

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 S. School Street, Mayville, WI
November 20, 2019

1.) Call to Order and Roll Call.

Meeting called to order at 5:00 PM

Members Present: Rob Boelk, Travis Puls, Merlin Kahlhamer, Bob Smith, JoAnn Gromowski,

Absent: D.J. Legas, John Gable.

Others present: Aaron Nagel.

2.) Approve Agenda.

Motion by Puls, second by Kahlhamer to approve agenda. Motion carried 5-0.

3.) Citizen Comments.

None.

4.) Approve the Minutes of the October 23, 2019, meeting.

Motion by Kahlhamer, second by Gromowski to approve minutes of the October 23, 2019 meeting. Motion carried 5-0.

5.) Discuss/Approve Site Plan for Old Fashioned Foods Addition at 650 Furnace Street, Parcel #251-1216-1444-049.

Aaron Nagel from Keller was present to discuss the site plan. Old Fashioned Foods is planning to add an addition to the northeast corner of their building to be used for cold storage. A variance was granted for the rear setback by the Board of Appeals, shown as 12' on the site plan. The storm water runoff will be collected in a basin lined with riprap located to the northwest of the addition. The basin is sized to slow runoff so the impact to site runoff is less than the existing condition – the storm water management plan was included in the handouts. The area surrounding the addition will be grass. There was discussion about potential difficulty in cutting the grass on a steep slope north of the addition (about a 7-foot drop in 20 feet).

Motion by Smith, second by Puls to approve the site plan on the condition that a prairie grass mix is used on the slope northwest of the building addition. Motion carried 5-0.

6.) Discuss with Possible Action Retention Pond Maintenance.

Discussion about creating a process for reviewing retention pond designs as part of the overall site plan review. Existing retention ponds could be required to be maintained through a revision to the weed ordinance. Travis will put together a recommendation for a review process for proposed retention ponds for the January meeting.

Motion by Boelk, second by Kahlhamer to table the issue until the January meeting. Motion carried 5-0.

7.) **Adjournment.**

Motion made by Puls, second by Gromowski to adjourn. Motion carried 5-0. Meeting adjourned at 5:38 p.m.

Minutes prepared by Nathan Kempke