

Mayville Public Library Board Meeting  
November 12, 2020

1. The meeting was called to order at 6:01 p.m. by Board President Grant Larson. Present through Zoom: Grant Larson, Geri Feucht, Mike Schmidt, Dianne Slater, Sue Smith, Lee Zarnott and Librarian Alixe Bielot. Forster was excused. Guest Sheila Steger joined the group at about 6:25 when Alixe Bielot left.
2. Public Comment: None.
3. Minutes: After review, Schmidt made a motion to approve the 10/08/2020 minutes with no changes. Slater seconded. All agreed.
4. City Budget Report: After review, Zarnott moved and Smith seconded to accept the October, 2020 reports. Accepted.
5. Payment of Bills: After review, the motion and second to approve payment of the October, 2020 bills was made by Schmidt and Slater. Motion approved. The totals for October are as follows: General Fund: \$2,079.23; Dodge County: \$1,465.00; Library Trust Fund: \$2,154.75; Total: \$5,698.98.
6. Library Treasurer's Report: After a short review Smith made a motion to accept the October, 2020 report. Schmidt seconded. Accepted.
7. Library Director's Report: A. LIBRARY STATISTICS: Alixe presented the October, 2020 receipts and statistics. Circulation is up somewhat from last month but down quite a bit since this time last year. This is to be expected during this year of the Coronavirus. Most Dodge County Libraries are now virtually closed, offering curbside service only. Mayville is not closed; Alixe is assessing the situation and has the authority to stay open or close the Library as she deems necessary. B. MEETINGS/ ACTIVITIES: The Monarch Directors Council met today for some "housekeeping." FRIENDS GROUP/UPCOMING EVENTS: The Friends group has nothing new to report. C. BUILDING: 1. The Basement Cleanup continues. 2. The roofer finished repairs and declared that the membrane is in surprisingly good condition at 20 years old. We had no leaks last week during forceful rains. D. STAFF/ UPCOMING EVENTS: 1. Update on Library Assistant and Library Page—both the Library Assistant and Page have begun work. 2. The Monarch Library System van will participate in the Christmas Parade on December 5<sup>th</sup>. 3. The Library will be closed on Thursday, November 26<sup>th</sup> for the Thanksgiving holiday. The Library will reopen on Friday, November 27<sup>th</sup> and Saturday, November 28<sup>th</sup>. Smith moved to accept the Director's Report. Seconded by Schmidt. Accepted.
8. Unfinished Business:
  - A. Update on new Library project:
    1. Library Building project: continued discussion with possible action on Lib. Bldg. Committee recommendations. The trifold promoting the New Library is completed and being printed. Grant reported some very good donations from a local business and a service group.
    2. Discuss with possible action: Purchase of "Creative Bug" a database of video workshops for online viewing for all ages - \$540.00/yr. After some discussion Schmidt made a motion to purchase the workshops. Smith seconded. Passed. Alixe will use allocated programming funds to purchase the database.
9. New Business:
  - A. Discuss with possible action: Update on Library Search Committee for new director:
  - B. Discuss with possible action: Close Saturday December 26<sup>th</sup> for Christmas weekend. Feucht moved to close the Library on December 26<sup>th</sup>. Smith seconded. Passed.
10. At approximately 6:25 Smith made a motion to convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Schmidt seconded.

Passed.

1. Interviewed/Discussed Library Director candidates.

2. At 8:38 Smith made a motion to move out of closed session; Schmidt seconded. Passed. After some clarification Smith made a motion to authorize Grant Larson to make an offer of employment contingent upon references. Schmidt seconded. Passed.

11. Adjournment: - Next meeting to be held on Thursday, December 10, 2020 at 6:00 p.m. Schmidt moved and Slater seconded to adjourn at 8:42 p.m. Passed.

Respectfully submitted by Geri Feucht, Secretary

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