

Mayville Public Library Board Meeting, April 11, 2019

1. The meeting was called to order at 6:08 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Dianne Slater, Sue Smith, Lee Zarnott, Mike Schmidt and Librarian Alixe Bielot. Excused: Kim Olson.

2. Public Comment: Sue Smith announced that Kory Krieser won't be at this meeting but will attend the next on May 9th. The Building Committee meeting will begin at 5:30 p.m., followed by the Library Board Meeting.

3. Minutes: After review, Smith moved to accept the minutes of the 03/14/2019 meeting; Motion seconded by Schmidt; motion approved.

4. City Budget Report: After review, Zarnott moved to approve the March, 2019 reports; seconded by Schmidt; approved.

5. Payment of Bills: After review, the motion and second to approve payment of the March, 2019 bills was made by Schmidt and Smith. A couple of questionable charges recorded by the City will be checked. Motion approved. The totals for March are as follows: General Fund: \$1,962.17; Dodge County: \$889.98; Library Trust Fund: \$2,984.35; Total: \$5,827.50.

6. Library Treasurer's Report: After a short review Smith made a motion to approve the March, 2019 report. Schmidt seconded. Approved.

7. Library Director's Report: LIBRARY STATISTICS: Alixe presented the March, 2019 receipts and statistics. E-book circulation continues to go up. MEETINGS/ ACTIVITIES: We discussed Libraries offering streaming services like Hoopla. The director of Monarch will be off work for at least a year; an interim director is being sought by the Monarch Board. Even during a messy, cold storm, the Kim's Amazing Animals program that took place on April 10th drew a crowd of over 107; we're reminded of how much we need a larger facility for programs. Once again the system and the Horicon Marsh International Education Center will be offering a Family Fun Day in June. FRIENDS GROUP/UPCOMING EVENTS: The Friends have chosen a new logo that is being tweaked and digitized. It was created by a Mayville High School Student. The Friends' next general meeting is coming up on May 7th at 6:00 p.m. BUILDING: The northside building leak 2/23/19 has been sealed and the indoor leak area cleaned up. STAFF/ UPCOMING EVENTS: It is now National Library Week. The Library will begin a Spring Book Sale on Saturday, April 13th. The Library will be a site for the April 13th Easter Basket hunt. On May 14th the very popular Chad Lewis will present a UFO program here. This program will be sponsored by the Friends of the Library. Schmidt moved to accept the Director's Report. Seconded by Slater. Accepted.

8. Unfinished Business:

A. Update on New Library Project.

1. We are still tweaking the PayPal on our website.

2. PR Management Update—Smith had nothing new to report and is still working on PR Management.

B. Library equipment—

1. Installation of the Canon Copier/Printer is imminent.

2. Last year we contracted with Demco to use the Discover Mobile App. Demco recently contacted Alixe to announce that the product did not fulfill expectations and with our agreement the Library will be getting a \$1,500 plus a 20% return (\$1,800). Smith made a motion to accept with a second by Schmidt. Accepted.

C. Update on Space and Needs and Feasibility Study: Per last week's Building Committee meeting, Kory Krieser of Integrus will provide us with a cost per square foot estimate. Then we will order a feasibility study which will include the space and needs analysis.

9. New Business:

A. Discuss with possible action: Library Building Committee organization: Planning Session recommendations with Kory Krieser. It has been recommended and we have agreed (at the Library Building Committee meeting) that after careful research we choose an Architect and Construction Manager (Contractor) who will work together based on our needs. Representing the "Owner," a representative or representatives from this Board would then make more specific decisions to guide the process.

10. Next meeting date: May 9th, 2019, 5:30 p.m. The Library Building Committee meeting at 5:30 will be followed by the Library Board meeting.

At 6:56 Schmidt made a motion to adjourn this meeting; Zarnott seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 04/11/2019; submitted on 04/12/2019