

The meeting was called to order by Ald. Henkel at 6:13 p.m. with the following Roll Call:

Members Present: Ald. Forster, Ald. Henkel, Ald. Olson

Members Absent:

Others Present: Mayor Boelk, Ald. Smith, Ald. Toellner, Doug Wickersham, Lt. Toellner, Chief Ketchem, Rick Fink, Nathan Kempke, John Wild, Jon Borst, Carrey Terlisner, Bob Richter, Jake Margelofsky, Gordon Thomas, Amie Hartl, Greg Zipfel, Sara Decker.

Item #2 Approve Minutes of the November 22, 2018 meeting.

Motion by Ald. Olson, second by Ald. Forster to approve the minutes of the November 20, 2018 meeting. Motion carried unanimously.

Item #3 Citizens Comments.

None.

Item #4 Monthly Utilities Report.

Nathan gave report.

A. Water Distribution System Update.
See Attached Report.

B. Wastewater Treatment Plant Operations Update.
Date and Time of Next Meeting: February 5, 2019, at 6 p.m. at City Hall.

Item #5 Monthly Engineering & Planning Report.

Nathan gave report.

A. Planning and Development Update.
See Attached Report.

B. 2019 Road Resurfacing.
See Attached Report.

Mayor Boelk explained the development prospective on Hwy TW.

Item #6 Monthly DPW Report.

Sara read Jack's report.

A. Brush: Brush pickup is still the last Monday of the month.

B. Snow Events: Winter has arrived!

C. Truck Repair and Maintenance: We have had minor truck repairs, nothing real serious. There have been basic repairs on the plows.

D. Golf Course Trees: We have taken down 9 trees on the golf course so far.

E. Cold Patch: We are filling potholes as needed.

F. Catch Basin Manholes: WE have repaired man holes and some catch basins in the last couple of weeks.

Mayor Boelk asked if DPW is invoicing tree removal to a different fund. Greg said he isn't aware and hasn't seen any invoices.

Item #7 Monthly Park Report.

John gave report.

A. Parks Building & Grounds Report: The pavilion is rented out almost every weekend and is used 2-3 nights/week for city recreation. They have a new cleaning person at the pavilion. He has received a quote from Hometown Glass to do the windows. He had a hard time getting roof quotes. He received 1 from Lopez Roofing, which is the same place that did the TAG Center.

The biggest problem is the work is being done over the river, so they need to make sure they have the right equipment. Mike got original quotes about 3-4 years ago and they are just slightly higher. Lopez has a 40-year guarantee on the shingles. John has been plowing/shoveling to keep the parks open. He has had issues with an ice-skating rink due to staffing and weather. The roof/windows are in capital improvements. This will be added to the next Finance agenda.

- B. Senior Center Report: They are installing openers on the back door to make it ADA Certified. They are also planning on getting a new PA system for the building. They just renewed their meals on wheels contract.
- C. Dog Park Report: John provided a spreadsheet on the finances. They are hoping to get it done by the end of April. They are working on the fencing and braces. The entry way is done. The weather has made it difficult. They are putting in a chain linked fence. There will be a 12x14 pad in the entry way. They will be close to the budget. John has been working on it along with volunteers. Ald. Toellner had concerns about getting everything done.
- D. Date and time for the next park board meeting is Wed. Feb 27th, 6pm at the Tag Center.

The Mayor noted that we may need to lock in a contractor for the roof/windows sooner than later. We can add those items to a special finance meeting before the council meeting.

Item #8 Adjournment.

Motion by Ald. Forster, second by Ald. Olson to adjourn at 6:30 p.m. Motion carried unanimously.

Sara Decker, City Clerk