

The meeting was called to order at 6:19 PM by Chair Gene Frings with the following roll call:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Gene Frings	Chair	Present	
Molly Henkel	Aldersperson	Present	
Dale Toellner	Aldersperson	Present	

Finance Committee of the Whole: Ald. Smith, Ald. Forster, Ald. Olson

Others present: Mayor Boelk, Jack Hurst, John Wild, Doug Wickersham, Nathan Kempke, Tom Jacquot, Tom Kempf, Mary Rake, Greg Justman, Sara Decker

### **APPROVAL OF MINUTES**

#### **Approve the Minutes of the September 23, 2019, September 30, 2019 and October 14, 2019**

Motion by Ald. Toellner, second by Ald. Smith to approve the minutes of the September 23, 2019, September 30, 2019 and October 14, 2019 meetings. Motion carried 6-0.

### **CITIZEN COMMENTS**

None.

### **TAG CENTER REPORT**

Doug gave report.

#### **Membership Report**

The numbers are through September. Revenues are ahead of last year. There will be approximately \$6,000 from Lisa's payout that wasn't budgeted.

#### **Staffing Report**

They are interviewing a marketing coordinator. They are hoping this will help to get the word out and run special events. It will be a part-time position that is in the 2020 budget. They do not have a fall intern yet.

#### **Maintenance Report**

There is not a lot to report. They are getting HVAC ready for the cool temps and snow.

### **GOLF COURSE REPORT**

No Report.

### **TREASURER'S REPORT**

Sara read Greg's report.

#### **Monthly Financial Report**

Enclosed are the financials for the month of September. We are now at 75% for the year. The departments are doing a good job keeping track of their expenses to remain within their respective budgets. For year to date September, we are at \$11,245 of expenditures over revenues. This is a good position to be in as of now. Our next big tax collection payment will come in November.

Fines and Forfeitures are over budget as parking violations are at 87.2%. Interest income is at 184.7% of budget with 3 more months yet to come. General Admin expenses are at 78% as we

have added the Audubon Days item here. With that we would be at 76%. Attorneys fees for the month were \$6119.

Public Safety - Departments are running at about where they should be. For the Fire Dept, I double checked on how our auditors want the Fire Dept 2% dues expenses treated. These are ones that the Fire Dept is using their fund balance up. The statements are presented correctly. We need to run them through the current statements and we need to remember that we will be over in expenses due to using up the designated fund balance. Fire is stilling running heavy due to all of the vehicle maintenance that has been needed. The same will apply to the dog park funds that were collected in 2018 and spent in 2019. In Parks, if you take out the dog park expenses, then Parks would be right on budget.

Public Works- Department is running overall at 64% of budget. There are some repair invoices coming that will start to boost this up in October. Flood control is heavy due to all of the rain. We will have some flood invoices hitting the statements in October/November.

Health and Social Services - nothing new to report

Leisure activities - Overall at 77%. Library data processing has paid all of the annual fees so it is still above budget which affects the overall percentage.

Other - Contingency fund is at budget. This was used up by the siren at Reudebusch, the Police server and installation, the siren at Breckenridge and the speed sign on John St.

#### **OTHER ITEMS OF DISCUSSION/POSSIBLE ACTION**

##### **Discuss/Recommend Revising City Hall Credit Card Vendor**

Sara read Greg's report:

Switching our City cards to Landmark Credit Union was previously approved. However, when I went to LCU to accomplish this, they then indicated that the cards would not be able to be issued into our Department names as we currently have. These were going to have to be issued under an employee's name. This would then also include giving LCU the employees personal information, including Social Security numbers, in order to issue the cards. Several employees did not wish to divulge this information. I do not fault them at all for wanting to not do this. So, the next best financial option was staying with BMO and switching over to a cash back card. We now have a local contact that can help us with any card issues that might arise. We will see how this goes in the near future to see if we should look elsewhere.

Sara explained what had been going on and the discussions with BMO.

Motion by Ald. Frings, second by Ald. Henkel to stay with BMO. Motion carried 6-0.

##### **Discuss with Possible Action Garbage Cans on Main Street**

Jack looked into this. There are now 15 garbage cans, but he thinks they could be chopped down a bit. Ald. Frings thought they could actually use 1 more. There was discussion on how many cans were needed. Jack explained that they change the bags weekly and some of them have hardly any garbage. Jack explained that cans he's looked at. They can be picked up in Waukesha and are 117 lbs each. They are approximately \$700/can with the cover. There was discussion on the color.

Motion by Ald. Smith, second by Ald. Toellner to budget for 10 grey cans in next year's budget. Motion carried 6-0.

##### **Discuss with Possible Action Bids for Survey Work for Emmer Street Park**

Nathan noted that he contacted 3 different companies and has only received 1 bid so far. He can follow up on these. He explained that we need to do a plat of survey rather than a CSM. The bid that was already received can be used as a baseline for the property owners. If everyone is on board, then the bid can be accepted. All of the title work would be included in this.

Motion by Ald. Toellner, second by Ald. Forster to use the unspecified amount to send a letter to the home owners. Motion carried unanimously.

### **Discuss with Possible Action Process for Sale of Library**

The Mayor put this on the agenda as he had been approached by Kwik Trip about purchasing the old library. There was discussion on how this would be put for sale and what the building is worth. There was also discussion on the parking lot. Ald. Smith suggested getting legal opinion on this as we need to do what is fair and in the city's best interest. Ald. Toellner noted he isn't interested in selling the parking lot.

Motion by Ald. Smith, second by Ald. Toellner to table the topic until we get advice from the Attorney on how to proceed. Motion carried unanimously.

### **Discuss/Approve Invoice for Golf Course Clubhouse Basement Remediation**

Sara read Greg's report:

Marathon Restoration - \$5,000. This is for the cleanup of the golf course basement. This will get coded into the golf course contracted services line. As of now, this will put this account about \$1200 over budget. The overage will get covered by the additional revenue generated in the general fund.

These three items have been either turned over to and/or discussed with our insurance carrier, EMC. They are looking into any possibility of coverage for the basement issue, but I expect no coverage to be available. There is no coverage for road repairs.

Ald. Frings questioned the cause of the flooding. Jack noted that it is a problem with the foundation off the office area. It ran on half the basement and the locker room. It was questioned if insurance will cover it. There was discussion on the quote and what some of it meant. It was discussed to have someone look at the foundation.

Motion by Ald. Smith, second by Ald. Henkel to approve paying the invoice. Motion carried 6-0.

### **Discuss/Approve Town & Country Repairs Due to Flooding**

Sara read Greg's report:

Town & Country - Slag Road repairs due to flooding.

Invoice 51686 - replace culvert due to flooding, \$4400.16. This is our half of the invoice for this work. The other half will be paid by Williamstown.

Invoice 51670 - fix shoulder where heavy rain washed out. This is an invoice for the shoulder work that had the stone/gravel washed away by the flood, \$3892.32. This invoice is the City's responsibility.

These invoices will be coded into the street repairs account. There may or may not be anything left in this account from the resurfacing budget, but this is where they should be coded. We will have to cover any overages from other sources in the general fund.

These three items have been either turned over to and/or discussed with our insurance carrier, EMC. They are looking into any possibility of coverage for the basement issue, but I expect no coverage to be available. There is no coverage for road repairs.

Jack has pictures of the damage. It was discussed what happened to the road. It was close to washing out the whole road. With 9 inches of rain, it is hard to control. Town & Country pounded the bank back in with bigger stones.

Motion by Ald. Smith, second by Ald. Forster to approve payment of the invoice. Motion carried 6-0.

**Discuss with Possible Action Low Interest Loans for Flooding Hardship**

The Mayor worked with Greg on this. They discussed having loans up to \$10,000 with an interest rate of 2.5%. The City would verify the damage. The loan payments would be put on the property tax role to be paid over 5 years. They have had 3 people so far that are interested.

Motion by Ald. Smith, second by Ald. Forster to recommend approve of the low interest loan program. Motion carried 6-0.

**Discuss/Recommend Call Notice for Closing TIF #3**

This is the next step in closing the TIF #3.

Motion by Ald. Toellner, second by Ald. Smith to recommend this to Council. Motion carried 6-0.

**ADJOURNMENT**

Motion by Ald. Toellner, second by Ald. Henkel to adjourn at 7:05 PM. Motion carried unanimously.

Sara Decker, City Clerk