

The meeting was called to Order by Ald. Frings at 7:12 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Olson, Ald. Frings, Ald. Forster

Members Absent: Ald. Toellner, Ald. Henkel

Others Present: Mayor Boelk, Julie Staffin, Christine Churchill, Jon Borst, Lt. Toellner, Chief Ketchem, Trina Justman-Reichert, Chris Neu, Tom Jaquot, Doug Wickersham, Greg Zipfel, Sara Decker

Item #2 Approve the minutes of the August 27, 2018 meeting.

Motion by Ald. Smith, second by Ald. Frings to approve the minutes of the August 27, 2018 meeting.

Motion carried unanimously.

Item #3 Citizens Comments.

None.

Item #4 TAG Center Report.

- A. Monthly Report. Motion by Ald. Smith, second by Ald. Frings to move this item down until Doug arrives.

Item #5 Golf Course Report.

- A. Discuss with possible action Golf Course Irrigation Protection Services Invoice.
This item was already taken care of. The golf course is paying it.
- B. Discuss with possible action K Rhoades Company Invoice.
This is part of the drainage that was approved last year. Drainage expenses can come out of the donation from the Bachhuber Foundation.
Motion by Ald. Smith, second by Ald. Frings to pay the invoice. Motion carried 4-0.

Item #6 Treasurer's Report.

- A. Monthly Financial Report.
Greg gave report through August 31st. We are 2/3 of the way through the year and have revenues over expenses of \$100,000. Ytd we are just under break even. The big items to note for August are that building permit are at 218% and interest income is at 198% of the annual budget. Attorney fees for the month were \$2,300. Ehlers was paid their annual fee this month along with FSA payouts. It was a standard month.

Item #7 Discuss 2019 Budget items.

- A. EMS:
They discussed dropping the proposed budget per Christine's recommendation to \$310,000 as they are unsure what will happen with calls for service. They are currently approx. 100 calls over last year. EMS revenues haven't been finalized yet. They suggested to put it on the parking lot. EMS expenses were discussed. They are increasing the wages for the weekend on-call as it is continuing to be more difficult to find staff on the weekends. Christine's recommendation was \$5/hour. They settled on \$3/hour. The surrounding communities have full-time weekend staff. It currently is \$2/hour. This is a huge issue for public safety. Adding Julie last year was the best decision. The postage and box rent is going to be fixed; it was an error. There was a question about blankets and supplies.
Motion by Ald. Smith, second by Ald. Forster to approve the EMS expense budget. Motion carried 4-0.
- B. Fire Department
They discussed the fire department expenses and revenues. They receive the 2% qualified expense revenue from the state. There was a formula error of 111% increase. They left maintenance prices

where they were last year per Brad's recommendation. There was discussion on the fire inspection expenses. They may go over, but overall it should be fine.

Motion by Ald. Smith, second by Ald. Frings to approve the Fire Department budget. Motion carried 4-0.

They forgot to discuss the trusts for EMS and Fire Department. This is money they raise from donations and fundraisers. They use this for ambulance and fire equipment.

Motion by Ald. Smith, second by Ald. Frings to also approve the Fire Department and EMS trust. Motion carries 4-0.

C. Police Department

There were a few minor adjustments to revenues for the Police Department. They adjusted citation income and removed bicycle license revenue. The police squad car was put into capital improvements. The personnel salary was adjusted per the contracts. There are newer officers so vacation pay is less. They discussed the maintenance budget. The Police Canine Trust was lowered to be more realistic.

Motion by Ald. Smith, second by Ald. Frings to approve the Police Department budget. Motion carried 4-0.

D. Contributions: Main Street

Trina Justman-Reichert gave an explanation of Main Street Mayville. Read letter in packet. She provided the new Make-it-Mayville book for 2018-2019.

The Mayor noted they do a great job and it is money well spent. The ads in the book pay for the book. The Mayor budgeted \$10,000 for beautification of downtown in addition to the \$5,000 donation to Main Street Mayville. The CDA will work on the beautification with Main Street Mayville.

Motion by Ald. Frings, second by Ald. Smith to approve the \$5,000 plus the \$10,000 for Main Street Mayville. Motion carried 4-0.

E. Contributions: Cemetery

The cemetery is requesting \$1,000 more than last year. They have trees that need to be removed. Last year they received \$13,000.

Motion by Ald. Smith, second by Ald. Forster to approve \$14,000 for the cemetery contribution. Motion carried 4-0.

F. Contributions: Chamber of Commerce

Chris Neu spoke on behalf of the Chamber of Commerce. They are requesting money again this year, but would like to increase the amount. They have run into problems with Audubon Days and they are continuously going back to the businesses for help. This year they did the Easter egg hunt and also the Heroin summit along with Audubon Days. Every year expenses go up. He discussed the difficulty of planning Audubon Days. The Mayor budgeted for \$5,000 and the Chamber originally asked for \$5,000. They discussed that the Chamber should come up with a number rather than just requesting more. Ald. Smith suggested putting this on the parking lot until they determine a number. The Mayor discussed that the budget was already tight. Anchors were put in the parking lot as a project with the Chamber. Chris noted they also have a part-time employee that they pay. There was discussion of changing the date of Audubon Days and the location. The city is known for Audubon Days, so it is important to maintain that.

Motion by Ald. Smith, second by Ald. Frings to put the Chamber donation on the parking lot. Motion carried unanimously.

G. Contributions: Polka Dances

Donna gave a pitch during Public Safety Committee. She'd like to get the Pavilion rental for free. Generally, the Park Board makes the determination regarding request for free rentals. The dances

bring a lot of money to the community. It was noted that the City loses revenue when the Pavilion is rented for free as they could be booking weddings.

Motion by Ald. Smith, second by Forster to put the polka dance donation on the parking lot. Motion carried unanimously.

Item #4 TAG Center report.

Doug gave report. The daily visits decreased this month from last year. However, the 24/7 access numbers have gone up. Memberships are still 400 ahead from last year and the 24/7 memberships have gone over 600. The revenue YTD from last year is almost \$50,000 ahead with ½ coming from yearly memberships along with Silver Sneakers and key fobs. The expenses are 17,000 over the expenses from last year. Maintenance is doing better with no big problems. They are short staffed now and looking for a number of positions. There is \$171,000 in the endowment fund. Swimming lessons start tomorrow with over 50 kids. They discussed the daily visit and the daycare numbers. They also discussed recruiting people for their staffing vacancies. Ald. Forster requested the numbers be provided to the TAG Advisory Committee as well.

Item #8 Discuss with possible action proposal for Certified Survey Map for the Golf Course/Fireman's Field.

Don was going to send the Mayor an updated quote. It will increase because of the 2 additional properties the Mayor added on Evergreen and on hole #2, at the bottom of the hill along the woods.

Motion by Ald. Smith, second by Ald. Olson to approve the \$4,950 quote with an additional \$2,500 for surveying the portion on Evergreen Drive and the property adjacent to the Bachhuber property. Motion carried 4-0.

Item #9 Discuss with possible action resurfacing EMS driveway.

The section of the EMS driveway and Mill Street was not included with the parking lot resurfacing. There was discussion on the condition of those areas and the use of those areas. EMS was under the impression that it was going to be done when the project was planned. There was discussion on what was private property and what was public property. It will be an additional expense to do the areas. Northeast Asphalt still has 2 more projects in town so there was discussion on waiting to see what was left in the budget. There isn't a lot of time left due to the weather. Putting on a cold patch was discussed.

Motion by Ald. Forster, second by Ald. Frings to table the topic to next Monday's meeting. Motion carried unanimously.

Item #10 Discuss with possible action purchase of Air Quality Monitor.

They Mayor has been looking into this. There are currently 2 gases that come from the landfill. There is no monitor that tests both. They discussed the different gases. A monitor for methane is \$500-\$550. They discussed how the landfill is handling methane and its potential danger. The monitor is portable and a log could be kept of the levels. It is indicated that the monitor meets standards.

Motion by Ald. Frings, second by Ald. Olson to recommend the purchase of an air quality monitor. Motion carried 4-0.

Item #11 Discuss/Recommend TAG Center four punch passes to property owners

This is the same as what was done in the past. The usage rate is about 10%. It has a \$32 value.

Motion by Ald. Olson, second by Ald. Forster to approve the 4-punch pass. Motion carried 4-0.

Item #12 Discuss/Recommend 2019 Dodge County Humane Society Contract.

There was discussion on what was done last year.

Motion by Ald. Olson, second by Ald. Forster to recommend 20 animals. Motion carried 4-0.

Item #13 Convene into Closed Session Pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and section 19.85 (1) (c)

considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Ald. Forster, second by Ald. Olson to convene into closed session at 9:40 p.m. Motion carried 4-0.

- A. Discuss with possible action Ambulance Service Agreements.
- B. Discuss with possible action compensation/bonus interim Police Chief.
- C. Reconvene into open session with possible action.

Motion by Ald. Forster, second by Ald. Olson to reconvene into open session at 10:00 p.m. Motion carried unanimously.

They discussed whether they wanted to make a motion in open session.

Motion by Ald. Olson, second by Ald. Frings to propose to charge 1/3 of the mil rate formula with the TIF as indicated by the attachment provided by the Comptroller treasurer. Applied to the assessed value of the towns and villages, also to include any deficiencies in payments for billing to be paid by the village or township identified as they are today. Motion 3-0. (Ald. Forster abstained).

Motion by Ald. Olson, second by Ald. Forster to give Acting Police Chief Ryan Toellner a bonus of \$750. Motion 4-0.

Item #14Adjournment.

Motion by Ald. Smith, second by Ald. Forster to adjourn at 10:07 p.m. Motion carried unanimously.

Sara Decker, City Clerk