

The meeting was called to order at 7:00 PM by Mayor Rob Boelk with the following roll call:

| Attendee Name | Title | Status | Arrived |
|----------------|-------------------|---------|---------|
| Dale Toellner | Council President | Present | |
| Rachel Forster | Aldersperson | Absent | |
| Gene Frings | Aldersperson | Present | |
| Molly Henkel | Aldersperson | Present | |
| Kim Olson | Aldersperson | Present | |
| Bob Smith | Aldersperson | Present | |
| Rob Boelk | Mayor | Present | |

Others present: Dan Lindstrom, Joshua Langeu, Chief Ketchem, Lt. Toellner, Greg Zipfel, Sara Decker

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC HEARING

Public Comments on the 2020 Budget and 2019 Tax Levy

No Comments.

Adjournment of Public Hearing

Adjourned at 7:01 p.m.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gene Frings, Aldersperson |
| SECONDER: | Molly Henkel, Aldersperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

CITIZEN COMMENTS

None.

CONSENT AGENDA

Approve the Minutes of the October 14, 2019 Meeting

Motion by Ald. Toellner, second by Ald. Frings to approve the minutes of the October 14, 2019 meeting. Motion carried 5-0.

REPORT OF OFFICERS

Mayor

Presentation by Vierbicher on Housing/Economic Development

Dan Lindstrom and Joshua Langeu from Vierbicher gave presentation regarding proposal for the City.

Discuss with Possible Action Approving Vierbicher for Development

The Mayor noted that what we are doing is not working. The current person hired for development has too much on his plate. It was noted that our developer's agreements have not been done properly. We need to maintain 1-1 1/2% growth per year. There was discussion on the current factories and hiring. The Mayor talked with 2 other firms. Ald. Frings was in agreement with the Mayor. Ald. Toellner had questions for them about their reputation. It was

noted that the company has been around for 40 years. The cost is \$15,000 for the study and they will work with developers during that time period.
Motion to go ahead with the agreement to provide professional consultant services for \$15,000.

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|------------------|----------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gene Frings, Alderperson |
| SECONDER: | Molly Henkel, Alderperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Monthly Report

Mayor read monthly report.

Resolution 5480-2019 (Appreciation of Service to Jeff Piotrowski)

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|------------------|----------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gene Frings, Alderperson |
| SECONDER: | Bob Smith, Alderperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Resolution 5472-2019 (Appointments to the Park & Recreation Commission)

Appointment of Renee Junod.

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|------------------|----------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kim Olson, Alderperson |
| SECONDER: | Molly Henkel, Alderperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Clerk Report

Election Reminders

- Starting December 1st candidates for the local races can begin circulating nomination papers. Papers will be available at City Hall.
- Anyone interest in running for Mayor, Alderperson ward 2, 4/7/8 and Ward 6 can stop in to pick up those papers.
- Nomination papers are due 1/7/2020.

Winter Reminders

- Parking-please check out the ordinance on winter parking. Parking permits are available at city hall for the city owned lots.
- Snow & Ice Removal-the yearly notice was posted last week. Please read the notice so that you know your responsibilities as a home or business owner so that everyone is safe this winter and you don't incur any unnecessary expenses.
- Tax Bills-will likely be out before the next council meeting. Please look in your bills for important city updates.
- Holiday Hours-City Hall is closed Thursday, November 28th and Friday, November 29th for the Thanksgiving Holiday.

Equipment Update

- Our copiers are installed at all 4 departments and we haven't had any major issues so far

- The new postage machine has been installed at City Hall
- We are beginning our phone service changes.

Training Update

- Jill & I have been working on a number of Election trainings ahead of the 2020 election cycle.
- We both will be attending a presidential election academy in Green Bay on November 21st & 22nd.
- We also have completed a webinar on election security and will be going to a follow-up in person security training on December 6th in Madison.
- In conjunction with the security training, I have applied for a grant with the state for some of the security upgrades that are required at the beginning of 2020.
- I have submitted all of my trainings and previous experience to the WMCA and I am now an official Wisconsin Certified Municipal Clerk.

Discuss/Approve Operator's Licenses: Bobbi Lipke Ely, Lomira, WI; Penny Freitag, Mayville, WI; Sheila Hobelsberger, Mayville, WI; Travis Warriner-Towers, Horicon, WI

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|------------------|----------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gene Frings, Alderperson |
| SECONDER: | Molly Henkel, Alderperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

COMMITTEES, COMMISSIONS AND BOARDS

Water/Wastewater Commission

Alderperson's Update on the Water/Wastewater Commission Meeting

Ald. Smith noted that they met with residents regarding flooding and sewer back up. That was discussed along with sewage overflow. There was 10 times the normal flow. The Mayor made comments about future plans. Ald. Toellner questioned the Kekoskee/Leroy lawsuit. He'd like it on the water agenda so that it can be discussed. An engineering study for the water problems was already placed on Public Works.

Date and Time of Next Meeting, Tuesday, December 3, 2019

Library Board

Alderperson's Update on the Library Board Meeting

Ald. Olson noted that there are many activities going on at the library. There will be a book van at the December 7th Christmas parade.

Thanksgiving Holiday Hours

Sara read Alixe's report:

We are closed Thursday, Nov. 28th but open Friday, Nov. 29th and Sat. Nov. 30th regular hours.

Date and Time of Next Meeting, Thursday, November 14, 2019 immediately following the Library Building Committee Meeting is now on the 21st.

Library Building Committee

Alderperson's Update on the Library Building Committee Meeting

Ald. Frings noted that the new library is progressing along. They approved the floor plan and basic size of the structure. They should get a closer at the next meeting.

Date and Time of Next Meeting, Thursday, November 14, 2019 at 5:30 PM

The meeting is now on the 21st.

Public Works Committee

Resolution 5473-2019 (Authorizing Resolution for Participation in the Department of Natural Resources Municipal Dam Grant Program)

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Bob Smith, Alderperson |
| SECONDER: | Dale Toellner, Council President |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Date and Time of Next Meeting, Monday, November 25, 2019 immediately following the Finance Committee Meeting

Personnel Committee

Resolution 5476-2019 (Approve Amendments to Non-Union Employee Handbook Regarding DPW Standby Pay)

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Bob Smith, Alderperson |
| SECONDER: | Molly Henkel, Alderperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Date and Time of Next Meeting, Monday, November 25, 2019 immediately following the Public Works Committee Meeting

Public Safety Committee

Resolution 5477-2019 (Approve 911 Joint Powers Agreement County Emergency System)

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Dale Toellner, Council President |
| SECONDER: | Kim Olson, Alderperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Resolution 5478-2019 (Approve Change of Class "A" Fermented Malt Beverage License Agent for Kwik Trip #336, 121 N. Main St to Austin Graves)

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Bob Smith, Alderperson |
| SECONDER: | Dale Toellner, Council President |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Resolution 5479-2019 (Approve Wisconsin Department of Transportation Offer to Use for Fire Station Parking Lot)

The price is still unknown and we may have to cut part of the driveway out.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Bob Smith, Alderperson |
| SECONDER: | Dale Toellner, Council President |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Adopt 1110-2019 (Amending Section 397-7 Parking Restrictions)

Ald. Smith requested that the 2 changes be split.

Motion by Ald. Smith, second by Ald. Frings to approve the 10 minute parking change in front of the Dodge County Pionier. Motion carried 5-0.

There was discussion on the Dayton Street parking. After discussion it was agreed to leave it as it is with no parking on the south side to School Street and no parking on the North side from 110 feet from the corner.

Motion by Ald. Smith, second by Ald. Henkel. Motion carried 5-0.

Date and Time of Next Meeting, Monday, November 25, 2019 at 6:00 PM

Finance Committee

Monthly Financial Report and Payment of the Bills for October

Greg noted the reports are in the packet. There were mainly normal things. He detailed expenses.

Motion by Ald. Smith, second by Ald. Toellner to approve the bills. Motion carried 5-0.

Discuss/Approve Revisions on 2020 Budget

There was a revision to add in \$7,000 for the DPW garbage cans. Greg recommended taking the extra from the street fund.

Motion to revise the budget to take the \$7,000 garbage receptacles out of the street fund.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Bob Smith, Alderperson |
| SECONDER: | Dale Toellner, Council President |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Resolution 54171-2019 (Approve 2020 Budget and Set the 2019 Tax Mill Rate for the City of Mayville)

There was discussion on the library budget regarding where the funds for the extra employee were coming from. Greg believes it is now correct.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Dale Toellner, Council President |
| SECONDER: | Molly Henkel, Alderperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Resolution 5470-2019 (Resolution Authorizing the Redemption of the Community Development Authority of the City of Mayville Community Development Lease Revenue Refunding Bonds, Series 2014A, Dated January 7, 2014)

This is to close out TIF #3. Greg noted that they will call the bonds, pay the bonds, double check the numbers, pay interested parties and TIF #3 will be closed.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Smith, Alderperson
SECONDER: Gene Frings, Alderperson
AYES: Toellner, Frings, Henkel, Olson, Smith
ABSENT: Forster

Resolution 5474-2019 (Revise Resolution 5434-2019 Approve City Credit Card Vendor)

It was noted that this was the 2nd best option. The Mayor questioned how the rewards dollars will be split up; if it will go to the general fund or be split by department. This should be put on the Finance agenda.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Smith, Alderperson
SECONDER: Molly Henkel, Alderperson
AYES: Toellner, Frings, Henkel, Olson, Smith
ABSENT: Forster

Resolution 5475-2019 (Approve Low Interest Loans for Flooding Hardship)

Motion by Ald. Toellner, second by Ald. Olson. After questions by Ald. Smith, Ald. Olson is abstaining, so motion changed.

Ald. Olson questioned who would be doing the inspection. The Mayor hasn't decided yet. Ald. Smith questioned if someone's sump pump burned out if they'd still be eligible. It was noted that there were 6 inquiries so far and 3 expressed desire to take the loan. Anyone who had flooding issues can get it since it is not a grant.

Motion by Ald. Frings, second by Ald. Toellner to amend the resolution to include 60 days from the date. Motion carried 4-0 (Ald. Olson abstain).

RESULT: APPROVED [4 TO 0]
MOVER: Dale Toellner, Council President
SECONDER: Bob Smith, Alderperson
AYES: Toellner, Frings, Henkel, Smith
ABSTAIN: Olson
ABSENT: Forster

Date and Time of Next Meeting, Monday, November 25, 2019 immediately following the Public Safety Committee Meeting

Park Board

Alderperson's Update on the Park Board Meeting

Ald. Forster was absent.

Discuss/Recommend Sale of Mayville Golf Course Parcels #251-1216-2433-000, #251-1216-2424-001, #251-1216-2421-001 and #251-1216-1334-002, 325 S. German Street

Sara reached out to the county clerk, but she can't give advice on the referendum. She did provide a Q&A about referendums and noted that it needs to be to her 70 days ahead as a resolution. Guarantee Title is doing a title search. The Mayor read the response from the Attorney regarding the deed restrictions. Need to wait for the title search to be done.

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| RESULT: | TABLED [UNANIMOUS] |
| MOVER: | Gene Frings, Alderperson |
| SECONDER: | Kim Olson, Alderperson |
| AYES: | Toellner, Frings, Henkel, Olson, Smith |
| ABSENT: | Forster |

Date and Time of Next Meeting, Tuesday, January 14, 2020 at 6:30 pm at the Senior Center

Golf Course Advisory Commission

Alderperson's Update on the Golf Course Advisory Meeting

There was not a meeting. Trotts will be here on December 9th to discuss the contract. The Christmas sale is starting 11/19. Early bird memberships are due 12/31. There will be a New Year's Eve dinner there.

Date and Time of Next Meeting to be determined

Planning Commission

Alderperson's Update on the Planning Commission Meeting

They discussed retention pond maintenance.

Introduce 1111-2019 (An Ordinance Amending Section 203-1 Codes Adopted)

Sara read the ordinance Ald. Toellner introduced all 3 together.

Introduce 1112-2019 (An Ordinance Amending Section 325-1 State Regulations Adopted; Service Lines)

Sara read the ordinance Ald. Toellner introduced all 3 together.

Introduce 1113-2019 (An Ordinance Amending Section 164-4 State Codes Adopted)

Sara read the ordinance Ald. Toellner introduced all 3 together.

Date and Time of Next Meeting, Wednesday, November 20, 2019 at 5:00 PM

TAG Center Advisory Commission

Alderperson's Update on the TAG Center Advisory Commission

Ald. Forster is absent.

Date and Time of Next Meeting, Wednesday, November 20, 2019 at 6:30 PM

Community Development Authority

Alderperson's Update on the Community Development Authority Meeting

Ald. Henkel noted that the facade was approved for State Farm and Gable Properties. They discussed the sign on Horicon and Main Street. They are waiting for quotes/ideas from the companies.

Date and Time of Next Meeting, Wednesday, November 20, 2019 at 6:00 PM

ADJOURNMENT

Motion by Ald. Henkel, second by Ald. Frings to adjourn at 8:44 p.m. Motion carried unanimously.

Sara Decker, City Clerk