

Mayville Public Library Board Meeting  
October 8, 2020

1. The meeting was called to order at 6:02 p.m. by Board President Grant Larson. Present through Zoom: Grant Larson, Geri Feucht, Mike Schmidt, Dianne Slater, Sue Smith, Lee Zarnott and Librarian Alixe Bielot. Forster was absent.

2. Public Comment: None.

3. Minutes: After review, Smith made a motion to approve the 09/10/2020 with no changes. Schmidt seconded. All agreed.

4. City Budget Report: After review, Schmidt moved and Zarnott seconded to accept the September, 2020 reports. Accepted.

5. Payment of Bills: After review, the motion and second to approve payment of the September, 2020 bills was made by Schmidt and Slater. Motion approved. The totals for September are as follows: General Fund: \$1,576.45; Dodge County: \$1,834.13; Library Trust Fund: \$1,416.78; Total: \$4,827.36.

6. Library Treasurer's Report: After a short review Zarnott made a motion to accept the September, 2020 report. Smith seconded. Accepted.

7. Library Director's Report: A. LIBRARY STATISTICS: Alixe presented the September, 2020 receipts and statistics. Circulation is up somewhat. Curbside pickup has been suspended. The Library staff is keeping to the rule that only 25% of the building's total occupancy may be present in the Library at any one time. B. MEETINGS/ ACTIVITIES: The Monarch Directors Council met today for some "housekeeping." FRIENDS GROUP/UPCOMING EVENTS: The Friends group has nothing new to report. C. BUILDING: 1. The Basement Cleanup continues. 2. The roofers came and replaced some flashing. D. STAFF/ UPCOMING EVENTS: 1. A Library Assistant and Library Page have been hired. 2. Zoo passes are circulating well, and Sheila has been creating a variety of Crafts to Go. Schmidt moved to accept the Director's Report. Seconded by Smith. Accepted.

8. Unfinished Business:

A. Update on new Library project:

1. Library Building project: continued discussion with possible action on Lib. Bldg. Committee recommendations. After some discussion Smith made a motion to use floor plans and outside plans to enhance marketing as we fundraise for the new Library. Schmidt seconded. Passed.
  - a. Discuss with possible action: Mayville Public Library Campaign Planning Committee Charter. We discussed the status and membership of the Campaign Planning Committee and upcoming fundraising projects.
2. Discuss with possible action: Update on possible new phone system. We decided to not pursue a new phone system at this time.
3. Discuss with possible action: Update on 2021 Budget. After some discussion Zarnott made a motion to accept positions and associated pay as presented by Director Alixe. Smith seconded. Passed.

9. New Business:

- A. Discuss with possible action: Update on Library Search Committee for new director: Larson, Feucht and Smith created a job description announcement and will continue with the process of searching for a new director. A staff person will be included in an advisory position during the interviews.
- B. Discuss with possible action: Revise Mayville Public Library Mission Statement. At Alixe's request this was removed from action.

10. Adjournment: - Next meeting to be held on Thursday, November 12, 2020 at 6:00 p.m. Schmidt moved and Smith seconded to adjourn at 6:50 p.m. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 010/08/2020; submitted on 10/08/2020.