

## Mayville Public Library Board Meeting March 14, 2019

1. The meeting was called to order at 6:03 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Dianne Slater, Sue Smith, Lee Zarnott, Kim Olson, Mike Schmidt and Librarian Alixe Bielot. Lee Zarnott had to leave at 6:50.

2. Public Comment: None

3. Minutes: After review, Smith moved to accept the minutes of the 02/14/2019 meeting; Motion seconded by Slater; motion approved.

4. City Budget Report: After review, Zarnott moved to approve the February, 2019 reports; seconded by Schmidt; approved.

5. Payment of Bills: After review, the motion and second to approve payment of the February, 2019 bills was made by Schmidt and Zarnott. Motion approved. The totals for February are as follows: General Fund: \$1,991.31; Dodge County: \$1,074.42; Library Trust Fund: \$1,381.29; Total: \$4,447.02.

6. Library Treasurer's Report: After a short review Schmidt made a motion to approve the February, 2019 report. Smith seconded. Approved.

7. Library Director's Report: LIBRARY STATISTICS: Alixe presented the February, 2019 receipts and statistics. Traditional circulation has gone down, as it has in most public libraries across the country. MEETINGS/ ACTIVITIES: The Monarch Library System continues to operate without Director Amy Birtell and is looking for an "interim" director while Birtell is ill. FRIENDS GROUP/UPCOMING EVENTS: Geri related that the Friends' 2019 Polka dance was a great success with probably the highest number of polka attendees to date despite very bad weather and cancellation by the scheduled band. Although final numbers are not in, it looks as though this dance may be the highest polka money-maker so far. Volunteers stepped up to the plate to make the event setup, takedown and entire day run smoothly. Feucht announced that the Friends want to make the support of a Teen Section in the new Library their special project. Toward that end they have made recent contacts at the High School. One of Mrs. Heideman's art classes made the Friends Logo contest a special class project. The Friends will be showing movies at the Library to attract both teens and families during the next few weeks, including during Spring Break (March 18<sup>th</sup> and 21<sup>st</sup>) and a movie on the last day of National Library Week on April 13<sup>th</sup> that will include a craft. BUILDING: Alixe has been dealing with a leak on the North side of the building, exacerbated by recent heavy rains. The sink in the women's bathroom has been replaced. STAFF/ UPCOMING EVENTS: During National Library Week (April 8-13) Miss Kim will again be doing her very popular "Amazing Animals" program for the Library. The Staff also has plans to offer baskets. The Teddy Bear Sleepover happened on March 6<sup>th</sup>; thirteen "animals" participated. Smith moved to accept the Director's Report. Seconded by Slater. Accepted.

8. Unfinished Business:

A. Update on New Library Project—Smith and Larson reported.

1. After some discussion Smith made a motion to accept PayPal fees of 2.9% plus 30 cents per transaction in order to receive online donations for the New Building Project. Zarnott seconded. Passed.

2. PR Management Update—(see above). Smith is working to find a person or persons to create multifaceted public relations for the New Building Project.

B. Library equipment—

1. Discuss with possible action: Replace/update:

a. Micro-film reader (16 yrs. Old)—We may need to replace this equipment.

Several new options are possible. New equipment for this can be costly.

b. Discuss with possible action: General Maintenance Agreement for approved

Canon imageRunner copier/printer—after some discussion Zarnott made a motion to approve the \$59/month maintenance contract to support the previously approved new copier/printer. Slater seconded. Passed.

9. New Business:

A. Discussed with possible action: Establish a Library Building Committee and determine time and date of 1<sup>st</sup> meeting—LEAC was officially thanked and disbanded by the City Council this week. All members of the exploratory library site committee are willing to continue to serve on a New Library Building Committee. Smith proposed that a new Building Committee made up of the current Mayville Library Board plus the five LEAC members and Director Alixe Bielot be established. Slater seconded. Passed. The first meeting date and time are still to be determined, in order to invite contractor Cory Krieser to the meeting as well.

10. Discussed with possible action the next meeting date: April 11<sup>th</sup>, 2019, 6:00 p.m.

At 6:57 Smith made a motion to adjourn this meeting; Schmidt seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 03/14/2019; submitted on 03/16/2019