bank will also be occupying the new NAPA building and that the existing house on the property will be moved to a new location rather than demolished. Motion carried 5-0.

5.) Discuss/Recommend Petition for Annexation of Parcel #048-1216-2224-000 by Pamela Gross.

Nathan Kempke stated that the petition for annexation documents were included in the packets for review. Kevin Dittmar explained the layout for the layout of the proposed development has changed from his presentation at the meeting earlier in the year due to the topography of the parcel. The parcel slopes to the south, so placing the buildings in the north half of the parcel and having the detention pond in the south half makes more sense based on existing elevations.

Motion by Smith, second by Kahlhamer to recommend the petition for annexation of Parcel #048-1216-2224-000 by Pamela Gross to the Council. Role call vote was taken; Motion carried 5-0.

6.) Discuss updates to City of Mayville 30-Year Comprehensive Plan document.

The Commission discussed updating the maps within the 30-Year Plan. The Future Land Use Map and the Zoning Map need updates. The updates should include the recent annexations once they have been approved by the County. Don Neitzel will provide cost estimates for Kunkel to update the maps. The Commission decided to focus on updating the Zoning map first. They split the map into wards for each to review and discuss at the next meeting: Ward 1 – John Gable, Ward 2 – Bob Smith, Ward 3 – Merlin Kahlhamer, Ward 4, 7, 8 – Delores Neumeyer, Ward 5 – Rob Boelk, Ward 6 – Travis Puls. The Commission agreed the May 23 meeting should be extended an hour so there is more time to discuss the map updates. The May 23 meeting will begin at 4:00 PM.

7.) Adjournment.

Motion made by Kahlhamer, second by Neumeyer to adjourn. Motion carried 5-0.
Meeting adjourned at 5:24 p.m.

Minutes prepared by Nathan Kempke