

The meeting was called to order at 6:46 PM by Chair Rachel Forster with the following roll call:

| Attendee Name | Title | Status | Arrived |
|----------------------|--------------|---------------|----------------|
| Rachel Forster | Chair | Present | |
| Kim Olson | Aldersperson | Present | |
| Dale Toellner | Aldersperson | Present | |
| Gene Frings | Aldersperson | Present | |
| Bob Smith | Aldersperson | Present | |
| Molly Henkel | Aldersperson | Absent | |
| Rob Boelk | Mayor | Present | |

Others present: Doug Wickersham, Chief Ketchem, Mike Thoreson, Jon Borst, Jack Hurst, Christine Churchill, Julie Staffin, Greg Zipfel, Sara Decker

APPROVAL OF MINUTES

Approve the Minutes of the August 24, 2020 and September 21, 2020 Meetings

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|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gene Frings, Aldersperson |
| SECONDER: | Kim Olson, Aldersperson |
| AYES: | Forster, Olson, Toellner, Frings, Smith |
| ABSENT: | Henkel |

CITIZEN COMMENTS

None.

TAG CENTER REPORT

Doug gave report.

Membership Report

September is generally their lowest drafting month. They are hoping October will be better. They are running most of their rec programs. They are working with Active and Fit regarding insurance and memberships. Ald. Olson questioned memberships for a reduced rate for a circle round Mayville. There was discussion on COVID protocols. Lifeguards and people in the pool area aren't required to wear masks, but everyone else is. Some are taking theirs off when they exercise. They are doing a lot of cleaning and sanitizing. They are also having people check themselves in.

Staffing Report

Staffing levels are acceptable. They are running a little lean. The Red Cross has changed some training procedures, so they aren't hiring lifeguards at the moment.

Maintenance Report

They switched preventative maintenance from 2 times a year to 1. They are working on the elevator inspection and repairing the hydraulics. It was noted the gym floor is done and looks great.

GOLF COURSE REPORT

No Report.

TREASURER'S REPORT

Monthly Financial Report

Greg gave report through August at 67% of the way through the year. Currently the city is \$148,000 to the positive. He detailed the areas that are over budget. There was discussion on the DPW budget and increasing the maintenance. Will discuss later on agenda.

DISCUSS/APPROVE 2020 BUDGET ITEMS

TAG Center

It was noted that this budget was done planning in the dark. Because of COVID, 2020 numbers aren't where they normally would be and they don't know what 2021 will bring. They do receive money from the Bachhuber Foundation and the money raised for the mural. They basically just stuck to the same as this years budget.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Bob Smith, Alderperson |
| SECONDER: | Gene Frings, Alderperson |
| AYES: | Forster, Olson, Toellner, Frings, Smith |
| ABSENT: | Henkel |

Recreation Department

This was also a guess as they aren't sure what will happen in 2021 and 2020 was not a normally year. The Rec programs that are running now have been successful.

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|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Bob Smith, Alderperson |
| SECONDER: | Kim Olson, Alderperson |
| AYES: | Forster, Olson, Toellner, Frings, Smith |
| ABSENT: | Henkel |

Parks Department

John tweaked the revenues a bit as donations/contributions aren't being received. They did increase the equipment fund as well as put in a tree program and hopefully add some additional playground equipment. They are going to be giving Dan an increase. Ald. Smith discussed the trailer, but they will hold off on that for now. Greg explained the spending restraint.

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|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Dale Toellner, Alderperson |
| SECONDER: | Gene Frings, Alderperson |
| AYES: | Forster, Olson, Toellner, Frings, Smith |
| ABSENT: | Henkel |

Senior Center

The senior center has 2 sections-the city portion and the trust fund. They didn't have a lot of activities this year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dale Toellner, Alderperson
SECONDER: Gene Frings, Alderperson
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Insurances: Property, Liability, Workers Comp, Health, Dental & Vision

Greg doesn't have the numbers for the first 3 items yet. They began discussing the other items. They are looking at adding and EAP but Greg is still working on that too. Table the entire item.

RESULT: TABLED [UNANIMOUS]
MOVER: Bob Smith, Alderperson
SECONDER: Dale Toellner, Alderperson
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

State Aids

Greg hasn't received the numbers yet.

RESULT: TABLED [UNANIMOUS]
MOVER: Dale Toellner, Alderperson
SECONDER: Rachel Forster, Chair
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Contributions: Main Street Mayville

Last year they gave \$5,000 to Main Street and \$5,000 for the beautification. They are requesting the same as last year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Smith, Alderperson
SECONDER: Rachel Forster, Chair
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Contributions: Chamber of Commerce

The Chamber couldn't be present tonight. The Mayor didn't put anything into the budget for the Chamber. They now have a new manager who is the same as the Main Street manager, but they are still separate programs. There is a presentation in the packet from Dawn.

RESULT: TABLED [UNANIMOUS]
MOVER: Rachel Forster, Chair
SECONDER: Gene Frings, Alderperson
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Dpw

Nothing has been approved for DPW yet because the state aids weren't in, but it doesn't affect Jack's budget. Jack is ok with the budget, but would like to increase the maintenance budget. Vendors are raising their rates and they don't have more money. All of their equipment has to be DOT certified. He didn't request it early as it was a 0% budget.

Motion to take \$5,000 from the contingency for DPW maintenance and approve DPW budget.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Smith, Alderperson
SECONDER: Gene Frings, Alderperson
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Debt Fund

RESULT: TABLED [UNANIMOUS]
MOVER: Dale Toellner, Alderperson
SECONDER: Rachel Forster, Chair
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

General Admin

RESULT: TABLED [UNANIMOUS]
MOVER: Dale Toellner, Alderperson
SECONDER: Kim Olson, Alderperson
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Special Requests from Department Heads

RESULT: TABLED [UNANIMOUS]
MOVER: Dale Toellner, Alderperson
SECONDER: Rachel Forster, Chair
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

OTHER ITEMS OF DISCUSSION/POSSIBLE ACTION

Discuss/Approve Hazard Pay for Election Workers

Sara explained that we pay \$10/hour for election pay. Many other municipalities are giving a hazard pay bonus for the November election. Sara would recommend \$1/hour. Ald. Toellner disagreed because then everyone should get hazard pay. Sara noted they are still in need of volunteers.

RESULT: APPROVED [3 TO 1]
AYES: Olson, Frings, Smith
NAYS: Toellner
ABSTAIN: Forster
ABSENT: Henkel

Discuss with Possible Action Additional Repair Costs to Lower Dam

The amount was already set, but it had been tabled. The project was \$16,000 over what they initially approved.

Motion to approve the additional amount.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gene Frings, Alderperson
SECONDER: Rachel Forster, Chair
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Discuss with Possible Action Commercial Broker for Industrial Park

Vierbicher brought up that the City isn't taking advantage of the properties in the industrial park being listed anywhere. They should get on the listings so people know they are available.

Motion to have a commercial broker advertise the land for sale and offer it to local commercial brokers.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Olson, Alderperson
SECONDER: Bob Smith, Alderperson
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Discuss/Recommend TAG Center Four Punch Passes to Property Owners

RESULT: RECOMMENDED TO COUNCIL [UNANIMOUS]
MOVER: Gene Frings, Alderperson
SECONDER: Dale Toellner, Alderperson
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Discuss/Recommend 2021 Schedule of Fees

The only changes were to the parking fines.

RESULT: RECOMMENDED TO COUNCIL [UNANIMOUS]
MOVER: Bob Smith, Alderperson
SECONDER: Gene Frings, Alderperson
AYES: Forster, Olson, Toellner, Frings, Smith
ABSENT: Henkel

Discuss with Possible Action Builder Incentive Program for New Home Construction

The Mayor has been discussing this and rather than creating a whole new program, it makes sense to enhance the current program. Currently they receive an incentive of 1% for new homes. They will add 2% for the second home and 3% for the third home. The Mayor will have the attorney look at the program.

Motion to go ahead with the incentive program with the agreement to approve it through the attorney as outlined by the mayor.

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| RESULT: | RECOMMENDED TO COUNCIL [UNANIMOUS] |
| MOVER: | Kim Olson, Alderperson |
| SECONDER: | Dale Toellner, Alderperson |
| AYES: | Forster, Olson, Toellner, Frings, Smith |
| ABSENT: | Henkel |

CLOSED SESSION

Convene into Closed Session Pursuant to Section 19.85 (1) (C) Considering Employment, Promotion, Compensation, or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body Has Jurisdiction or Exercises Responsibility and Section 19.85(1) (E) Deliberating Or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session

Ald. Forster left. Closed session at 8:16 p.m.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kim Olson, Alderperson |
| SECONDER: | Dale Toellner, Alderperson |
| AYES: | Olson, Toellner, Frings, Smith |
| ABSENT: | Forster, Henkel |

Review and Recommend 2021 Salary and Wages
Discuss with Possible Action Golf Course Management Contract
Discuss with Possible Action Golf Course Lease Contract
Reconvene into Open Session with Possible Action

Open session at 9:31 p.m.

Motion by Ald. Frings, second by Ald. Toellner to accept the salary schedule with the modifications discussed. Motion carried 4-0.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Gene Frings, Alderperson |
| SECONDER: | Dale Toellner, Alderperson |
| AYES: | Forster, Olson, Toellner, Frings, Smith |
| ABSENT: | Henkel |

ADJOURNMENT

Motion by Ald. Toellner, second by Ald. Olson to adjourn at 9:32 p.m. Motion carried unanimously.

Sara Decker, City Clerk