

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 S. School Street, Mayville, WI
July 24, 2019

1.) Call to Order and Roll Call.

Meeting called to order at 5:00 PM

Members Present: Rob Boelk, Travis Puls, JoAnn Gromowski, Merlin Kahlhamer, John Gable, Bob Smith.

Absent: D.J. Legas.

Others present: Nick Chikowski, Larry Schwechel, Tricia Schwechel, Sue Smith, Amy Brandt, Geoffrey Littrel, Jeff Andes, Mary Danner, Gene Frings.

2.) Approve Agenda.

Motion by Smith, second by Puls to approve agenda. Motion carried 6-0.

3.) Citizen Comments.

Amy Brandt (Main Street Mayville) spoke in favor of granting the conditional use permit for Dayton Rentals. She believes adding more housing would bring more residents to Mayville which will benefit the community.

4.) Approve the Minutes of the June 26, 2019, meeting.

Motion by Kahlhamer, second by Gable to approve minutes of the June 26, 2019 meeting. Motion carried 6-0.

5.) PUBLIC HEARING – Public Hearing regarding the Conditional Use Permit Application for Dayton Rentals, 200 Dayton Street, Mayville. Parcel #251-1216-2312-093. (See the Public Hearing Notice which was published on July 11th and 18th, 2019).

There were no comments from the public.

Motion by Puls, second by Gromowski to adjourn the public hearing. Motion carried 6-0.

6.) Discussion with Possible Action on Conditional Use Permit Application for Dayton Rentals, to convert the existing vacant school into an apartment building with 23 units, located at 200 Dayton Street in the City of Mayville, Parcel #251-1216-2312-093.

Discussion regarding the proposed number of units in the building. During the design phase it is possible the number of units could change from 23; the conditional use permit is required if the number of units is greater than eight.

Motion by Smith, second by Gable to approve the conditional use permit with the revision that the number of units is greater than 8. Role call vote was taken; Motion carried 6-0.

7.) Zoning Petitions (Act upon)

a. Larry & Tricia Schwechel Request for Rezoning Parcel #251-1216-1323-006.

The future land use plans for this parcel were discussed. The owners are planning to create a retreat for crafting activities but would also like to rent the building out for events.

Motion by Puls, second by Boelk to recommend approval of the rezoning request to Common Council. Role call vote was taken; Motion carried 6-0.

8.) Discuss with Possible Action Certified Survey Map for Parcel #251-1216-2433-000, 325 S. German Street.

Nick Chikowski from Kunkel stated that regulations only allow for up to 4 parcels to be shown on a CSM. A second CSM will have to be created subdividing the area shown as Lot 1 on this CSM.

Motion by Smith, second by Puls to recommend approval of the CSM to Common Council. Motion carried 6-0.

9.) Discuss with Possible Action Wisconsin Department of Transportation Revisions to City of Mayville Roadway Classifications.

Nathan Kempke stated that the Wisconsin DOT is requesting municipalities review/approve the updated roadway classifications for streets within municipal boundaries. Classifications are based on traffic counts done by the DOT and development within the city.

Motion by Boelk, second by Kahlhamer to approve the updated roadway classifications as shown by the Wisconsin DOT. Motion carried 6-0.

10.) Discuss with Possible Action Retention Pond Maintenance.

Nathan Kempke shared several examples he received from other communities that have ordinances requiring stormwater management plans to be submitted. Detention pond maintenance is included as part of those plans. Mayor Boelk handed out photos of several detention ponds in Mayville that have algae buildup and heavy plant growth. The commission wants to move forward with creating an ordinance that addresses detention pond maintenance.

Motion by Boelk, second by Kahlhamer to table the issue until the next meeting. Motion carried 6-0.

11.) Adjournment.

Motion made by Kahlhamer, second by Puls to adjourn. Motion carried 6-0. Meeting adjourned at 5:32 p.m.