

The meeting was called to order at 4:00 p.m. by Commissioner Bushke with the following roll call:

Members Present: Commissioners Bushke, Lodahl, Pasbrig, Engel and Alderperson Frings and Smith

Members Absent: Commissioner Guse

Others Present: Nichole DeBaker, Courtney Steger, Jody Steger, Dan Budahn and Tim Gutjahr

CITIZEN COMMENTS

None.

CONSENT AGENDA

Minutes of May 5, 2020, Water Utility Bills, Wastewater Bills.

Motion by Com. Engel, second by Com. Lodahl to approve the consent agenda. Motion passed 6-0.

WATER REPORT**Well & Distribution System Report/Discussion**

Water Report

- 2 failed radios in the Clark Street tower. Called and e-mailed, waiting for response as we have no additional replacement units remaining.
- Well #2 completed testing and ran at 550gpm with little sand. A replacement pump and motor are ordered. Due to COVID-19 complications this may take longer to receive.
- Failed water Valves on Dayton St. have been replaced prior to road resurfacing.
- CCR (Consumer Confidence Report) is complete. This is published in the Dodge County Pioneer as well as the city website to satisfy DNR requirements.
- In discussion and obtaining documentation from communities who have previously removed fluoridation prior to holding a public hearing.
- PSC (Public Service Commission) annual report is complete.

WASTEWATER REPORT**WWTP & Lift station Report/Discussion**

- Second round of adjustments has been made to phosphorus chemical feed to be in compliance with limits set for July 1, 2020. These are pounds per day based limits.
- Wet well has been cleaned at GolfView lift station.
- New hire (6/1 start), Mitchell Owen
- New Hire (Pending start) Foster Bolker for summer help.
- CMAR complete pending resolution for submittal.
- Started organizing computerized maintenance schedules.
- Water and wastewater item: Looking at a system called Diamond Maps for GIS mapping. This is a build to suit system that costs \$20 per user or \$60 per month for unlimited users. We've tested it's functions and like it. Lomira is also using this system as a low cost alternative to GIS

DISCUSSION AND CONSIDERATION OF EMPLOYEE BENEFITS

- Clothing allowance was requested. In lieu of this allowance I quoted safety yellow clothing that covers multiple requests and concerns. These would provide ID with Mayville's logo and utilities printed on the shirt as well as safety in the street and uniformity. The cost to get 4 employees 6 T-shirts and 2 hooded sweatshirts from all promotions is \$395.32.
- Allow for a 2 hour minimum call in pay (currently 1 hour minimum) Very standard across the industry- Horicon, Kewaskum, Hartford, Newburg and others.
- Discuss 'pager pay'. Current system allows for only weekend coverage \$55 per day (\$110 per week, \$5,720 annually). Changes to system: Allow \$30 per day (\$210 per week) regardless of the day of the week \$10,920 annually. Or allow a system similar to Horicon where the operator on call is allowed the Friday following or preceding off work with pay.
- Most other utilities offer sort of boot allowance ranging from \$150 and up. I would like to implement something similar since steel toe are required a safety item.

Motion by Com. Pasbrig, second by Com. Lodahl to approve employee benefits. Motion passed 6-0.

**DISCUSSION OF RESOLUTION NUMBER FOR SUBMITTAL OF COMPLIANCE
MAINTENANCE ANNUAL REPORT (CMAR)**

Motion by Com. Engle, second by Com. Pasbrig to pass Resolution 0001-2020 Resolution to Approve (CMAR) Annual Report. Motion passed unanimously.

ADJOURNMENT

Motion by Com. Pasbrig, second by Com. Alderperson Frings to adjourn at 5:03 p.m. Motion passed unanimously.

Nichole DeBaker, Utility Accountant