

Mayville Public Library Board Meeting
May 14, 2020

1. The meeting was called to order at 6:00 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Dianne Slater, Sue Smith, Lee Zarnott and Librarian Alixe Bielot. Mike Schmidt joined the meeting at 6:08. Absent: Rachel Forster.
2. Public Comment: There was no public comment.
3. Minutes: After review, Smith moved to accept the minutes of the 03/12/2020 meeting with corrections and Slater seconded.
4. City Budget Report: After review, Smith moved and Zarnott seconded to approve the March, 2020 reports. Approved. Slater moved and Smith seconded to approve the April, 2020 reports. Approved.
5. Payment of Bills: This board packet did not include the March 2020 invoices to be paid. We may have to approve them next month. After review, the motion and second to approve payment of the April, 2020 bills was made by Smith and Slater. Motion approved. The totals for April are as follows: General Fund: \$1,933.81; Dodge County: \$342.51; Library Trust Fund: \$2,092.25; Total: \$4,368.57.
6. Library Treasurer's Report: After a short review Zarnott made a motion to accept the March and April, 2020 reports. Smith seconded. Approved.
7. Library Director's Report: LIBRARY STATISTICS: Alixe presented the March and April, 2020 receipts and statistics. MEETINGS/ ACTIVITIES: The Monarch Directors Group met virtually today and will meet again in the same way in the near future. Librarians are discussing how best to reinstate library services. Most libraries are doing curbside delivery to patrons and no system library is planning to open at this time. The Library Board has the authority to decide when and how the Library will open. Mayville's mayor has stated that "all public buildings will be closed until at least May 26th or even longer." System libraries may begin opening up holds between member libraries soon. The process of filling holds is now complex, time consuming and labor intensive due to safety measures to prevent the spread of the Coronavirus. FRIENDS GROUP/ UPCOMING EVENTS: The Friends had a fish fry fundraiser in March on a par with other yearly fish fry fundraisers. They didn't have a Polka Dance (which was scheduled) due to the Coronavirus. A polka dance may happen later in the year. They weren't able to have the planned basket raffle during March and April. They offered no movies for teens. They haven't been meeting. BUILDING: Nothing to report. STAFF/ UPCOMING EVENTS: Spring programs between March 16th and now were cancelled. Lea and Sheila are making plans for a different sort of (safer) Summer Reading Program. Schmidt moved to accept the Director's Report. Seconded by Smith. Accepted.
8. Unfinished Business:
 - A. Update on new Library project:
 1. Library Building project: continued discussion about the new Library.
9. New Business:
 - A. Discuss with possible action: update on phases toward opening library to public—
 1. Curbside Pickup Service is available now and patrons are using it. Smith made a motion and Zarnott seconded: "Based on the recommendations from the Federal Government, State of Wisconsin, City of Mayville, American Library Association, Wisconsin Library System and the Monarch Library System, concerning the COVID-19 outbreak, the Library Board authorizes the director to reinstate library services to the community as advised by the same stated entities." Passed.
 2. Change in Staff. One of our staff members left during the last 2 months. Most staff members are working nearly their usual number of hours. In the future we will still need the number of staff hours that we've had in the past and more; Alixe is working to make the best use of staff members and allocated hours

during this time while planning for the future. She has also increased cleaning and options of personal sanitation measures throughout the building.

10. Adjournment: - Discuss with possible action: next meeting to be held on Thursday, June 11, 2020 at 6:00 p.m. Schmidt moved and Slater seconded to adjourn at 6:38 p.m. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 05/14/2020; submitted on 05/15/2020.