

## **Parks and Recreation Minutes May 15<sup>th</sup>, 2019**

The meeting was called to order at the Tag Center at 6:04 by Dj Legas.

**Members Present:** Dj Legas, Andy Shoemaker, LaAngela Davis, Rachel Forster, Brian Thom

**Members Absent:** Cory Held

**Others Present:** John Wild

**Item 1:** Call to order and roll call

**Item 2:** No citizens were present for comment

### **Item 3: Approve the minutes of the Feb. 27, 2019 meeting**

Motion by Brian, second by Rachel to approve the Feb 27<sup>th</sup> 2019 meeting. Motion carried unanimously

### **Item 4: Parks Reports: Buildings**

The pavilion and shelters are being rented regularly. All the buildings in the parks are open and being used daily. The pavilion roof and windows are all installed and look great.

### **Grounds**

With the weather starting to warm the activity in the parks is increasing with regular traffic in each park. The dandelions and weeds are an issue in all the parks. I am getting prices to start to treat some of the parks to make them look nicer. All the athletic fields are being used regularly as the seasons are all getting started up. Trying to keep up with grass cutting until all the summer help are here.

### **Item 5: Pavilion cost report to discuss possible price and rental changes**

A study was done on the 2018 cost to run the pavilion compared to the revenue generated by the pavilion. The study showed that the pavilion made a little over \$14000 and expenses without my time were almost \$13000 dollars. A slight increase in fees and the security deposit was discussed, the fee increase is to help offset some annual maintenance that should be done every year but has not been. Also discussed was the giving out of the key early to the renter to get in the pavilion early. There has been some complaints about renters wanting to get into the building earlier than the day of their rental. Discussed was also making April 1<sup>st</sup> thru Oct 31<sup>st</sup> as our prime time with no discounted rates during this time. A few motions were made and voted on.

1<sup>st</sup> Motion: To have a minor increase in the pavilion rental fees per the parks director and raise the security deposit to \$200 per rental. Motion was made by Brian and a second by Andy. Motion carried unanimously

2<sup>nd</sup> Motion: That no keys are to be given out until the morning of the renters event. Motion was made by Rachel and a second by LaAngela. Motion carried unanimously

3<sup>rd</sup> Motion: Make prime time from April 1<sup>st</sup> thru Oct 31<sup>st</sup> with no reduced rates on rentals during this time. Motion was made by Rachel and a second by Dj. Motion carried unanimously

### **Item 7: Update on the parks projects**

The dog park going to be worked on starting next week when there are DPW workers and parks employees available, with completion hopefully in a few weeks. Weather dependent. Very busy time of year for everyone. We will be a little short on money to finish the dog park, but the money that has come in from dog registrations this year will help to finish.

### **Item 8: Recreation Report**

Doug was in a Tag Board meeting and was not present to give a recreation report.

**Item 9: Discuss with possible action the adopt a park program.**

The mayor brought to our attention, the adopt a park program that other communities have implemented in. This program is for any individual or organizations to sign on and adopt any Mayville Park. They would have to sign a waiver to release the city of any injury liability. A contract would also have to be signed that guarantees each group would work at their park at least 3 times a year. All supplies would be bought and supplied by the parks dept. All the rules are stated on the registration form. Each commitment will last 1 year with that group having 1<sup>st</sup> chance at adopting that same park the following year. A small sign will be placed in each park stating who has adopted that park for the year. All projects will be discussed with the parks director before starting them.

A motion was made to start the adopt a park program immediately per the parks director as long as the waiver form that is signed by each group is enough to relieve the city of any injury liability per our insurance company by Brian with a second by LaAngela. Motion carried unanimously

**Date and time of the next Park Board meeting is Wed June 26<sup>th</sup>, 6pm at the Tag Center**

**Motion to adjourn at 7:06 was made by Brian and a second by Andy. Motion carried unanimously**