

The meeting was called to order at 6:00 p.m. by Commissioner Bushke with the following roll call:

Members Present: Commissioners Bushke, Pasbrig, Lodahl, Guse and Engel; and Alderpersons Frings and Smith

Members Absent:

Others Present: Nathan Kempke, Christina Keller,

Citizen Comments.

None.

Consent Agenda.**Minutes of December 4, 2018, Water Utility Bills, Wastewater Bills.**

Motion by Com. Guse, second by Com. Pasbrig to approve the consent agenda. Motion passed 7-0.

STH 28/67 Utility Funding Discussion/Possible Action.

An email was included in the packets explaining the overage costs for the water and sewer on the project - there was unanticipated sewer main work that needed to be done on Clark Street to make room for the storm sewer installation and the number of hours for construction inspection were under-estimated.

Motion by Com. Guse, second by Ald. Smith, to request additional funds from DNR. Motion passed 7-0.

Letter Regarding Sewer Jetting Charges Discussion/Possible Action.

We received a letter from an attorney representing Kekoskee/LeRoy regarding the \$1,000 trip charge for sewer districts outside of Mayville that repeatedly need to use Mayville sewer jetter equipment.

Motion by Com. Pasbrig, second by Com. Lodahl to forward the letter to our attorney to prepare a response. Motion passed 7-0.

Lead Service Sampling Discussion/Possible Action.

The Mayville School District passed a resolution requesting the Utility to consider mandating testing for lead in water at locations with lead services (according to Utility records) and children under 17. The Commission was concerned that households with lead problems could potentially be missed if this were implemented because there are other possible sources of lead in a house other than just the service lateral and houses with children in rural areas would not be included in Mayville testing. Also, Utility records of lead service locations are an estimate and may not be entirely accurate. In addition, the Utility cannot mandate a lead test. The Commission suggested the School District send separate letters to families about lead testing to assure all families within the School District are included.

Water Report.**Well & Distribution System Report/Discussion.**

There was a water main break on Dec 20 on Buchanan Street. Issues are continuing with the HMO chemical feed pump at Well #3. William/Reid has suggested using a peristaltic pump. This type of pump is used in Campbellsport and has worked well. We have been offered a 90-day trial with a peristaltic pump to see if it solves the problems – it should be installed this month.

Wastewater Report.**WWTP & Lift station Report/Discussion.**

Flows at the plant are still elevated (800k/day). More adjustments were made to the pump at L/K lift station to try to get the flush valve to work better at breaking up the grease that settles to the top of the well. The annual inspection of our heating system found two cracks in burners in the units on the roof of the service garage.

Manhole Inspections/Discussion

Great Lake's videos have been received. Nathan is planning to start reviewing the videos later this month.

Personnel.

Convene into closed session Pursuant to Section 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Com. Guse, second by Com Pasbrig. to convene into closed session at 6:50 pm. Motion passed unanimously.

- A. Pay increase for Water Distribution Operator for Certification.
- B. Pay increase for Utility Accountant for Graduation.

Motion by Com. Guse, second by Com. Frings to reconvene into open session at 6:58 pm.

Motion by Com. Guse, second by Com. Pasbrig to give the Water Distribution Operator a raise of \$.30/hour starting Jan 13, 2019 for completion of certification. Motion passed 7-0.

Motion by Com. Guse, second by Com. Frings to give the Utility Accountant a raise of \$1.00/hour starting Jan 13, 2019 for completion of college. Motion passed 7-0.

ADJOURNMENT

Motion by Com. Guse, second by Ald. Smith to adjourn at 7:02 p.m. Motion passed unanimously.

Christina Keller, Utility Accountant