

The meeting was called to order at 6:00 p.m. by Commissioner Bushke with the following roll call:

Members Present: Commissioners Bushke, Pasbrig, Engel, and Guse; Alderpersons Smith and Frings

Members Absent: Commissioner Detuncq

Others Present: Nathan Kempke; Christina Keller

Citizen Comments.

None.

Consent Agenda.**Minutes of May 1, 2018, Water Utility Bills, Wastewater Bills.**

Motion by Com. Guse, second by Com. Pasbrig to approve the consent agenda. Motion passed 6-0

Water Report.**Well & Distribution System Report/Discussion.**

May 3rd South Clark Street had a water main break and it was repaired same day. Asphalt patching has been completed throughout the city at the other main break locations. Water main and laterals have been installed on Horicon Street from Oak Street to Clark Street and John Street to Main Street. The section from Oak Street to John Street will start Thursday. So far, there have been 6 lead services found within the project limits.

Clark Street Water Tower Electric/Discussion

Nathan updated the chart showing the monthly bills. The May charges were similar to recent months. Nathan met with Alliant and they said they would be able to split out the power and install a second meter at the tower for a fee of \$300. The Utility would have to hire an electrician to do the work beyond the new meters. The City does not have enough qualified staff to work with the type of electric equipment in the tower. Nathan is meeting with an electrician tomorrow.

Consumer Confidence Report.

CCR shows that the water test results were within the required limits. There were a few bad samples last year, nothing that was harmful or required notifications. The note of a late report in the CCR is a report that is completed by the DNR, not the City.

Wastewater Report.**WWTP & Lift station Report/Discussion/Possible Action.**

Nathan met with Beaver Gunite about sludge tank issue – he is waiting to hear back from them on a plan of action to fix the tank coating. Flows into the plant were higher in May due to the rain. Our discharge permit has been extended to September 30 while the DNR is drafting a new permit and the Utility looks to prepare a Mercury variance document.

Sanitary Sewer Lateral Replace Updated/Discussion.

11 houses televised from the inside - 5 additional laterals failed. A total of 25 laterals need to be replaced and 2 need to be separated.

Manhole Inspections/Discussion.

Sewer jetting will be starting this month and the manhole inspections will be done at the same time.

2017 CMAR/Review/Possible Action.

Only 4 out of 100 points were deducted in section 1 of the CMAR for high flows in March and April, otherwise the CMAR was a perfect score.

Motion by Ald. Smith, second by Com. Engel to pass Resolution 0001-2018 Resolution to Approve Electronic Compliance Maintenance (eCMAR) Annual Report. Motion passed 6-0.

Generator Switch Repair Discussion/Possible Action.

Bids received previously included only the generator switch itself - not installation. WWTP crew is not qualified to do the installation of the switch. Nathan received revised estimates to include the installation of the switch. The switch was last repaired just over 2 years ago. The Commission asked if any of the switch replacement work could be covered with the replacement fund or if the entire generator would have to be replaced. Christina will contact the auditors with questions relating to use of the replacement fund for replacing the generator switch rather than making another repair.

Motion by Com. Guse, second by Ald. Smith to repair the switch for now and do research on using the replacement fund. Motion passed 6-0.

Personnel.

Utility Accountant 6-month Review/Discussion.

Motion by Com. Pasbrig, second by Com. Guse to go into closed session at 6:52 p.m. Role call vote taken. Motion passed 6-0.

Discussion on Utility Accountant review.

Motion by Ald. Smith, second by Com. Guse to go reconvene into open session at 7:04. Motion passed 6-0.

Motion by Ald. Smith, second by Com. Guse to increase the pay of the Utility Accountant to be \$21.00/hr. Role call vote taken. Motion passed 6-0.

ADJOURNMENT.

Motion by Ald. Frings, second by Com. Guse to adjourn at 7:07 p.m. Motion passed unanimously.

Christina Keller, Utility Accountant