

Mayville Public Library Board Meeting November 8, 2018

The meeting was called to order at 6:01 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Dianne Slater, Sue Smith, Lee Zarnott, Mike Schmidt and Librarian Alixe Bielot. Kim Olson arrived at 6:25.

Public Comment: None

Minutes: After review, Schmidt moved to accept the minutes of the 10/11/2018 meeting; Motion seconded by Slater; motion approved.

City Budget Report: After review, Zarnott moved to approve the October, 2018 report; seconded by Smith; approved.

Payment of Bills: After review, the motion and second to approve payment of the October, 2018 bills was made by Schmidt and Smith. Motion approved. The totals for March are as follows: General Fund: \$1,558.04; Dodge County: \$7,940.37; Library Trust Fund: \$1,073.70; Total: \$10,572.11.

Library Treasurer's Report: After a short review Smith made a motion to approve the October, 2018 report. Zarnott seconded. Approved.

Library Director's Report: LIBRARY STATISTICS: Alixe presented the October, 2018 receipts and statistics. MEETINGS/ ACTIVITIES: Alixe reported on today's Monarch Directors' Council. She has enquired about the use of a system van in the IT'S A WONDERFUL LIFE ON MAIN PARADE on December 1st. FRIENDS GROUP: The Friends participated in the Open House and finished the basket raffle. We have another raffle starting, for a signed Packer football. We have three movies coming up in November, one for families, one PG-13 and one PG. We printed and distributed the first Friends newsletter. The next Friends General meeting will be on December 6th and we're looking for at least two new officers. BUILDING: We've had light bulbs and ballasts replaced on several light fixtures. The Library is looking for a part time cleaning person—4 hours per week. STAFF/ UPCOMING EVENTS: Holiday hours will be in effect for Thanksgiving and the Christmas/New Year holidays. Schmidt moved to accept the Director's Report. Seconded by Slater. Approved.

Unfinished Business:

New Library Project—Smith reported. The City now owns the land on which the new Library is planned to be built.

1. Possible Fundraising—The Library System staff is working on appropriate security to allow donations to be safely submitted through the Library website. The LEAC group will concentrate on a more vigorous fundraising plan beginning in 2019.
2. Library Exploratory Advisory Committee (LEAC)—
3. PR Management Update—(see above)
4. Billboard on the new Library site—We will discuss this further in the future.

New Business:

Smith made a motion to convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Zarnott seconded. Passed.

A. Discussed with possible action the approval of the 2019 Budget with salary/wage increase.

B. Zarnott made a motion to reconvene into open session. Smith seconded. Passed.

Smith made a motion to approve wage increases as proposed with the exception of Lea Hoard who will receive the proposed increase plus a merit increase of 25 cents per hour. Olson seconded. Passed.

Zarnott made a motion to approve the 2019 Budget as proposed. Olson seconded. Passed.

10. Discussed with possible action the next meeting date: December 13th or have no meeting in December?--Smith made a motion for the Board to not meet in December. Schmidt seconded. Passed. The date and time of the next meeting will be January 10th at 6:00 p. m.

11. Adjournment—Smith and Slater made a motion and second to adjourn the meeting at 7:11. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 11/08/2018; submitted on 11/08/2018