

The meeting was called to order at 6:00 p.m. by Commissioner Bushke with the following roll call:

Members Present: Commissioners Bushke, Guse, Pasbrig, Lodahl, and Engel; and Alderpersons Smith and Frings

Members Absent:

Others Present: Nathan Kempke; Christina Keller

**Citizen Comments.**

None.

**Consent Agenda.**

**Minutes of May 7, 2019, Water Utility Bills, Wastewater Bills.**

Motion by Ald. Frings, second by Com. Pasbrig to approve the consent agenda. Motion passed 7-0.

**Audit Report/Baker Tilly Presentation.**

Tabled for next month, auditors could not make the meeting this month.

**111 Horicon St. Lead Water Lateral Replacement Discussion/Possible Action.**

Tabled for next month, owner could not attend.

**Water Report.**

**Well & Distribution System Report/Discussion.**

Currently hydrant flushing, about half way through. Meter changes are almost complete for the year. A water service lateral break at 318 Breckenridge has been fixed. Still having issues with Well #3 HMO chemical feed pump - the booster pump has been replaced but that was only part of the problem, we are waiting on a return call from Tonka. Monday morning, the two summer workers start. Hydrant on South Main Street has a bag on it; the valve is broken and will be replaced under warranty.

**Wastewater Report.**

**WWTP & Lift station Report/Discussion.**

Flows at the plant are around 900,000- 1,000,000 gallons a day. Sewer jetting will begin with summer helpers starting. High Ammonia came into the plant again; we will have more ammonia results tomorrow to see if it has stopped or is continuing. River Knoll Drive has a manhole in the gravel area that has been shifting; we are getting a cost estimate to repair. Nathan reached out to the DNR to ask if they want to be involved in our leachate study, they do not. RFP's for the study will be due back before the next meeting.

**Manhole and Sewer Main Inspections/Discussion/Possible Action**

There were 6 contractors that were contacted for a bid. Three returned bids. One contractor submitted a bid without looking at the manholes – that bid is not included in the packet. Northern Pipe has proposed repairing manholes and is anticipating additional costs if they are awarded the work, as stated in their estimate. Hydro-Klean has proposed a method where a new manhole is poured within the space of the existing manhole. The City of Horicon uses Hydro-Klean and highly recommends them.

Motion by Com. Lodahl, second by Com. Guse to approve the Hydro-Klean quote. Motion passed 7-0.

**Golf View Lift Station Pump Repair/Replace Discussion/Possible Action**

Both pumps have failed. One pump is repairable and the other was not. The one was replaced for \$8,100. There is a quote for a repair cost of \$5,113 or purchasing a new pump for \$8,138.

Motion by Ald. Smith, second by Com. Engel to purchase a new pump. Motion passed 7-0.

**2018 CMAR/Review/Possible Action**

Nathan reviewed the 2018 CMAR. A total of 2 points were deducted due to the flow in October being above 90% design for the plant. Overall, the CMAR has an 'A' rating.

Motion Com. Guse, second Com. Pasbrig to pass Resolution 0001-2019 Resolution to Approve Electronic Compliance Maintenance (eCMAR) Annual Report. Motion passed unanimously.

**Personnel.**

**Convene into closed session Pursuant to Section 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

Motion by Com. Frings, second by Com. Guse to enter into closed session at 6:47p. Motion carried unanimously.

**Pay Increase for WWTP Operator for Certification.**

**Pay Increase for Water Distribution Operator for Certification.**

Motion by Com. Pabrig, second by Com. Guse to reconvene into open session at 7:00p. Motion carried unanimously.

Motion by Com. Guse, second by Com. Pasbrig to give pay increases to those operators who pass basic certification of \$.30/hr and advanced certification \$.60/hr. Motion passed 7-0.

**ADJOURNMENT.**

Motion by Com. Guse, second by Com. Pasbrig to adjourn at 7:01 p.m. Motion passed unanimously.

Christina Keller, Utility Accountant