

Mayville Public Library Board Meeting
September 10, 2020

1. The meeting was called to order at 5:59 p.m. by Board President Grant Larson. Present through Zoom: Grant Larson, Geri Feucht, Mike Schmidt, Dianne Slater, Sue Smith and Librarian Alixe Bielot. Zarnott and Forster were absent.

2. Public Comment: None.

3. Minutes: After review, Smith made a motion to approve the 07/09/2020 and 08/13/2020 minutes with no changes. Schmidt seconded. All agreed.

4. City Budget Report: After review, Schmidt moved and Smith seconded to accept the August, 2020 reports. Accepted.

5. Payment of Bills: After review, the motion and second to approve payment of the August, 2020 bills was made by Smith and Schmidt. Motion approved. The totals for June are as follows: General Fund: \$1,474.56; Dodge County: \$1,000.00; Library Trust Fund: \$3,169.64; Total: \$5,644.20.

6. Library Treasurer's Report: After a short review Feucht made a motion to accept the August, 2020 report. Smith seconded. Accepted.

7. Library Director's Report: A. LIBRARY STATISTICS: Alixe presented the August, 2020 receipts and statistics. People are beginning to come back to the Library. The Library now has a new WiFi access point aimed at the parking lot, purchased with a grant overseen by the library system. During the Covid-19 emergency, as part of the Library's subscription, patrons can access Ancestry from home. B. MEETINGS/ ACTIVITIES: 1. The system has purchased billboards to promote a Library Card Campaign. September is a traditional month to encourage people to get library cards. 2. FRIENDS GROUP/ UPCOMING EVENTS: The Friends are looking for ways to carefully begin to offer programming. 3. Custodial Building issue – Mead Library in Sheboygan has created a space to "cook" books when they are returned to the Library with bedbugs. Alixe plans to purchase such a device for MPL. C. BUILDING: 1. The Basement Cleanup continues. 2. Ceiling Beam/Construction Co. The Library has a ceiling beam that shifts on occasion. 3. Discuss with possible action cost to the repair of library building roof for \$1,465.00. Schmidt made a motion and Smith seconded that we hire Accurate Roof Management to repair the leaky roof for that quoted amount. Passed. D. STAFF/ UPCOMING EVENTS: 1. Summer Reading Program Update—in the final accounting, very few kids participated in the virtual SRP. 2. Closed for Labor Day, Sept. 7, 2020 – Open Saturdays 9-1 p.m. beginning Sept. 12th. 3. Ads for Library Assistant and Library Page have been posted and printed and both positions have garnered a couple of applicants. Schmidt moved to accept the Director's Report. Seconded by Smith. Accepted.

8. Unfinished Business:

A. Update on new Library project:

1. Library Building project: continued discussion with possible action on Lib. Bldg. Committee recommendations. We will be creating a formal fundraising plan.
2. Discuss with possible action on Letter of Understanding between the Mayville Public Library Board and Sarah Dunn, Vice President, CG Schmidt, Inc. for Fundraising Services. Smith made a motion and Feucht seconded to agree to the Letter of Understanding. The cost of this arrangement will be paid for from the Building Fund.

9. New Business:

- A. Discuss with possible action: Budget for 2021 update—Smith made a motion and Schmidt seconded to accept the 2021 Operating Budget as presented. Passed.
- B. Discuss with possible action on quote for new phone system to include mobile phone setup—Schmidt

made a motion to upgrade the phone system—The system will be transferable to the New Library.
Feucht seconded. Passed.

10. Adjournment: - Next meeting to be held on Thursday, October 8, 2020 at 6:00 p.m. Schmidt moved and Feucht seconded to adjourn at 6:47 p.m. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 09/10/2020; submitted on 09/10/2020.