

Meeting: LIBRARY BUILDING COMMITTEE
Place: MAYVILLE PUBLIC LIBRARY
Date: April 4, 2019
Time: 6 PM

Minutes April 4, 2019

1. Meeting called to order by Sue Smith at 6:00 p.m.

Member(s) present: Sue Smith, Shelia Steger, Andrew Shoemaker, Lisa Neumann, Gene Frings, Alixe Bielot, Lee Zarnott, Grant Larson, Geri Feucht, Dianne Slater, and Kim Olson. Member(s) excused: Mike Schmidt, Pat Antony
Guests: Kory Krieser and Tom Baade

2. Pledge of Allegiance.

3. Citizens Comments. None

4. Committee Organization Discussion/Possible Action

a. Elect Chairperson. Alixe nominated Sue Smith. Lee Second.

Elect Secretary. Lisa volunteered. Member present voted. Motion carried.

b. Meetings, timeline. Discussion on date and time for meetings. Suggested to meet prior to the Library Board Meeting the second Thursday of each month. Meeting time would be 5:30.

5. Planning discussion with Kory Krieser and Tom Baade of Integris Risk Management.

Kory presented the site plan for the library. Site plan is just under 1 acre. Building Footprint example with 80' x 125' rectangle represents 10,000 sq ft with adjacent building of equal size. Parking Area footprint 100' x 120' rectangle represents 12,000 sq ft for approximately 30 vehicles. Additional parking across the street represents 10,000 sq ft for 20-25 vehicles. Committee discussed options and site plan.

Kory and Tom discussed draft of project schedule with timelines for phases. Timelines were conservative. There are 3 options for methods of delivery.

- 1) Design Bid and Build
- 2) Construction Manager @Risk
- 3) Design and Build

Kory and Tom went through each option with pros and cons. Committee discussed options. The high school project is using the Construction Manager @ Risk. Discussion on needs and wants and pros and cons of a second story vs. an adjacent building. Grant moved to use the delivery method of Construction Manager@Risk. Gene second. Motion carried.

Discussion of a program estimate and what is necessary to continue to move forward. Tom will work with a few architects to get a program estimate to review.

Discussion of next steps of drafting and RFP. Kory will send out an example of an RFP along with an example of responses for an RFP. Kory and Tom will review lists of architectures and companies that have previously been in contact with the library and the LEAC.

Discussion on building and community center. Committee discussed previous program study completed in 2008 that referenced a 20,000 sq ft library. Sue will email out the 2008 program study for reference but it is noted that many parts of the study are outdated and not necessary. Committee would like to move forward with an estimate for a one level 15,000 sq ft building with an adjacent 7500 sq ft building verses a 2 story building with equal sq ft on both levels.

6. Next meeting date is set for May 9 at 5:30 at the library.

7. Sue motioned to adjourn the meeting, Lee second. Meeting adjourned at 7:26 p.m.