

**Meeting: LIBRARY BUILDING COMMITTEE**

**Place: MAYVILLE PUBLIC LIBRARY**

**Date: August 15, 2019 Time: 5:30 PM**

Minutes August 15, 2019

Member(s) present: Sue Smith, Shelia Steger, Andrew Shoemaker, Lisa Neumann, Alixe Bielot, Grant Larson, Geri Feucht, Dianne Slater, Lee Zarnott, Gene Frings, Kim Olson

Member(s) excused: Mike Schmidt

Guests: Kory Krieser Tom Baade (Integris), Doug Barnes, Lisa Jansen and Brian Nelson (Zimmerman Architectural Studios)

1. Call to order and Roll Call 5:41 p.m.
2. Pledge of Alliance
3. Citizen Comments- Karen from the Dodge County Pionier took picture of committee.

Prior to the meeting committee members took a tour of Parkview Elementary School Maker's space and their library. Lee then invited them to look at the renovations made at the Mayville High School.

Gene discussed the tour he had at Zimmerman's Architectural Studio building in Milwaukee.

4. Lee moved to approve the minutes from the August 1, 2019 meeting. Kim second. Motion carried.
5. Sue, Shelia and Alixe discussed their suggestions for revisions to the last draft program. They reviewed each area with the committee and their recommendations. Brian updated the draft program estimates for each section with the changes from their suggestions. These are noted below:
  - 1) **Visitor Entry** –*stayed the same* at **300 BGSF**
  - 2) **Patron Amenities**- *decrease to* **1230 BGSF**  
*(removed friends of library space to another area)*
  - 3) **Multi-Purpose Room** –*stayed the same* **1830 BGSF**  
*(corrected to 150 persons seating)*

4) **Circulation/Information Services Desk** –increase to 1292 BGSF

*(circulation desk went to 3)*

5) **Circulation Services & Technical Services** –decrease to 1182 BGSF

*(removed copy/work area and media return work area)*

6) **Children’s Programs Room** –decreased to 0 BGSF

*(removed area completely of 777 BGSF)*

7) **Maker’s Space**- decreased to 600 BGSF

*(removed group demonstration and 45 in space)*

7.1) **Study Rooms** –stayed the same 600 BGSF

8) **Children’s Services** –decreased to 3056 BGSF

*(removed circulation desk, games/puzzles, periodicals/aisles, media/aisles, printer/scanner and reduce to adult pc stations to 2, added in family toilet and storage from children’s program area)*

9) **Adult Fiction and Large Print** –stayed the same 1560 BGSF

10) **Adult Non-Fiction and Reference** –decreased to 1970 BGSF

*(reduced adult non-fiction area and removed display and shelving)*

11) **Adult Periodicals** –decreased to 60 BGSF

*(reduced 100 on periodical display)*

12) **Teen Services** – decreased to 424 BGSF

*(removed café style booths, corrected 4 pc stations at 36 NSF)*

13) **Building Support** –stayed the same 750 BGSF

TOTAL BGSF decreased from 23,125 to 20,572 BGSF.

Brian discussed outline of collections. He divided into books and media. He discussed the map layout with floor space along with height of collections. Building Gross sq. estimated at 17,988 S.F. from below:

- Children collections 18,773 books and 1,049 media
- Young adult collection 1,612 books and 30 media
- Adult collection 23,175 books and 5,520 media.

Brian reviewed the site plan with the revised sq. footage from previous meeting. Building remains at one story. Discussed outline of parking spaces for 28 stalls by building with 17 stalls on the side. Driving access for book drop off shown along with main entrance. Committee discussed. Brian reviewed the visual snap shot of the floor plan, discussing each designated areas location. Committee discussed and made suggestions to change a few of the areas locations.

Doug discussed other libraries that they have worked on and sq footage for the committee to have a better understanding of community size and library sizes. His examples were the Good Hope Library in Milwaukee is around 18,000 sq ft. The Pewaukee Library is 27,000 sq ft. The Hartland library is 12,000 sq ft. Doug discussed options for growth built in's as part of future expansion if needed.

6. Committee discussed RFP bids for Owner's Rep. A total of 3 bids have been submitted. Committee reviewed and discussed. Gene made a motion for a recommendation to the Mayville Library Board to accept the bid from Integris as the Owner's Rep for the new library. Andy second the motion. Motion carried.
7. Kory gave an update that the committee is on track. He will be providing an updated target schedule and design phase budget at the next meeting with the updated numbers with the approval of the Owner's Rep being added. Kory expects an update from the surveyor.

Andy discussed and showed pictures on what he and Gene had discovered from the tunnels from under the White Limestone School building leading to the Red Brick School.

8. Kory gave update on additional planning consultants. We will have additional information and pieces sent out once we have the final budget set by the committee.
9. Next meeting is Wednesday, August 28 at 5:30 p.m. at the library.
10. Lee moved to adjourn. Gene second. Meeting adjourned at 6:44 p.m.