

**JOINT FINANCE COMMITTEE AND PERSONNEL OF THE WHOLE                      OCTOBER 22, 2018**

The meeting was called to Order by Ald. Frings at 7:54 p.m. with the following Roll Call:

Members Present:     Ald. Smith, Ald. Olson, Ald. Frings, Ald. Forster, Ald. Toellner, Ald. Henkel

Members Absent:

Others Present:       Mayor Boelk, Doug Wickersham, Greg Zipfel, Sara Decker

**Item #2 Approve the Finance minutes of the September 24, 2018, October 1, 2018, October 8, 2018 and October 15, 2018 meetings.**

Motion by Ald. Smith, second by Ald. Henkel to table the approval. Motion carried unanimously.

**Item #3 Approve the Personnel minutes from the August 27, 2018 and October 1, 2018 meetings.**

Motion by Ald. Toellner, second by Ald. Olson to approve the minutes of the August 27, 2018 and October 1, 2018 meetings. Motion carried unanimously.

**Item #4 Citizens Comments.**

None.

**Item #5 TAG Center Report.**

A. Monthly Report.

Doug gave the report. He added 24/7 visits on to his report. There have been 28 memberships since last meeting. There are 420 new memberships over the last year. They have sold 630 key fobs to date; which is up 25 since the last meeting. Their revenues are up as are expenses. There was discussion on the utilities. The staffing issues are slowly getting resolved. Memberships may level off due to excitement with construction. There was a suggestion of researching solar alternatives. They are switching to LED bulbs as well. There was discussion on the cost and benefits of solar or geothermal.

**Item #6 Golf Course Report.**

There is no golf course report. They will be here next month with financials. They have electrical outlet issues.

**Item #7 Treasurers Report.**

A. Monthly Financial Report.

Greg gave report. As of September 30<sup>th</sup>, we are ¾ of the way through the year. September was a standard month. Building permit and interest income is still a large increase. There were \$3,100 in attorney fees. The police department has hit 110% of their OT budget so can do what they want with scheduling. The golf course and flood control are almost to budget.

**Item #8 Discuss with possible action land lease-TAG Center and Industrial Park.**

This was last leased 3 years ago. There was discussion of a longer lease term. The current farmer is Michael Shultz. There was discussion on what a reasonable rate increase would be. There are 2 parcels.

Motion by Ald. Olson, second by Ald. Frings to offer the lease to Mr. Schultz with a 10% total increase per acre for a 3-year lease. If Mr. Schultz declines put it out for bids and offer it to the highest bidder. Motion carried 6-0.

**Item #9 Discuss/Recommend TAG Center Rates.**

They are proposing a 2019 increase of 2.5% across the board for everything. They are unsure how this affects Silver Sneakers and Optimum as they are flat rate. The rates were last raised 3 years ago.

Motion by Ald. Frings, second by Ald. Henkel to approve the rate increase of 2.5%. Motion carried 6-0.

**Item #10 Discuss/Approve separation payment for Paul Feucht.**

Greg reviewed the separation worksheet. They have already hired his replacement. He is eligible for sick pay at the 80% level. There is no vacation, personal holiday or comp time payout. Total payout is \$21,225.47.

Motion by Ald. Toellner, second by Ald. Henkel to approve the payout for Paul Feucht. Motion carried 6-0.

**Item #11 Discuss/Recommend update to Employee Handbook regarding Short-term Disability policy.**

There has been a change in the rate for short-term disability. It was suggested to change the verbiage to according to the policy rather than the exact dollar amount.

Motion by Ald. Smith, second by Ald. Toellner to recommend the change to the employee handbook regarding short-term disability. Motion carried 6-0.

**Item #12 Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

Motion by Ald. Forster, second by Ald. Toellner to convene into closed session at 8:19 p.m. Motion carried 6-0.

- A. Discuss with possible action TAG Center Employees and job descriptions.
- B. Discuss and recommend 2019 salary and wages.
- C. Reconvene into Open Session with possible action.

Motion by Ald. Henkel, second by Ald. Frings to reconvene into open session at 9:02 p.m. Motion carried unanimously.

Motion by Ald. Frings, second by Ald. Henkel to approve the Mayor's 2019 salary and wages as changed and discussed per the spreadsheet. Motion carried 4-2 (Ald. Toellner and Ald. Forster voted no).

**Item #13 Adjournment.**

Motion by Ald. Henkel, second by Ald. Frings to adjourn at 9:06 p.m. Motion carried unanimously.

Sara Decker, City Clerk