

**PLANNING COMMISSION MINUTES**  
Mayville City Hall, 15 S. School Street, Mayville, WI  
February 27, 2019

**1.) Call to Order and Roll Call.**

Meeting called to order at 5:00 PM

Members Present: Rob Boelk, Travis Puls, John Gable, JoAnn Gromowski.

Absent: D.J. Legas, Merlin Kahlhamer, Bob Smith.

Others present: Kevin Dittmar, Carla Dunn, David O'Brien, Don Neitzel.

**2.) Approve Agenda.**

Motion by Puls, second by Gable to approve agenda. Motion carried 4-0.

**3.) Citizen Comments**

None.

**4.) Approve the Minutes of the January 23, 2019, meeting.**

Motion by Gable, second by Puls to approve minutes of the January 23, 2019 meeting.  
Motion carried 4-0.

**5.) Discuss with Possible Action Revised Certified Survey Map for Parcel #251-1216-2231-002, CTH TW & Bird Road.**

Nathan Kempke stated that the CSM that was recommended for approval at the January 9 Planning Commission meeting was revised before it was presented to the Common Council. The revision included moving the western boundary of Lots 1 and 3 to the west an additional 40 feet to accommodate the required detention basin. The Council did approve the revised CSM contingent on a final review by the Planning Commission to approve the revised CSM.

Motion by Boelk, second by Puls to approve the revised CSM. Role call vote was taken; Motion carried 4-0.

**6.) Discuss/Recommend Amendment to Ordinance 430-41, B-2 Outlying Business District, regarding the addition of storage units as a conditional use.**

The proposed amendment to the ordinance was discussed. Changes to the language as written were suggested that included revising the requirements for masonry construction as part of (8)(c) and including all State Highways as part of item 8(a).

Motion by Boelk, second by Puls to recommend the amendment to the Common Council with the following revisions: Item 8(a) removing "28" from the State Highway designation and replacing it with "State Highways", Item 8(c) is revised to "The exterior of the self-storage units fronting a public roadway shall be of at least 30% masonry construction including split block, brick, panelized, or similar masonry materials approved by the Plan Commission". Role call vote was taken; Motion carried 4-0.

**7.) Discuss/Approve Updated Site Plan Review for Metalcraft Addition at 1000 Metalcraft Road, Parcel #251-1216-1322-001.**

Nathan Kempke stated that the site plan for the addition discussed and approved at the January 23 Planning Commission meeting was not the plan the developer had intended to submit for review. We now have an updated site plan that shows the addition located at the far southwest corner of the building. The size of the addition remains the same as the previous submittal and is still within City ordinances.

Motion by Boelk, second by Gable to approve the site plan as presented. Role call vote was taken; Motion carried 4-0.

**8.) Adjournment.**

Motion made by Gable, second by Gromowski to adjourn. Motion carried 4-0. Meeting adjourned at 5:15 p.m.

Minutes prepared by Nathan Kempke